



रामागुण्डम फर्टिलाइजर्स एण्ड केमिकल्स लिमिटेड

Ramagundam Fertilizers & Chemicals Limited

(A Joint venture company of NFL, EIL & FCIL)

Site Office: Fertilizer City, Ramagundam-505210

Dist- Peddapalli, Telangana

BIDS ARE INVITED

FOR

SUPPLY OF

"GRANULATED ACTIVATED CARBON (COCONUT SHELL BASED)"

e-Tender No: 56337

March-2024



Ref. No. RFCL/2023-24/SS/Prod/CUP230706/424

Date: 14.03.2024

SUPPLY OF GRANULATED ACTIVATED CARBON (COCONUT SHELL BASED)

SPECIAL INSTRUCTIONS TO TENDERERS

1. Mode of Tendering:

Ramagundam Fertilizers and Chemicals Ltd. (A Joint Venture of NFL, EIL, FCIL, HTAS, GAIL & Govt. of Telangana) has decided to procure **Granulated Activated carbon (Coconut shell based)** through e-tendering. The NIT will be posted on website <https://rfcl.abcprocure.com> from where the registered vendors will be able to download the tender documents for participation in the tender and submit their bids online. The tender submission, tender closing and opening will be done electronically and online.

RFCL has appointed **M/s. e-Procurement Technologies Ltd, Ahmedabad** as service provider for carrying out e-Procurement. Also, as per IT ACT 2000, use of digital signature certificate shall be mandatory for participating in e-tendering process.

It is presumed that accordingly, you can submit your bid and participate in this tender as per the requirements of the system. However, in case of any help/clarification, you may contact any one of the following:

a) RAMAGUNDAM FERTILIZERS AND CHEMICALS LTD-

1) Mr. Pradeep Varshney, GM (Materials) RFCL, Fertilizers City, Ramagundam E mail: pvarshney@rfcl.co.in	2) Mr. Sankalp Sharma, Deputy Manager (Materials) RFCL, Fertilizers City, Ramagundam Mob No: 7405017575 Email: sharma.sankalp@rfcl.co.in
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b) M/s. e-Procurement Technologies Limited

1	<u>e-Tender Registration</u>			
	Escalation matrix for Profile Activation and DSC Verification			
	Level 1	Mr. Harsh Dalwadi	6353217080	harsh.dalwadi@abcprocure.com
	Level 2	Mr. Himalay Vaishnav	9081003339	himalay@abcprocure.com
2.	Escalation matrix for <u>e-Tender Submission</u> related queries			
	Level 1	Support Team	95108 12960 95108 12971 78598 00621 99044 06300 92655 62819	support@abcprocure.com
	Level 2	Mr. Sujith Nair	99044 07199	sujith@eptl.in
	Level 3	Mr. Dharam Rathod	93745 19754	dharam@eptl.in
3.	Office Hours: Monday to Friday - 10:00AM to 07:30PM (IST) 1st, 3rd and 5th Saturday - 10:00AM to 06:00PM (IST) 2nd and 4th Saturday - Holiday			

2. (a) Pre-Requisites for System using e-Procurement sites:
- (b) Bidders are strongly advised to refer Minimum System Requirement document uploaded on <https://rfcl.abcprocure.com> under download section prior registration and Participating in e-Tenders invited by RFCL.
- (c) For Quick Bidder Manual, you can refer this link <https://youtu.be/-E5fiZVYnfg> for Tender Submission **OR** download "Bidder Manual" from <https://rfcl.abcprocure.com> website **OR** Contact us.
- (d) Pre-Requisites for DSC Registration:
- The Vendor becomes a valid Vendor only after the registration of the DSC
 - Vendors need to possess a valid DSC for participating in e-Tendering (class III DSC)
 - Vendors need to procure DSC 24 hrs prior to Registration on <https://rfcl.abcprocure.com> .
 - It can be procured from any of the Certifying Authority registered under CCA India.eg Sify, nCode, eMudra etc
 - DSC can also be procured from the e-tendering service provider i.e. **e-Procurement Technologies Ltd.**
 - Respective DSC Drivers needs to be installed.
 - DSC needs to be physically inserted into the system.
 - DSC should appear in the Browser.
 - Vendor should map the DSC with their Log-ID immediately after registration, Email Verification.
- (e) Pre-Requisites for Login Credentials:

For registration on the e-tender site <https://rfcl.abcprocure.com> , one can be guided by the "Instructions to Vendors" available under the download section of the homepage of the website. As the first step, bidder shall have to click the "Register" link and fill in the requisite information in the "Bidder Registration Form". Kindly remember your email id (which will also act as the login ID) and the password entered therein. Once you complete this process correctly, you shall get a system generated mail. Thereafter, login in to the portal using your credentials. When you log in for the first time, system will ask you to add your Digital Signature Certificate. Digital Signature Certificate Class 3 Signing + Encryption is mandatory to attach at the time of Registration and to log-in. Bidders should ensure that DSC is in the name of registered firm and person only. If attached DSC does not match with the registered profile then DSC will not be verified and profile will not be approved. Once you have added the Digital Signature Certificate, please inform the vendor administrator info@abcprocure.com , dsc@abcprocure.com , Contact no.: +91 - 63532 17080, +91-90990 90830 for approval. Once approved, bidders can login in to the system as and when required.

3. All the vendors participating in the online e-procurement have to abide by the process involved in the entire workflow of the e-procurement.
4. As a pre-requisite for participation in the tender, vendors are required to obtain a valid Digital Certificate of Class III (having both signing and encryption certificates) as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCIA), Controller of Certifying Authorities (CCA). The cost of obtaining the digital certificate shall be borne by the vendor.
5. Corrigendum/amendment, if any, shall be notified on the site <https://rfcl.abcprocure.com> . In case any corrigendum/amendment is issued after the submission of the bid, then such vendors who have submitted their bids, shall be intimated about the corrigendum/amendment by a system-generated email. It shall be assumed that the information contained therein has been taken into account by the vendor. They have the choice of making changes in their bid before the due date and time.

6. Vendors are required to complete the entire process online on or before the due date/time of closing of the tender
7. Directions for submitting online offers, electronically, against e-procurement tenders directly through internet:
 - (i) Vendors are advised to log on to the website (<https://rfcl.abcprocure.com>) and arrange to register themselves at the earliest
 - (ii) The system time (IST) that will be displayed on e-Procurement web page shall be the time considered for determining the expiry of due date and time of the tender and no other time shall be taken into cognizance.
 - (iii) Vendors are advised in their own interest to ensure that their bids are submitted in eProcurement system well before the closing date and time of bid.
 - (iv) If the vendor intends to change/revise the bid already submitted, they shall have to withdraw their bid already submitted, change / revise the bid and submit once again (if this feature "Bid Withdraw" is enabled in e-tender event). However, if the vendor is not able to complete the submission of the changed/revise bid within due date & time, the system would consider it as no bid has been received from the vendor against the tender and consequently the vendor will be out of contention. The process of change / revise may do so any number of times till the due date and time of submission deadline. However, no bid can be modified after the deadline for submission of bids.
 - (v) Once the entire process of submission of online bid is complete, they will get an automail from the system stating you have successfully submitted your bid in the following tender with tender details.
 - (vi) Bids / Offers shall not be permitted in e-procurement system after the due date / time of tender. Hence, no bid can be submitted after the due date and time of submission has elapsed.
 - (vii) No manual bids/offers along with electronic bids/offers shall be permitted except those specifically indicated.
8. No responsibility will be taken by RFCL and/or the e-procurement service provider for any delay due to connectivity and availability of website. They shall not have any liability to vendors for any interruption or delay in access to the site irrespective of the cause. It is advisable that vendors who are not well conversant with e-tendering procedures, start filling up the tenders much before the due date / time so that there is sufficient time available with him/her to acquaint with all the steps and seek help if they so require. Even for those who are conversant with this type of e-tendering, it is suggested to complete all the activities ahead of time. It should be noted that the individual bid becomes viewable only after the opening of the bid on/after the due date and time. Please be reassured that your bid will be viewable only to you and nobody else till the due date/ time of the tender opening. The non-availability of viewing before due date and time is true for e-tendering service provider as well as RFCL officials.
9. RFCL and/or the e-procurement service provider shall not be responsible for any direct or indirect loss or damages and or consequential damages, arising out of the bidding process including but not limited to systems problems, inability to use the system, loss of electronic information etc. In case of any clarification pertaining to e-procurement process, the vendor may contact the following agencies / personnel:
10. RFCL is not responsible for any mistake made by the vendor at the time of bidding process. In case any vendor submits an invalid bid due to any reason including typing mistake / human error, such invalid bid will be disqualified and such vendor shall not be allowed to further participate in that tender. The remaining process shall be completed considering the other valid bids.

11. For submitting price bid through e-Auction, the successful Pre-qualified Vendors will have to use a Class III Digital Signature Certificate issued by any India CA approved by CCA of India as per IT Act 2000.
12. It is mandatory for the vendors to use the Digital Signature Certificate in all their bidding Process. It is the entire responsibility of the vendors to protect their own login id and Password and keep their digital certificate safe so that is not misused by any other person.
13. **Tender Schedule:**

The notice of issue of enquiry and detailed schedule for downloading the NIT documents, submission of bids, tender closing, tender opening, and subsequent clarification/amendment in schedule etc. shall be available on the above-mentioned website against this tender.

Tender Schedule for Supply of Granulated Activated carbon (Coconut shell based)

Sr. No.	Tender Stage	Date & Time
1	Start Tender Document Download	14.03.2024at 10:00 hrs.
2	End Tender Document Download	04.04.2024 at 10:00 hrs.
3	Due/ last date of submission Bids	04.04.2024 at 10:30 hrs.
4	Techno-commercial Bids Opening	04.04.2024 at 11:00 hrs.
5.	Price Bid Opening	To be intimated

Note: After expiry of date & time for a particular activity as mentioned above, that particular activity cannot be done unless the schedule for the same is extended/ amended. Similarly, no activity can be done before start date & time specified for that particular activity.

14. The activity defined for vendors are Download of Tender document, Bids Preparation, Uploading of bids and Reverse Auction. Matching of Prices will be done manually. During the Download sequence, the vendors who have been invited will be able to download the main tender document and the supporting documents.
15. **Tender Opening:**
The tenders will be opened electronically by us from our RFCL Site Office in the presence of authorized representatives of Vendors who wish to attend the bid opening. The submission of bids may however be done by vendors from their office or from place of their choice. However, bids can't be submitted after the bid submission due date & time as per the schedule.
16. RFCL reserves the right to reject or accept any tender without giving any reason.
17. The bids not accompanied with the requisite Earnest Money may not be opened.
18. **SYSTEM FAILURES AND REMEDIAL MEASURES THERE OF/COURSE OF ACTION TO BE FOLLOWED**

RFCL shall make all out efforts to rectify the problem(s) leading to system failure during the live tendering. However, in case the system could not be restored within the reasonable time period as deemed fit by RFCL, the following remedial measures shall be taken under such an eventuality:

1.	Tender is prepared and released but vendors are not able to submit their bids.	The due date of closing/opening shall be extended suitably.
2.	Bids have been submitted but the same cannot be opened by RFCL.	The due date of opening shall be extended suitably.
3.	Bids including price bid have been opened and reverse auctioning could not start.	Under such eventuality, the reverse auction event shall be rescheduled and the new schedule shall be informed to all the bidders who have participated in the tender & submitted their bids online.

19. Name of Addressee & Address of Consignee:


Manager (Stores),
Ramagundam Fertilizers and Chemicals Limited (RFCL),
Fertilizers City – 505210.
Ramagundam (Mandal), Peddapalli (District),
Telangana state, India.
Mob No: +91-8890457786
E-Mail : store.rfcl@rfcl.co.in, vikas.dikshit@rfcl.co.in

20. GST Nos.

Unit	GST NO.
Ramagundam, Telangana	36AAHCR2335P1ZY

21. In the event of any contradiction between General Terms & Conditions and Special Terms enclosed with this NIT, the latter shall prevail.

Thanking You
For & On Behalf Of
Ramagundam Fertilizers and Chemicals Limited


Binayabrata Mahapatra
Senior Manager (Materials)
BINAYABRATA MAHAPATRA
SENIOR MANAGER (MATERIALS)
Ramagundam Fertilizers and Chemicals Limited
Ramagundam-505210 Dist. Peddapalli (T S)

ANNEXURES

Tender No: RFCL/2023-24/SS/Prod/CUP230706/424

Sr. No.	Annexures	Particulars
1	Annexure- I	List of Items & Technical Specifications
2	Annexure- II	Special Terms & Conditions
3	Annexure- III	Eligibility Criteria
4	Annexure- IV	Price Bid Format
5	Annexure- V	Tenderer Details
6	Annexure- VI	General Terms & Conditions
7	Annexure-VII	Benefits to Micro and Small Enterprises (MSEs)
8	Annexure-VIII	BG Format for EMD
9	Annexure-IX	BG Format for SD

ANNEXURE-I

List of Items

Sr. No	Item Code	NAME OF THE ITEM	REQ QTY	UOM	Tenderer's Comments/ Confirmation
1.	3742 0920 0	Activated carbon Specifications: Granulated Activated carbon (Coconut shell based) - IS2752 : 1995 in 25 kg HDPE Bags.	40	MT	Response not to be filled here. To be filled in online portal.

Technical Specifications

SR. No	Technical Parameters	Technical Values	(Tenderers to Comments/ Confirmation)
1	Adsorption Capacity for carbon tetra chloride , Percent by mass , Min	55	Response not to be filled here. To be filled in online portal.
2	Appearance	Black Granular	
3	Moisture , Percent by mass, Max	5	
4	Ash , Percent by mass , Max	5	
5	Hardness number , Min	90	
6	Retentivity index , percent by mass , Min	45	
7	Adsorption capacity in terms of iodine number , Min	900	
8	Half Dechlorination value , cm , max	4	
9	Surface Area m2g , Min	900	
10	Particle Size	90% between 1.4 mm- 2.8mm	
11	Operating Pressure	10.0 Kg/Cm2 g	
12	Packing Size	25 kg HDPE Bags of good quality	
13	Acceptance/Rejection of Material The material shall be accepted based on the results of RFCL Laboratory analysis. In case material not meeting the specifications as mentioned above, same will be rejected.	--	
14	In the event of placement of Order, Successful Tenderer shall have to submit the following Certificates at no extra cost to RFCL. However, the material shall be tested at RFCL Laboratory on receipt and its Report shall be final and binding.		
	i). Certificate Of Analysis (COA)	--	
	ii). MSDS of the Material	--	

15	Feed water quality (Process & Turbine condensate) for Activated carbon filter beds:		
	Technical Parameters	Max Value	
	Ammonia as such	27 ppm	
	Carbon di oxide as such	15 ppm	
	Methanol as such	15 ppm	
	Silica as SiO2	0.5 ppm	
	Turbidity	1 NTU	
	Oil & Oily Product	5 ppm	
	KMnO4 Value at 100 deg.C	15 ppm	
	TSS	1 ppm	
16	Desired Outlet quality from Activated carbon filters.		
	Technical Parameters	Value	(Tenderers to Comments/ Confirmation)
	Oil & Oily Product	Less than 1.0ppm	<div>Response not to be filled here. To be filled in online portal.</div>
	Turbidity	Nil NTU	
	TSS	Nil ppm	
	KMnO4 value at 100 deg.C	Less than 1.0 ppm	
	Silica as SiO2	Should not be more than inlet feed condensate ppm	
17	Guarantee: The supplier will have to perform Guarantee for the desired outlet water quality indicated above at Point 16 for a period of one month from the date charging or within one year from date of acceptance at RFCL site.	--	

SPECIAL TERMS & CONDITIONS

Pl confirm acceptance of terms and conditions as indicated below while submitting your offer:

Sr. No	Terms and Conditions	Tenderer's Comments/ Confirmation												
1	SCOPE OF WORK: Supply of Granulated Activated carbon (Coconut shell based) - IS2752 : 1995 in 25 kg HDPE Bags up to RFCL Site, Ramagundam as per the specifications mentioned at Annexure-I.	<div>Response not to be filled here. To be filled in online portal.</div>												
2	CONTRACT VALIDITY: The contract shall be valid for the period of 12 months from the date of issuance of purchase order. RFCL at its sole option can extend the period of contract by three months. If delivery order is placed within validity period, then the contract will be valid to the extent of validity of delivery order or validity of contract whichever is later.													
3	DELIVERY PERIOD: Supplier has to supply material in staggered manner as per RFCL requirement from time to time against issue of delivery order (DO) by RFCL. Minimum order quantity against each Delivery Order (DO) shall be 20 MT +/-10 %. Supplier has to supply the material within 30 days from the date of issuance of Delivery Order (DO).													
4	DELIVERY TERMS: Supplier has to deliver the material at RFCL Site, Ramagundam on door delivery basis (including P&F, GST, Freight and Insurance up to RFCL Site, Ramagundam)													
5	Price reduction schedule (PRS) It shall be obligation on supplier to strictly adhere to the deliveries quoted and accepted by them in NIT/Purchase Orders of RFCL. In case of delay in supplies, unless extension of delivery has been granted by RFCL on application made by the supplier, RFCL may at its option exercise either of the alternatives of (i) Reduction of 0.5% (half percent) on the value of the total ordered prices of the material not delivered for each complete week of delay or part there of subject to a maximum of 5% of the value of the order. The invoice raised shall be taken into account for the above price reduction, if applicable and payment shall be released for reduced/net value after the above reduction. If supplier does not raise invoice for reduced value, the supplier shall issue credit note equivalent to the price reduction amount, or (ii) purchase elsewhere on account and at the risk & cost of the supplier of the stores not delivered or (iii) cancel the contract without prejudice to RFCL rights under (i) & (ii) above.													
6	Payment TERMS: Payment terms are inline with the General Terms & Conditions (At Annexure VI) <div><div>a) The processing of payment is subject to submission of bills by the supplier for supplies made as per delivery schedule.</div><div>b) The documents which shall be enclosed while submitting Invoices are as under:<table><tr><td>1.</td><td>GST Compliant Invoice</td><td>Original + 2 Copies</td></tr><tr><td>2.</td><td>Test Certificate</td><td>Original</td></tr><tr><td>3.</td><td>Bank Mandate Form</td><td>Original</td></tr><tr><td>4.</td><td>Consignee Copy of GR/LR</td><td>Original</td></tr></table></div><div>c) Payment shall be subject to applicable GST TDS.</div><div>In case 'Security Deposit' is not submitted by the supplier then payment will be released after deducting equivalent amount of Security Deposit from their Invoice(s).</div></div>		1.	GST Compliant Invoice	Original + 2 Copies	2.	Test Certificate	Original	3.	Bank Mandate Form	Original	4.	Consignee Copy of GR/LR	Original
1.	GST Compliant Invoice		Original + 2 Copies											
2.	Test Certificate	Original												
3.	Bank Mandate Form	Original												
4.	Consignee Copy of GR/LR	Original												
7	OFFER VALIDITY: The offer must be valid for acceptance for 120 days from Tender Opening date/Due date (As per Clause No. 02 of General Terms & Conditions of Annexure-VI)													

8	<p><u>SUBMISSION OF TENDERS:</u></p> <p>Bids are invited under Two Part bid system. Tenderers must submit both “Technical” and “Commercial” Bids in electronic form. The tenders duly accompanied with bids, offered product catalogue / all necessary documents (As applicable) should be submitted Online at: https://rfcl.abcpocure.com within the Bid Closing Date and time stipulated in the e-Tender. All letters/ Correspondence is addressed to:</p> <p><u>GM (Materials)</u> Ramagundam Fertilizers and Chemicals Ltd, Fertilizer City, Ramagundam - 505210, Dist-Peddapalli, Telangana.</p>	
9	<p>The tenderer shall quote price strictly in accordance with the terms and conditions of tender document. Tenders with quotation of different rate for different quantities shall be rejected without any further reference.</p>	
10	<p><u>EARNEST MONEY DEPOSIT (EMD) –</u></p> <p>Tenderers must submit Earnest Money Deposit of Rs. 1,00,000/- (Rupees One Lakh Only).</p> <p>The tenderers will have the option to submit the EMD either in the form of a Crossed Demand Draft favouring Ramagundam Fertilizers and Chemicals Ltd. And issued by any scheduled/nationalized bank payable at Ramagundam (under this option the details of DD No. & Date, amount, bankers name etc has to be submitted in relevant field/column of online module) or through online payment modes like RTGS/NEFT etc or can submit the EMD in the form of Bank Guarantee Format of EMD-BG as per Annexure-VIII. The charges, if any, for online payment or for DD or for BG submission of EMD will be borne by bidder. In case of submission of EMD by DD or in the form of BG, it should be ensured by the tenderer that the original DD or Original BG should receive by RFCL before opening time of techno-commercial bids for verification of the details of DD/BG given online by the tenderer.</p> <p>The details of the transaction with UTR No to be submitted along with technical bid for verification.</p> <p>RFCL’s Bank details for RTGS/NEFT are as follows:</p> <p>Beneficiary Name : Ramagundam Fertilizers and Chemicals Limited Bank name : State Bank of India Branch Name : RFCL BRANCH (61777) Bank A/c no. : 36727029257 IFSC Code : SBIN0061777</p> <p>Earnest Money Deposit will not bear any interest. Tenders without earnest money deposit shall be summarily rejected.</p> <p><u>Note:</u> Tenderer shall have to submit copy of such DD/RTGS/NEFT/BG details immediately to pvarshney@rfcl.co.in and sharma.sankalp@rfcl.co.in</p> <p>Earnest money shall be forfeited at the sole discretion of RFCL in case tenderer after intimation from RFCL of the acceptance of his tender, either wholly or in part, refuses to accept the Purchase Order/or changes any of the conditions of the tender or changes the price and/or terms and conditions of the tender within validity period.</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Response not to be filled here. To be filled in online portal.</p>
11	<p>During the validity period of the offer, the extension of validity of Bank Guarantee submitted towards the EMD will be arranged and provided by the tenderer in case the same is desired by RFCL.</p>	

12	<p><u>Guarantee:</u> The supplier will have to perform Guarantee for the desired outlet water quality indicated at Point No: 16 of Annexure-I for a period of one month from the date charging or within one year from date of acceptance at RFCL site.</p>	
13	<p>Security Deposit-cum-Performance Bank Guarantee (SD-cum-PBG):</p> <ol style="list-style-type: none"> Successful Tenderer, for faithful performance of the contract, will furnish Security Deposit-cum-Performance Bank Guarantee within 10 days of issue of Purchase Order. The SD-cum-PBG will be @ 10% of Order value. The same shall be valid for a period covering the Delivery Period + Guarantee/Warranty Period + 3 Month's Claim Period. If SD-cum-PBG is made in the form of Crossed A/c Demand Draft in favor of Ramagundam Fertilizers And Chemicals Limited payable at Ramagundam. D.D. payable at locations other than above will not be accepted. The tenderer will also have the option to furnish SD-cum-PBG by way of Bank Guarantee from any of the Scheduled Indian Banks excluding Rural and Co-operative Banks, in the prescribed format (as per Annexure-IX enclosed). Cheques will not be accepted in any case. The SD-cum-PBG will be retained by RFCL during the currency of contract or till settlement of all the accounts thereof, whichever is later. In case any dispute or difference not settled within the validity of Bank Guarantee, tenderer will arrange to get the bank guarantee extended as asked for. RFCL, at its sole discretion can call in the Bank to pay the whole or part of the amount of Bank Guarantee. The above SD-cum-PBG will be deemed to be security for the faithful performance of the contract and for the purpose of Section 74 of the Indian Contract Act, 1872 and for the extension of that section. In the event of any breach of any terms and conditions of the contract, RFCL will have the right to draw from the Bank Guarantee / SD-cum-PBG either the whole or part of value of the same and tenderer will make good the value of Bank Guarantee / SD-cum-PBG to the extent of the amount so drawn within 15 days of receipt of intimation from RFCL to this effect. The amount so drawn will not in any way effect any remedy, to which RFCL may otherwise be entitled or any liability incurred by tenderer under the contract or any law for the time being in force relating thereto or bearing thereupon. In the event of the forfeiture of whole or part of the SD-cum-PBG, the tenderer will deposit further sum /sums, so as to maintain the full SD-cum-PBG amount as mentioned above. The SD-cum-PBG will be refunded after warranty/guarantee period has been successfully completed. It will be lawful for RFCL, if any difference or dispute is likely to exist, to defer payment of the SD-cum-PBG or any portion thereof which may be due for release until such difference and dispute had been finally settled or adjusted. <p>The SD-cum-PBG amount will not bear any interest.</p>	<p>Response not to be filled here. To be filled in online portal.</p>
14	<p><u>Bid Rejection Criteria:</u> The Bid shall conform generally to the specifications and terms & conditions given in the NIT Document.</p> <p>Bids may be rejected on following points:</p> <ol style="list-style-type: none"> Any Deviations w.r.t the Technical Specifications as per Annexure-I Any Deviations w.r.t submission of EMD or MSME Certificate or equivalent (If applicable). Any Deviations w.r.t Delivery Terms: Prices to be quoted on FOR, RFCL Ramagundam basis. Any Deviations w.r.t Payment Terms: Advance payment or any other payment terms not Accepted. Any Deviations w.r.t PRS (Price Reduction Schedule) Clause: No Deviations is acceptable. Any Deviations w.r.t Bid Validity: Bids must be kept valid for a minimum period of 120 days from the date of scheduled bid closing. Any Deviations w.r.t Warranty / Guarantee clause (if Applicable) is not acceptable. 	

	<p>8. Any Deviations w.r.t SD cum Performance Bank Guarantee Clause is not acceptable.</p> <p>9. Tenderers must quote rates in accordance with the price schedule outlined in PRICEBID format. Prices/Rates should be quoted in Indian Rupees and must be maintained in the "PRICEBID format" only. The rates quoted in the "PRICEBID" format will only be considered and prices submitted in any other format/form/document/mode shall lead to rejection of bid.</p> <p>10. Bids received in any other form except, online digitally signed bids uploaded in RFCL's e-Tender Portal / https://rfcl.abcprocure.com , will be summarily rejected.</p>	
15	<p><u>Bid Evaluation:</u> The bids after subjecting to Bid Rejection Criteria will be considered for further evaluation as given below.</p> <p><u>TECHNICAL EVALUATION:</u></p> <ul style="list-style-type: none"> All Offers of the prospective Tenderers shall have to conform to technical specifications mentioned in Technical Specifications (Annexure-I) of NIT. Technical bids of all participating Tenderers shall be evaluated considering Bidder eligibility criteria (Annexure-III), Technical specifications and special terms and conditions mentioned in NIT. <p><u>PRICE EVALUATION:</u></p> <ul style="list-style-type: none"> Price bids of only those tenderes shall be opened who qualifies technical bid evaluation as mentioned above and based on the following: <p>Evaluation of bids shall be done on Net landed Basis at RFCL site, Ramagundam including GST, Packing & Forwarding, Insurance & Freight and all charges leviable to RFCL upto RFCL site. RFCL at its sole discretion may vary quantities, if so, required at the time of PO placement.</p> <p>The benefit due to set-off of GST if any, shall be taken by RFCL and the same shall not be considered while evaluation of bids.</p>	Response not to be filled here. To be filled in online portal.
16	<p><u>Packing & Forwarding:</u> The material should be packed in 25kg with good quality of HDPE bags and proper marking as per ISO standard. (i.e.: Batch No., Lot No., Date of Manufacturing & weight of material etc.)Special handling Instructions (If any) should be mentioned in the consignment note.</p>	
17	<p>In case you are registered as MICRO/SMALL Enterprise (MSEs) under The Micro, Small and Medium Enterprises Development Act, 2006 (MSMED Act) promulgated by Government of India, please indicate the relevant category of registration in your offer and also enclose a copy of the valid certificate issued by the concerned authorities as specified by the Ministry of MSME. The Micro and Small Enterprises (MSEs) shall be entitled for benefits under the Public Procurement Policy for Micro and Small Enterprises subject to the terms and conditions indicated in enclosed Annexure-VII.</p>	
18	<p>Tenderers shall give self-certification on their letterhead that they have not been blacklisted by any govt dept/Public Sector Undertaking/Co-operative Unit. Offer of such blacklisted Tenderers shall not be considered.</p>	
19	<p>All information sought by RFCL during tender evaluation shall be provided within the time set out in the communication on the subject. Failure of the tenderer to comply with requirements of RFCL within stipulated time may make the offers as unresponsive & shall entitle RFCL to proceed further with the remaining tenders.</p>	

20	THE TENDERERS MUST SUBMIT/UPLOAD ONLINE, ONE SET OF THE TENDER DOCUMENT DULY DIGITALLY SIGNED BY USING DIGITAL CERTIFICATES IN TOKEN OF ACCEPTANCE OF ALL THE TENDER CONDITIONS ALONGWITH THEIR TECHNO- COMMERCIAL BID FAILING WHICH THEIR TENDER MAY NOT BE CONSIDERED.	
21	Tenderers should ensure that the tender documents /offer has been signed by appropriate/authorized representative of the Company. Withdrawal of offer/non- acceptance of orders placed based on the offers submitted by tenderer on their letter head; will not be allowed on the ground that offer was not signed by authorized person.	
22	The word “Standard Terms and Conditions” under Clause No: 20 of General Terms & Conditions should be read as “Special Terms and Conditions”.	

ANNEXURE-III

ELIGIBILITY CRITERIA FOR TENDERER

Offers of only those participating parties will be considered for price bid opening/ evaluation who meets the following eligibility criteria:

S. N.	Conditions	Documents required (To be submitted along with technical bid)	Tenderer's Comments/ Confirmation
1.	<p>Bidder should be either manufacturer / Authorized dealer / supplier having successful experience during the last two (2) years.</p> <p>Note: "The last 2 years shall be counted from last date of the preceding month in which tender has been Issued."</p>	<p>i) Bidder must submit the copy of valid industrial License issued by Statutory authority for being a manufacturer along with ISO certificate/ GST Registration certificate / Udyog Adhaar / certificate issued by statutory authority / NSIC certificate or equivalent certificate.</p> <p>ii) In case the manufacturer wants to quote through their authorized dealer/distributor or their authorized dealer wants to quote separately then authorization certificate from the manufacturer is required in addition to (i) above. The Authorization certificate should be issued for specific tender/enquiry.</p> <p>iii) Authorization letter from the company on behalf of the person signing the document be provided with technical bid.</p> <p>iv) For Proprietorship firm - Name of the proprietor to be mentioned. Affidavit of proprietorship in original duly notarized (Latest)</p> <p>v) For partnership firms –Affidavit in originals duly notarized, confirming the current status of the firm along with names of the partners. Copy of partnership deed duly notarized (latest) to be submitted.</p>	<p style="writing-mode: vertical-rl; text-orientation: mixed; color: red;">Response not to be filled here. To be filled in online portal.</p>
2.	<p>The bidder shall submit documentary evidence with respect to experience of having successfully completed / executed at least one Order of Value: 59,00,000 (Excluding GST)/ Qty:40MT of Activated carbon during the last two years.</p> <p>Note:</p> <ul style="list-style-type: none"> "The last 2 years shall be counted from last date of the preceding month in which tender has been Issued." 	<ul style="list-style-type: none"> Documentary evidence (Relevant P.O. and Copies of Invoices Or Delivery Orders) should be enclosed from respective customer(s). The contact details of Customer(s) may be mentioned in order to verify the antecedents. 	

3.	<p>The Minimum Annual financial turnover shall not be less than Rs 59,00,000 /- in at least one of the immediate Three preceding financial years as on the date of issuance of this Tender/Enquiry.</p> <p>Note:</p> <ul style="list-style-type: none"> In case financial year closing date is within 6 months of date of issue of enquiry and audited annual report of preceding financial year is not available, bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year. Otherwise ,it is compulsory to submit the financial details of the immediate three preceding financial years. (Example, In case ,audited annual report of immediate preceding financial year (year ending 31st March) is not available and where enquiry issue date is up to 31st December, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the enquiry issue date is after 31st December, it is compulsory to submit the financial details of the immediate three preceding financial years only.) In case bidder is having subsidiaries but only a single consolidated annual report is prepared as per prevailing law of land and audited which includes the financial details of their subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor /chartered accountant of the bidder certifying that separate annual report of Bidder (without the financial data of subsidiaries) is not prepared and audited. Further, in case a bidder is a subsidiary company and separate annual report of the Bidder is not published, but only a consolidated annual report of the parent company is available, consolidated annual report shall be considered for establishing the financial criteria subject to statutory auditor of Parent Company /Chartered accountant of the Bidder certifying that separate annual report of the Bidder is not prepared and audited. 	<p>Bidder shall submit financial standing through Audited* Balance Sheet/ Profit & Loss Account for the last three financial years. (FY 2022-23, FY 2021-22 & FY 2020-2021)</p> <p>* Where audited accounts are not mandatory as per law, bidder can submit financial standing duly certified by practicing Chartered Accountants (not being an employee or a director or not having any interest in the bidder's company).</p>	<p style="text-align: center; color: red;">Response not to be filled here. To be filled in online portal.</p>
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4.	The net worth of the bidders should be positive for the financial year 2022-23 ending 31st March -2023	A Copy of Audited* Balance Sheet should be submitted in support of your claim. * Where audited accounts are not mandatory as per law, bidder can submit financial standing duly certified by practicing Chartered Accountants (not being an employee or a director or not having any interest in the bidder's company).	Response not to be filled here. To be filled in online portal.
5.	Bidder should have minimum working capital of Rs 5,90,000 /-) as per Audited Financial result of FY -2022-23 "Working capital should be current assets minus current liabilities.	Copy of audited balance sheet for the Financial year ending 31st March-2023 should be submitted. Or, Requisite document issued either from any Indian scheduled Bank (except co-operative bank and Gramin Bank) for availability of unutilized fund based line of credit for at least of Rs 5,90,000 /- as on preceding month in which tender has been issued.	
6.	I. Bidder must not be black listed by any government department/public sector undertaking/co-operative Unit. II. Bidder must not be delisted / on Negative List by any government department/public sector undertaking/co-operative Unit in the last two years, as on date of participating in the tender. III. Bidder must not be on the Holiday list of RFCL.	Self-certification(s) for both should be submitted on Party's letterhead for the same.	



Ramagundam Fertilizers & Chemicals Limited
(A Joint venture company of NFL, EIL & FCIL)
Site Office: Fertilizers City, Ramagundam-505210, Dist:- Peddapalli, Telangana

ANNEXURE - IV

PRICE BID

To,

The GM (Materials),
RFCL, Ramagundam

Sub.: Tender for Supply of "Granulated Activated carbon (Coconut shell based)"

RFCL Tender No.: RFCL/2023-24/SS/Prod/CUP230706/424 dated 14.03.2024

With reference to above mentioned tender, we hereby submit our Price Bid as under: -

Sr. No.	Item Description	Qty	UOM	Unit Rate including Packing & Forwarding, Insurance & Freight (Up to RFCL, Ramagundam.) and excluding GST (Rs. in Figures)	GST (%)	GST Amount (Rs.)	Unit Rate all inclusive (Rs. In Figures)	Total Amount all inclusive (Rs. in Figures)	Total Amount all inclusive (Rs. in words)
A	B	C	D	E	F	G=E*F	H=E+G	I=C*H	J
1	Granulated Activated carbon (Coconut shell based) - IS2752 : 1995 in 25 kg HDPE Bags of good quality. As per Specifications mentioned at Annexure-I.	40	MT	Response not to be filled here. To be filled in online portal.					

Note:

- a) Manufacturer/Dealer/Supplier under composition scheme can leave the column 'F' and the details should be provided in the tenderer details (Annexure-V) with GST certificate, self-certified.

I/We have read all the terms and conditions of the Notice Inviting Tender and the Annexures hereto and agree to accept and abide by the same in toto. The above quotation has been prepared after taking into account all the terms and conditions of Notice Inviting Tender in toto.

Dated: _____

Signature & Seal of Tenderer or
their Authorized Representative _____

Place: _____

TENDERER DETAILS

Sr.	Description			
1.	Name of Company/Firm		Response not to be filled here. To be filled in online portal.	
2.	Legal status of the firm (Limited Company/Partnership/Proprietor etc. (Pl. Specify)			
3.	Trade Name of the Company/Firm			
4.	Registration Number of Firm/Company			
5.	Complete Registered/Branch Address			
6.	Name of Proprietor/Partners/Directors			
7.	Contact/Authorized Person name and Designation			
8.	Land line Tel No			
9.	Mobile number			
10.	Email Id			
11.	PAN No. to be intimated along with Documentary Proof thereof.			
12.	GST Registration No. with Documentary Proof.			
13.	HSN/SAC No.			
14.	If the Tenderer is registered as Micro/Small/Medium Enterprises as per MSMED Act,2006, the same may be confirmed by the Tenderer and submit a photocopy (Self certified) of the registration certificate in support thereof. Otherwise it will be construed that the Tenderer is not registered as per MSMED Act, 2006. Registration month & Year should be prior to bid submission due date.			
15.	Bank Account Details:			
	Name of Beneficiary/Account holder			
	Complete Bank Account No:			
	Account type (SB/Current/CC/OD) Pl. Specify			
	Name of Bank and Branch Address:			
	IFSC Code:			
16.	If a Tenderer has relations whether by blood or otherwise with any of employees (including employees on deputation) of RFCL, the Tenderer must disclose the relation at the time of submission of Tender, failing which, RFCL shall reserves the right to reject the Tender or rescind the Contract.	YES / NO (If Yes, give the following details)		
		Name & Designation of the Employee	Place of Posting	Relation with the Employee
17.	Other information if any			

I/We are hereby confirming that the above information/details are given true and correct to the best of my/our knowledge and belief and nothing has been concealed therein. I/We also undertake to advise any future changes to the above details

Name, Seal & Signature of Authorized Signatory

GENERAL TERMS & CONDITIONS

NOTICE INVITING TENDER - [INDIGENOUS SUPPLIES]

- 1 Tenderer for this contract shall be referred to as 'Supplier' or 'Offerer' or 'Seller' and Ramgundam Fertilizers and Chemicals Limited (RFCL) shall be referred to as 'Company' or 'Customer'.
- 2 The quotation (offer) should be submitted in a sealed cover prescribed with RFCL Enquiry reference number and closing date, the offer shall be submitted giving full details as per NIT. Incomplete quotations &/or offers not submitted inline with tender instructions are liable to be summarily rejected. Offer validity of the Tender shall be valid **minimum 120 days** from the date of tender opening.
- 3 The Tenderer shall quote the price strictly in prescribed RFCL's Price bid format only. In case Tenderer wants to submit the offer on their letter head, they can submit the offer but the format should be strictly in prescribed RFCL's Price bid format only. Otherwise the offer shall liable to be summarily rejected. Tenderer should quote one rate for specific quantity quoted by them. **MULTIPLE RATE QUOTATIONS AGAINST SINGLE ITEM WITH SAME SPECIFICATION & MAKE SHALL BE REJECTED FORTHWITH.**
- 4 Rates must be quoted on **FOR Ramagundam basis** in the rate column, according to 'unit of measurement' as per NIT. Rates against **each line item** shall be given legibly in words as well as in figures and free from cutting/over-writing /erasions. The Tenderer shall indicate the rates of GST applicable in their bid, for the quoted item indicating clearly the HSN code of item/SAC Code in case of service.
- 5 It shall be certified by the Tenderer that none of the RFCL employee is related to owners/directors. (In case any relative is working in RFCL, furnish details separately). It shall be certified by the Tenderer that none of RFCL's ex-employee is employed with them. (In case any ex-employee of RFCL is employed, furnish details separately). It shall be certified by the Tenderer that none of blood relation of the owners/directors is participating in this tender in the name of other firm, failing which, RFCL may at its sole discretion reject the tender.
- 6 The prospective tenderer having any common Partners/Directors/Managing partners etc or having any other common criteria shall be considered as Sister Group/Associate company. In such cases, only one of them will be eligible for participation in the tender.
- 7 RFCL reserves the right to accept or reject any quotation in full or in part without assigning any reason thereof. RFCL is also not bound to disclose the reasons for rejection of the offer to the tenderers. No correspondence will be entertained with regard to acceptance or rejection of an offer.
- 8 RFCL will have the right to issue addendum/corrigendum to tender documents to clarify, amend, modify, supplement or delete any of the conditions, clauses or items stated. Addendum /Corrigendum so issued will form the part of original information to tender.
- 9 RFCL reserves the right to postpone the tender opening date and/or time and will intimate all the tenderers of such postponement along with notice of revised opening date and time. In case, due to some unforeseen circumstances, the date of receiving/opening of the tender happens to be a holiday/closed day, the date of receiving/opening of the tender will be on the next working day.
- 10 In case clarifications are required on invitation to tender the Tenderer shall approach RFCL in writing well before the opening of the tender. However, failure to receive any addendum or clarification shall not relieve the Tenderer of any of the obligations stipulated in the invitation to tender.
- 11 Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification.
- 12 Rates/Amount should be quoted both in figures as well in words and free from over-writing / cutting/erasions. All cuttings/overwritings/erasions shall be duly signed by authorized representative of the tenderer. If there is any error in calculation with respect to unit rate and amount value, unit rate should prevail and amount/total value shall be corrected accordingly. In case, rate expressed figures as well in words and if any error noticed in between, the rate given in words shall prevail and all calculations will be changed accordingly.
- 13 The tenderers must accept the terms and conditions stipulated in NIT by signing manually in long hand by person(s) who is/are legally authorized to sign on behalf of the person(s) or firm or company tendering and in case of firm/company, tender should bear its seal or rubber stamp failing which the offer is liable to be rejected at the sole discretion of RFCL.
- 14 **LOADING CRITERIA:** Whenever the Tenderer is silent about the acceptance of NIT conditions such as bank guarantee, warranty period, PRS etc, it shall be presumed that the Tenderer has accepted NIT conditions and no further correspondence seeking specific confirmation about acceptance of these conditions shall be made. However, RFCL may at its sole discretion accept offers having deviation to NIT terms and conditions in respect of EMD, security deposit, Price reduction schedule etc. by adopting the stipulated loading criteria, where ever applicable.
- 15 **PRICE REDUCTION SCHEDULE [PRS] /CANCELLATION OF ORDER :** It shall be obligation on supplier to strictly adhere to the deliveries quoted and accepted by them in NIT/Purchase Orders of RFCL. In case of delay in supplies, unless extension of delivery has been granted by RFCL on application made by the supplier, RFCL may at it's option exercise either of the alternatives of (i) Reduction of 0.5% (half percent) on the value of the total ordered prices of the material not delivered for each complete week of delay or part there of subject to a maximum of 5% of the value of the order. The invoice raised shall be taken into account for the above price reduction, if applicable and payment shall be released for reduced/net value after the above reduction. If supplier does not raise invoice for reduced value, the supplier shall issue credit note equivalent to the price reduction amount, or (ii) purchase elsewhere on account and at the risk & cost of the supplier of the stores not delivered or (iii) cancel the contract without prejudice to RFCL rights under (i) & (ii) above.
- 16 **PAYMENT TERM & MODE:**
 - 100% payment will be released within 30 days from the receipt and acceptance of material or commissioning at site, as applicable at RFCL, Ramagundam. Payment will be released after duly adjusting the PRS, statutory deductions, if any, as per contract
 - Payment shall be released through RTGS. Suppliers shall provide the requisite details of their Account No., Name & Branch code of Bank in RFCL prescribed format.
 - The Tax Invoice for payment shall be submitted to Officer- In-Charge (Stores), RFCL Ramagundam along with supporting documents for release of payment preferably along with consignment.
- 17 The quoted rate(s) including transportation charges, etc will remain firm till the complete execution of the order. No Escalation/ revision in rate(s) will be allowed. However, any increase/decrease in rates of statutory levies and duties, shall be allowed as per prevailing rules and notification of Government comes within contractual delivery period. No escalation/ revision will be allowed due to any increase in duties/levies in case of extension in delivery period sought by the supplier beyond contractual delivery period.
- 18 Order/s can be splitted at the sole discretion of RFCL and part order shall be acceptable to the tenderers.
- 19 **INSPECTION:** RFCL shall not carryout pre-dispatch inspection at supplier premises unless otherwise stated in the Purchase Order. Inspection shall be made at RFCL, Ramagundam and decision of RFCL's Officer be final. If any item found defective/damaged, the same shall be replaced free of cost and in such case freight charges etc. shall be borne by the supplier. If it is found that the materials supplied are not as per RFCL order specifications or received in damaged condition, RFCL shall be the sole judge entitled to reject the materials.

ANNEXURE-VII

Benefits to Micro and Small Enterprises (MSEs):

With reference to the Order of the Ministry of MSME, under the Public Procurement Policy, March 2012, Micro and Small Enterprises shall be entitled for benefits, subject to terms and conditions, as under:

Reservation of Specific items for Procurement from Micro & Small Enterprises (MSEs)

To enable wider dispersal of enterprises in the country, particularly in rural areas, the Central Government Ministries or Departments or Public Sector Undertakings shall continue to procure items reserved for procurement exclusively from MSE (present 358 (three hundred and fifty eight) items including eight items of Handicrafts) from Micro and Small Enterprises, which have been reserved for exclusive purchase from them. The latest list may be seen from the website of Ministry of MSME¹. Ministry of MSME has clarified that the laminated paper Gr. I, II & II are NIT covered under the paper conversion product (Sl. No. 202) of the Public Procurement Policy². For locating the sources of such reserved items, NSIC may be contacted.

Public Procurement Policy for Micro and Small Enterprises (MSEs)

i) From time to time, the Government of India (Procuring Entity) lays down procurement policies to help inclusive national economic growth by providing long-term support to micro, small and medium enterprises and disadvantaged sections of society. The Procurement Policy for Micro and Small Enterprises, 2012 [amended 2018 and 2021] has been notified by the Government in exercise of the powers conferred in Section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006. Details of the policy along with the amendments issued in 2018 and 2021 are available on the MSME website³.

ii) Micro and Small Enterprises (MSE) registered under Udyam Registration are eligible to avail the benefits under the policy.

iii) The Policy is applicable to all the Central Government Ministries/ Departments/ CPSUs.

However, the policy is not applicable to State Government Ministries/ Departments/PSUs.

1) To reduce transaction cost of doing business, MSEs will be facilitated by providing them tender documents free of cost, exempting MSEs from payment of earnest money deposit (EMD), and adopting e-procurement to bring transparency in tendering process. However, exemption from paying Performance Bank Guarantee is not covered under the policy. MSEs may also be given relaxation in prior turnover and prior experience criteria during the tender process, subject to meeting of quality and technical specifications.

"However, there may be circumstances (like procurement of items related to public safety, health, critical security operations and equipment, etc.) where procuring entity may prefer the vendor to have prior experience rather than giving orders to new entities"

2) Chapter V of the MSMED Act, 2006 also has provision for ensuring timely payments to the MSE suppliers. The period agreed upon for payment must not exceed forty-five days after the supplies. For delays in payment the buyer shall be liable to pay compound interest to the supplier on the delayed amount at three times of the bank rate notified by the Reserve Bank. For arbitration and conciliation regarding recovery of such payments and interests, Micro and Small Enterprises Facilitation Council has been setup in states.

3) In tender, participating Micro and Small Enterprises (MSE) quoting price within price band of L1+15 (fifteen) per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 25 (twenty five) per cent of total tendered value. The 25 (twenty five) per cent quantity is to be distributed proportionately among these bidders, in case there are more than one MSEs within such price band.

4) Within this 25% (Twenty Five Percent) quantity, a purchase preference of four (4) per cent is reserved for MSEs owned by Scheduled Caste (SC)/Scheduled Tribe (ST) entrepreneurs and three (3) per cent is reserved for MSEs owned by women entrepreneur (if they participate in the tender process and match the L1 price). However, in event of failure of such MSEs to participate in tender process or meet tender requirements and L1 price, four percent sub-target for procurement earmarked for MSEs owned by SC/ST entrepreneurs and three (3) percent earmarked to women owned by SC/ ST entrepreneurs:

- In case of proprietary MSE, proprietor(s) shall be SC /ST;
- In case of partnership MSE, the SC/ ST partners shall be holding at least 51% (fifty-one percent) shares in the unit;
- In case of Private Limited Companies, at least 51% (fifty-one percent) share shall be held by SC/ ST promoters.

iv) If subcontract is given to MSEs, it will be considered as procurement from MSEs.

v) In case of tender item cannot be split or divided, etc. the MSE quoting a price within the band L1+15% may be awarded for full/complete supply of total tendered value to MSE, considering the spirit of the Policy for enhancing Govt. Procurement from MSEs.

vi) To develop MSE vendors so as to achieve their targets for MSEs procurement, Central Government Ministries / Departments /PSUs shall take necessary steps to develop appropriate vendors by organizing Vendor Development Programmes (VDPs) or Buyer-Seller Meets focused on developing MSEs for procurement through the Government e-Marketplace (GeM) portal. In order to develop vendors belonging to MSEs for Public Procurement Policy, the Ministry of MSME is regularly organizing State Level VDPs and National Level VDPs under the Procurement and Marketing Support Scheme. For enhancing participation of MSEs owned by SCs /STs/ Women in Government procurement, Central Government Ministries/ Departments/ CPSUs have to take the following steps:

- Special Vendor Development Programmes / Buyer-Seller Meets would be conducted by Departments/ CPSUs for SC/STs and Women.
- Outreach programmes will be conducted by National Small Industries Corporation (NSIC) to cover more and more MSEs from SC/STs under its schemes of consortia formation: and
- NSIC would open a special window for SCs/ STs under its Single Point Registration Scheme (SPRS).
- A National SC/ST hub scheme was launched in October, 2016, for providing handholding support to SC/ST entrepreneur which is being coordinated / implemented by the NSIC under this Ministry.

vii) Where any Aggregator has been appointed by the Ministry of MSME, themselves quote on behalf of some MSE units such offers will be considered as offers from MSE units and all such facilities would be extended to these also.

viii) This Policy is meant for procurement of only goods produced and services rendered by MSEs. Traders/ distributors' sole agent/ Works Contract are excluded from the purview of the policy.

ix) **Exemptions from the policy:** Given their unique nature, Defence armament imports shall not be included in computing 25 (twenty five) per cent goal for Ministry of Defence.



BID SECURITY (EMD) FORMAT

DRAFT OF BANK GUARANTEE FOR EMD

IN CONSIDERATION OF Ramagundam Fertilizers and Chemical Limited (RFCL), HAVING ITS REGISTERED OFFICE AT **Scope Complex, Core No. III, 7, Institutional Area, Lodhi Road, New Delhi-110003** (HEREINAFTER CALLED RFCL WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE SUBJECT OR CONTEXT INCLUDES ITS SUCCESSORS AND ASSIGNS) HAVING AGREED TO EXEMPT _____ (HEREINAFTER CALLED THE, THE SAID TENDERER(S)' WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE SUBJECT OR CONTEXT INCLUDES HIS SUCCESSORS AND ASSIGNS) FROM THE DEMAND UNDER THE TERMS AND CONDITIONS OF TENDER NO _____ FOR _____ HEREINAFTER CALLED "THE SAID TENDERER' OF SUCH BID SECURITY DEPOSIT FOR THE DUE FULFILMENT BY THE SAID TENDERER(S) OF THE TERMS AND CONDITIONS CONTAINED IN THE SAID TENDER _____ FOR _____ ON PRODUCTION OF BANK GUARANTEE FOR RS. _____ (RUPEES /USD _____ ONLY).

1. WE _____ BANK HEREINAFTER REFERRED TO AS 'THE BANK' DO HEREBY UNDERTAKE TO PAY TO RFCL AN AMOUNT NOT EXCEEDING RS. _____ (RUPEES _____ ONLY) AGAINST ANY LOSS OR DAMAGE CAUSED TO OR SUFFERED BY 'RFCL' REASON OF ANY BREACH BY THE SAID TENDERER(S) OF ANY OF THE TERMS AND CONDITIONS CONTAINED IN THE SAID TENDER (THE DECISION OF THE COMPANY AS TO ANY SUCH BREACH HAVING BEEN COMMITTED AND LOSS SUFFERED SHALL BE BINDING ON US.

2. WE _____ BANK DO HEREBY UNDERTAKE TO PAY THE AMOUNTS DUE AND PAYABLE UNDER THIS GUARANTEE WITHOUT ANY DEMUR MERELY OR A DEMAND FROM 'RFCL' STATING THAT THE AMOUNT CLAIMED IS DUE BY WAY OF LOSS OR DAMAGE CAUSED TO OR WOULD CAUSE TO OR SUFFERED BY 'RFCL' BY REASON OF ANY BREACH BY THE SAID TENDERER(S) OF ANY OF THE TERMS OR CONDITIONS CONTAINED IN THE SAID TENDER OR BY REASON OF THE SAID TENDERER'S FAILURE TO KEEP THE TENDER OPEN. ANY SUCH DEMAND MADE ON THE BANK SHALL BE CONCLUSIVE AS REGARDS THE AMOUNT DUE AND PAYABLE BY THE BANK UNDER THIS GUARANTEE. HOWEVER, OUR LIABILITY UNDER THIS GUARANTEE SHALL BE RESTRICTED TO AN AMOUNT NOT EXCEEDING _____ (RS _____ ONLY).

3. WE _____ BANK FURTHER AGREE THAT THE TEE HEREIN CONTAINED SHALL REMAIN IN FULL FORCE AND EFFECT DURING THE PERIOD THAT WOULD BE TAKEN FOR THE FINALISATION OF THE SAID TENDER AND THAT IT SHALL CONTINUE TO BE ENFORCEABLE TILL THE SAID TENDER IS FINALLY DECIDED AND ORDER PLACED ON THE SUCCESSFUL TENDERER AND/ OR TILL ALL THE DUES OF RFCL UNDER/OR BY VIRTUE OF THE SAID TENDER HAVE BEEN FULLY PAID AND ITS CLAIMS SATISFIED OR DISCHARGED OR TILL A DULY AUTHORISED OFFICER OF RFCL CERTIFIED THAT THE TERMS AND CONDITIONS OF THE SAID TENDER HAVE BEEN FULLY AND PROPERLY CARRIED OUT BY THE SAID TENDERER(S) AND ACCORDINGLY DISCHARGES THE GUARANTEE. UNLESS A DEMAND OR CLAIM UNDER THIS GUARANTEE IS MADE ON US IN WRITING ON OR BEFORE THE _____ TO INCLUDE 3 MONTHS CLAIM OVER AND ABOVE THE PERIOD MENTIONED IN THE PARAGRAPH FOR THE VALIDITY OF THE BANK GUARANTEE IN THE TENDER WE SHALL BE DISCHARGED FROM ALL LIABILITY UNDER THIS GUARANTEE THEREAFTER.

4. WE _____ BANK, LASTLY UNDERTAKE NOT TO REVOKE THIS GUARANTEE DURING ITS CURRENCY EXCEPT WITH THE PREVIOUS CONSENT OF 'RFCL' IN WRITING. DATED _____ DAY OF _____ 20

CORPORATE SEAL

FOR BANK.

BANK GUARANTEE FOR SECURITY DEPOSIT FORMAT
(To be prepared on Stamp paper of Rs. 500/- issued in the name of Bank)

This BANK GUARANTEE No. _____ made this day of _____ between _____ a bank incorporated and having its registered office at _____ (hereinafter called BANK) which expression shall unless repugnant to the context or contrary to the meaning thereof include its successors and assigns on the one part and **RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED**, a Company registered in India under Companies Act, 2013 and having its registered office at **Scope Complex, Core No. III, 7, Institutional Area, Lodhi Road, New Delhi-110003**, India to the context or contrary to the meaning thereof include its successors and assigns on the other part.

WHEREAS in pursuance to the agreement dated _____ (hereinafter called CONTRACT) entered into between RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED (hereinafter called OWNER and _____ a Company incorporated in _____ (hereinafter called CONTRACTOR) which expression shall unless repugnant to the context or contrary to the meaning thereof include its successors and assigns, for supply of _____ as envisaged in the Contract, Contractor has to submit a Security Deposit-cum-Performance Bank Guarantee for Rs. _____.

CONTRACTOR accordingly agrees to furnish the Security cum performance Bank Guarantee as hereinafter contained towards fulfilment of all of its obligations under the contract.

NOW THIS DEED WITNESSES AS FOLLOWS:

1. In pursuance of the Contract, the Bank hereby guarantees as a direct responsibility to OWNER that the BANK is holding the amount of Rs. _____ at Owner's disposal and hereby promises and shall be bound to pay to OWNER, forthwith at Owner's written notice stating that the contractor has failed to fulfil its obligations under the contract for reasons for which contractor is liable and without any protest or demur and without recourse to contractor and without asking for any reasons as to whether the amount if lawfully asked for by Owner or not, the entire amount or the portion thereof as mentioned by Owner in the notice.

The decision of the Owner as to whether the terms and conditions of this Security Deposit cum-Performance Bank Guarantee have been observed or not shall be final and binding on the BANK. In any case, however the Bank's responsibility under this Security Deposit-cum Performance Bank Guarantee is limited to Rs. _____.



2. This Security Deposit-cum-Performance Bank Guarantee shall be valid for an initial period of _____ months from the date of this Bank Guarantee No. _____ dated _____ given by the Bank to Owner become effective.

Upon issuance of Commissioning / Erection / Completion certificate according to terms of contract on expiry of _____ months after the issuance of the above mentioned certificate of commissioning / erection / completion certificate, the Security Deposit-cum-Performance Bank Guarantee shall become null and void.

3. This Security Deposit-cum-Performance Bank Guarantee shall be in addition to and shall not affect or be affected by any other security now or hereafter held by Owner on account of money hereby intended to secure and Owner at its discretion and without any further consent from the Bank, and without affecting its rights against the Bank, may compound with, give time CMM-08 or other indulgence to or make any other arrangement with Contractor and nothing done or omitted to be done by Owner in pursuance of any authority or permission contained in this guarantee, shall effect discharge of the liability of the Bank.

4. UNLESS PREVIOUSLY CANCELLED BY THE OWNER, this Security Deposit-cum-Performance Bank Guarantee will remain in force initially upto _____ months from the effective date of Bank Guarantee No. _____ dated _____ given by the Bank to the Owner and subject to provisions of paragraph 2 above will stand automatically cancelled on the expiry of the said period. Unless demand or claim under this Bank Guarantee is made on Bank in writing within three months from the date of expiry of this Bank Guarantee, all the rights of Owner against the Bank shall be forfeited and Bank shall be relieved and discharged from all the liabilities hereunder.

5. Any notice by way of request, demand or otherwise hereunder may be sent by post to the Bank, addressed as aforesaid, and if sent by post, it shall be deemed to have been given at the time when it would be delivered in due course of post, and in proving such notice, when given by post, it shall be sufficient to prove that the envelope containing the notice was posted and a certificate, signed by an officer of the owners, to the effect that the envelope was so posted, shall be conclusive.

6. The Security Deposit-cum-Performance Bank Guarantee is to be returned to the Bank after its expiry in terms of Paragraph 4 above.

7. The Bank declares that it has the power to issue this guarantee and the undersigned have full power to do so.

Dated _____ this _____ day of _____.

(Indicate the name of the Bank with stamp)