



रामागुण्डम फरुतिलाइजर्स एण्ड केमिकल्स लिमिटेड

**Ramagundam Fertilizers & Chemicals Limited**

(A Joint venture company of NFL, EIL & FCIL)

**Site Office: Fertilizer City,  
Ramagundam-505210,  
Dist- Peddapalli, Telangana**

**BIDS ARE INVITED  
FOR**

***"Annual Rate Contract for Landscape & Horticulture Development and Maintenance  
Works at Factory & Township Area in RFCL Ramagundam-2025-26"***

**Tender No: RFCL /SITE-Tender/Civil/Hort./2025/43**

**e-Tender Event ID : RFCL-2025-58**

**MARCH-2025**

*A. Shetty*

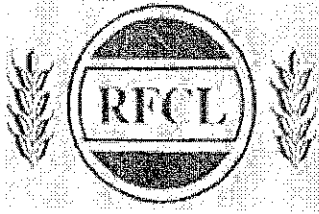
## TABLE OF CONTENTS

This Tender Document (AS ISSUED TO CONTRACTOR) Consists of the following:

Sr. no.	Description	Page No.
1	INSTRUCTIONS TO TENDERERS FOR E-TENDERING	3-7
2	Notice Inviting Tender	8-10
3	Definition of Terms (Annexure-I)	11-12
4	Eligibility Criteria (Annexure-II)	13-14
5	Declaration Form I (Annexure III)	15
6	Declaration Form II (Annexure IV)	16-17
7	E-Banking Mandate Form (Annexure-V)	18
8	Scope of work, Time Schedule (Annexure-VI)	19-27
9	Special Terms & Conditions (Annexure-VII)	28-31
10	General Terms & conditions (Annexure VIII)	32-50
11	Security Deposit cum Performance Bank Guarantee (Annexure IX)	51-52
12	Proforma for Indemnity Bond (Annexure X)	53
13	Form of Contract (Annexure XI)	54-56
14	Certificate of Compliance (Annexure XII)	57
15	Schedule of Quantities & Rates (Annexure-XIII)	58-74
16	Undertaking on party's letter head (Annexure XIV)	75
17	Checklist for bidders (Annexure XV)	76-77
18	Bid Evaluation Criteria (Annexure XVI)	78
19	BID SECURITY (EMD) FORMAT (Annexure XVII)	79
	<b>TOTAL SHEETS OF TENDER</b>	<b>79</b>

**NOTE:** The bidders shall satisfy themselves before submitting that no page or document listed above is missing from the tender Issued to him / them.

*A. Shrivastava*



**Ramagundam Fertilizers and Chemicals Ltd.**  
**रामागुण्डम फर्टिलाइजर्स एण्ड केमिकल्स लिमिटेड**

(A Joint Venture Company of NFL, EIL & FCIL)

Site office: Fertilizers Plant Ramagundam – 505210, Distt: Peddapally, Telangana  
Telephone: +91 8728 257488 E mail: [rfcl.ramagundam@rfcl.co.in](mailto:rfcl.ramagundam@rfcl.co.in)  
CIN No. U24100DL2015PLC276753

Tender No.: RFCL /SITE-Tender/Civil/Hort./2025/43

Date: 08.03.2025

**INSTRUCTIONS TO TENDERERS FOR E-TENDERING**

**1. Mode of Tendering:**

Ramagundam Fertilizers and Chemicals Ltd. (A Joint Venture of NFL, EIL, FCIL, HTAS, GAIL & Govt. of Telangana) has decided to procure "**Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26**" As PER GIVEN SPECIFICATIONS through e-tendering. The NIT will be posted on website <https://www.tenderwizard.in/RFCL> from where the registered vendors will be able to download the tender documents for participation in the tender and submit their bids online. The tender submission, tender closing and opening will be done electronically and online.

RFCL has appointed **M/s. Antares Systems Limited, Bangalore** as service provider for carrying out e-Procurement. Also, as per IT ACT 2000, use of digital signature certificate shall be mandatory for participating in e-tendering process.

It is presumed that accordingly, you can submit your bid and participate in this tender as per the requirements of the system. However, in case of any help/clarification, you may contact any one of the following:

**a) Ramagundam Fertilizers and Chemicals Ltd**

Mr. B.K. Vittal Kumar, AGM (C) RFCL, Fertilizers City, Ramagundam – 505210 Mob No. +91-8618485406 E mail: <a href="mailto:vital.kumar@rfcl.co.in">vital.kumar@rfcl.co.in</a>	Mr. A. Bharath Kumar, AM (C) RFCL, Fertilizers City, Ramagundam – 505210 Mob No. +91-9642828291 E mail: <a href="mailto:abharath@rfcl.co.in">abharath@rfcl.co.in</a>
--	--

**b) M/s. Antares Systems Limited**

1	Approval of Profile & DSC Verification	Help Desk	+91-8045811365, +91-8800591743	<a href="mailto:twregdelhi@etenderwizard.com">twregdelhi@etenderwizard.com</a> <a href="mailto:dscdelhi@etenderwizard.com">dscdelhi@etenderwizard.com</a>
2	E-Tender Submission	Help Desk	+91 8045811365, +91 8045982100, +919870393814, +91 8800378607	<a href="mailto:saurabh.k@etenderwizard.com">saurabh.k@etenderwizard.com</a>
3	E-Auction Related Queries	Help Desk		<a href="mailto:rajeshkumar1023@etenderwizard.com">rajeshkumar1023@etenderwizard.com</a>
4	<b>Office Hours:</b> Monday to Friday- 09:00AM to 06:00PM (IST)			

2. (a) Pre-Requisites for System using e-Procurement sites:

(b) Bidders are strongly advised to refer Minimum System Requirement document uploaded on <https://www.tenderwizard.in/RFCL> under download section prior registration and Participating in e-Tenders invited by RFCL.

(c) For Quick Bidder Manual, you can download "Bidder Manual" from <https://www.tenderwizard.in/RFCL> website **OR** contact us.

(d) Pre-Requisites for DSC Registration:

- The Vendor becomes a valid Vendor only after the registration of the DSC.
- Vendors need to possess a valid DSC for participating in e- Tendering (class III DSC).
- Vendors need to procure DSC 24 hrs prior to Registration on <https://www.tenderwizard.in/RFCL>
- It can be procured from any of the Certifying Authority registered under CCA India.eg Sify, nCode, eMudra etc.
- DSC can also be procured from the e-tendering service provider i.e., M/s. Antares Systems Limited
- Respective DSC Drivers needs to be installed. Into the system.
- DSC needs to be physically inserted >DSC should appear in the Browser.
- Vendor should map the DSC with their Log-ID immediately after registration and Email Verification.

(e) Pre-Requisites for Login Credentials:

For registration on the e-tender site <https://www.tenderwizard.in/RFCL>, one can be guided by the "Instructions to Vendors" available under the **User Manual (Download)** section of the homepage of the website. As the first step, bidder shall have to click the "**Register**" link and fill in the requisite information in the "Bidder Registration Form". Once you complete this process correctly, you shall get a system generated password and an email for verification. Thereafter, login in to the portal using your credentials. When you log in for the first time, system will ask you to map your Digital Signature Certificate. Digital Signature Certificate Class 3 Signing + Encryption is mandatory to attach at the time of Registration and to log-in. **Bidders should ensure that DSC is in the name of registered firm and person only.**

3. All the vendors participating in the online e-procurement have to abide by the process involved in the entire workflow of the e-procurement.

4. As a pre-requisite for participation in the tender, vendors are required to obtain a valid Digital Certificate of Class III (having both signing and encryption certificates) as per Indian IT A from the licensed Certifying Authorities operating under the Root Certifying Authority India (RCIA ), Controller of Certifying Authorities (CCA). The cost of obtaining the digital certificate shall be borne by the vendor.

5. Corrigendum/amendment, if any, shall be notified on the site <https://www.tenderwizard.in/RFCL> who, have in case any corrigendum amendment is issued after the submission of the bid, then such vendors submitted their bids, shall be intimated about the corrigendum/amendment by a system-



generated email. It shall be assumed that the information contained therein has been taken into account by the vendor. They have the choice of making changes in their bid before of the due date and time.

6. Vendors are required to complete the entire process online on or before the due date/time of closing of the tender.
7. Directions for submitting online offers, electronically, against e-procurement tenders directly through internet:
  - (i) Vendors are advised to log on the website (<https://www.tenderwizard.in/RFCL>) and arrange to register themselves at the earliest.
  - (ii) The system time (IST) that will be displayed on e-Procurement web page shall be the time considered for determining the expiry of due date and time of the tender and no other time shall be taken into cognizance.
  - (iii) Vendors are advised in their own interest to ensure that their bids are submitted Tenderwizard e-Tender system well before the closing date and time of bid.
  - (iv) If the vendor intends to change/revise the bid already submitted, they shall have to change /revise their bid already submitted within the due date and time. There is no need to Withdraw the bid to change / revise their Bid. If any Vendor Withdraw their bid in any case, they will not able to participate/submit/revise their bid in respective tender.
  - (v) After submission of tender Vendors can update/ revise their bid any number of times within the due date and time for respective tender.
  - (vi) Once the entire process of submission of online bid is complete, they will get an auto mail from the system stating you have successfully submitted your bid in the following tender with tender details.
  - (vii) Bids/Offer shall not be permitted in e-procurement system after the due date time of tender. Hence, no bid can be submitted after the due date and time of submission has elapsed.
  - (viii) No manual bids/offers along with electronic bids/offers shall be permitted except those specifically indicated.
8. No responsibility will be taken by RFCL and/or the e-procurement service provider (i.e. M/s. Antares Systems Limited) for any delay due to connectivity and availability of website. They shall not have any liability to vendors for any interruption or delay in access to the site irrespective of the cause. **It is advisable that vendors who are not well conversant with e-tendering procedures, start filling up the tenders much before the due date/ time so that there is sufficient time available with him/her to acquaint with all the steps and seek help if they so require. Even for those who are conversant with this type of e-tendering**, it is suggested to complete all the activities ahead of time. It should be noted that the individual bid becomes viewable only after the opening of the bid on/after the due date and time. Please be reassured that your bid will be viewable only to the time date and you nobody else till due the tender opening. The non-availability of viewing before due date and time is true for e tendering service provider as well as RFCL officials.
9. RFCL and/or the e-procurement service provider shall not be responsible for any direct or indirect loss or damages and or consequential damages, arising out of the bidding process including but not limited to systems problems, inability to use the system, loss of electronic information etc. In case of any clarification pertaining to e-procurement process, the vendor may contact the following agencies /personnel.
10. RFCL is not responsible for any mistake made by the vendor at the time of bidding



process. In case any vendor submits an invalid bid due to any reason including typing mistake/human error, such invalid bid will be disqualified and such vendor shall not be allowed to further participate in that tender. The remaining process shall be completed considering the other valid bids.

11. For submitting price bid through e-Auction, the successful Pre-qualified Vendors will have to use a Class III Digital Signature Certificate issued by any India CA approved by CCA of India as per IT Act 2000.
12. It is mandatory for the vendors to use the Digital Signature Certificate in all their bidding and Process. It is the entire responsibility of the vendors to protect their own login id and Password and keep their digital certificate safe so that is not misused by any other person.

13. **Tender Schedule:**

The notice of issue of enquiry and detailed schedule for downloading the NIT documents, submission of bids, tender closing, tender opening, and subsequent clarification/amendment in schedule etc. shall be available on the above-mentioned website against this tender.

**Tender Schedule for Supply of "Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"**

<b>Sr. No.</b>	<b>Tender Stage</b>	<b>Date &amp; Time</b>
1	Start Tender Document Download	<b>08.03.2025 at 15:45 hrs.</b>
2	End Tender Document Download	<b>29.03.2025 at 15:00 hrs.</b>
3	Due/ last date of submission Bids	<b>29.03.2025 at 15:30 hrs.</b>
4	Techno-commercial Bids Opening	<b>29.03.2025 at 15:45 hrs.</b>
5	Price Bid Opening	<b>To be intimated Separately</b>

**Note:** After expiry of date & time for a particular activity as mentioned above, that particular activity cannot be done unless the schedule for the same is extended/ amended. Similarly, no activity can be done before start date & time specified for that particular activity.

14. The activity defined for vendors are Download of Tender document, Bids Preparation, Uploading of bids and Reverse Auction. Matching of Prices will be done manually. During the Download sequence, the vendors who have been invited will be able to download the main tender document and the supporting documents.

15. **Tender Opening:**

The tenders will be opened electronically by us from our RFCL Site Office in the presence of authorized representatives of Vendors who wish to attend the bid opening. The submission of bids may however be done by vendors from their office or from place of their choice. However, bids can't be submitted after the bid submission due date & time as per the schedule.

16. RFCL takes no responsibility for delay, loss or non-receipt of EMD sent by post/courier/By Hand. The bids not accompanied with the requisite Earnest Money may not be opened.

17. RFCL reserves the right to reject or accept any tender without giving any reason.



**18. SYSTEM FAILURES AND REMEDIAL MEASURES THEREOF/COURSE OF ACTION TO BE FOLLOWED**

RFCL shall make all out efforts to rectify the problem(s) leading to system failure during the live tendering. However, in case the system could not be restored within the reasonable time period as deemed fit by RFCL, the following remedial measures shall be taken under such an eventuality:

1.	Tender is prepared and released but vendors are not able to submit their bids.	The due date of closing/opening shall be extended suitably.
2.	Bids have been submitted but the same cannot be opened by RFCL.	The due date of opening shall be extended suitably.
3.	Bids including price bid have been opened and reverse auctioning could not start.	Under such eventuality, the reverse auction event shall be rescheduled and the new schedule shall be informed to all the bidders who have participated in the tender & submitted their bids online.

**19. Name, Addressee & Address of Consignee**

B.K. Vittal Kumar,  
Assistant General Manager (C),  
Ramagundam Fertilizers and Chemicals Ltd,  
Fertilizers City - 505210,  
Ramagundam (Mandal), Peddapalli (District),  
Telangana state, India.

**20. GST Nos.**

Unit	GST NO.
Ramagundam, Telangana	36AAHCR2335P1ZY

21. In the event of any contradiction between General Terms & Conditions and Special Terms enclosed with this NIT, the latter shall prevail.

22. The rates should be quoted as per price bid given in the enquiry only. Quotation should be valid for a minimum period of **120 days** from the date of opening of the tender (Technical bid). The rates should be quoted both in figures and in words.

23. Your GST Registration No. and Permanent Account No., allotted by the concerned Department should be mentioned in the quotation positively.

24. The offers submitted by MSE, shall be considered in Accordance with Public Procurement Policy for MSEs of March 2012. The parties claiming benefits Under MSEs policy must enclose requisite valid Registration Certificate as per said policy along with their offer. Please also indicate whether the MSEs owned by SC/ST Entrepreneurs. If yes, please attach relevant certificate issued by authorities concerned. However, RFCL reserve the right to cancel the order (if any) and blacklist/debar a firm in case it is determined that the firm benefitted wrongly from the Public Procurement Policy.

**Note: This is a Works contract hence, Bidders registered under National Small-Scale Industries/MSME/start-ups are not exempted from submission of E.M.D.**

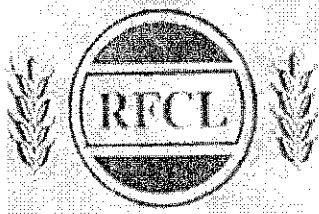
Thanking You

For & On Behalf of Ramagundam Fertilizers and Chemicals Limited

  
**Mr. B.K. Vittal Kumar,**  
**Assistant General Manager ( C )**

**B.K. VITTAL KUMAR**  
ASSISTANT GENERAL MANAGER (C)

Ramagundam Fertilizers and Chemicals Limited  
505210, Dist. Peddapalli (T.S)



**Ramagundam Fertilizers and Chemicals Ltd.**

**रामागुण्डम फर्टिलाइजर्स एण्ड केमिकल्स लिमिटेड**

(A Joint Venture Company of NFL, EIL & FCIL)

Site office: Fertilizers Plant Ramagundam – 505210, Distt: Peddapally, Telengana

Telephone: +91 8728 257488 E mail: [rfcl.ramagundam@rfcl.co.in](mailto:rfcl.ramagundam@rfcl.co.in)

CIN No. U24100DL2015PLC276753

Tender No.: RFCL /SITE-Tender/Civil/Hort./2025/43

Date: 08.03.2025

**NOTICE INVITING TENDER**

To,

\_\_\_\_\_

**Sub: Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26**

Dear Sirs,

Sealed Bids are invited for the work as detailed below:

1. **Name of Work** "Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26."
2. **Earnest Money Deposit and Tender Cost** Earnest Money: ₹1,00,000 (Rupees One Lakh Only) as per payment modes as stipulated as per clause no. 17 of Annexure-VII.  
**Note: -This is a works contract hence, Bidders registered under National Small-Scale Industries/MSME/start-ups are not exempted from submission of E.M.D.**
3. **Period of Completion** The period of completion shall 12 (Twelve) months from the start date mentioned in Letter of Award (LOA) and extendable as per provisions mentioned in GTCC.
4. **Validity of the Tender** 120 days from the Date of Opening of Tender.
5. **Date/Time of Pre Bid Meeting & Site Visit** 20.03.2025, 15.00 Hrs. at office of AGM (C), RFCL, Ramagundam
6. All request for interpretation, clarification & queries in connection with tender shall be addressed in writing to Issuing Authority i. e. AGM ( C), RFCL Site, Ramagundam at least 3 (Three) days prior to the closing date of the tender.
7. The rate should be quoted in the Units given in the Schedule of Rates.
8. Ramagundam Fertilizers & Chemicals Ltd., Ramagundam reserves the right to reject any or all Bids without assigning any reasons whatsoever and it also does not bind itself to accept the Lowest Tender.



9. **Procedure for Submission of Tender:**

The Tender shall be submitted in Three Parts as under:

9.1 **Step No. 1/ Envelope No. 1: -**

- Will be '**EMD**' and shall contain Earnest Money Deposit as per Clause No. 2 of the above.

9.2 **Step No. 2/ Envelope No. 2: -**

- Will be '**Techno Commercial bid (unpriced)**' shall contain NIT duly signed, documents & all other declarations required as per Tender.
- Documents as stated in Annexure-II for meeting the eligibility & evaluation criteria.
- Duly Filled Performa's of Techno Commercial Bid.
- Unpriced SOQ Performa mentioning "quoted" in all pages with signature and stamp.

9.3 **Step No. 3/ Envelope No. 3: -**

- Will be '**Price Bid/Schedule of Rates**' and shall contain the item wise rates only as per Schedule of Rates Performa.

All the procedure of filling the tender will be as on E Tender basis only.

9.4 **RFCL's Site bank details:**

EMD can be deposited in RFCL's account through RTGS/NEFT & details of the transaction with UTR No. to be submitted along with technical bid for verification.

RFCL's site bank Details for RTGS/NEFT are as follows:

- |                     |   |   |
|---------------------|---|---|
| a) Beneficiary Name | : | M/S RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED. |
| b) Name of bank     | : | STATE BANK OF INDIA                               |
| c) Branch           | : | FERTILIZER CITY, RAMAGUNDAM (61777)               |
| d) Account Number   | : | 36727029257                                       |
| e) IFSC No.         | : | SBIN0061777                                       |

Alternatively, the bidder can submit the EMD in the form of Crossed Demand Draft favouring Ramagundam Fertilizers and Chemicals Ltd. and issued by any scheduled/nationalized bank payable at Ramagundam. EMD can also be submitted in the form of Bank Guarantee Format of EMD-BG as per Annexure-XVII. The charges, if any, for online payment or for DD or for BG for submission of EMD will be borne by bidder. In case of submission of EMD by DD or in the form of BG, it should be ensured by the tenderer that the scan copy of the DD /BG is uploaded with E -Tender portal & original DD or Original BG should be received by RFCL before opening of techno-commercial bids for verification of the details of DD/BG given online by the tenderer.

10. **Opening of Tender:**

The Tender shall be opened as under E tender process:

**Step No. 1:** Parties who have submitted/uploaded the details of EMD will be opened first, on the scheduled date of opening of tender.

**Step No. 2:** "Techno Commercial Bid (Unpriced)" shall then be opened.

**Step No. 3:** 'Price Bid/Schedule of Rates' shall be opened after meeting the eligibility criteria of Techno-Commercial Bid(unpriced) and whose bids determined to be technically and commercially responsive. The date of opening of Price Bid/SOQ will be intimated to technically selected tenderers separately.

11. No condition or deviation should be mentioned by Bidder in Price Bid. Offers where the party has mentioned any condition or deviation in Price Bid shall be out rightly rejected

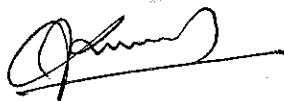


12. This letter shall form part of the contract document and shall be signed and returned along with the tender documents.
13. Every communication by tenderers shall be made in the English Language. All other information such as documents and drawings supplied by the Bidder will also be in English Language as will be any further information supplied by RFCL.
14. Bids containing erasures and alterations of the tender documents are liable to be rejected unless these are authenticated by the persons signing the tender documents.
15. "Bidders may ensure that tender documents/offer have been signed by appropriate/authorized representative for the Company. Withdrawal of offer/non-acceptance of orders placed based on offers submitted by bidder's on their letter head: will not be allowed on the grounds that offer was not signed by authorized person." in such case EMD shall be forfeited.
16. One person will be allowed to represent only one company during discussion/negotiation with RFCL. If same person is representing different companies with authorization letter from more than one company, such person will be allowed to represent only the first company called for negotiation.
17. The contractor shall satisfy himself about the nature of job to be executed by physical inspection of the site of work in RFCL Township as well as Factory Area before offering their quotations. A brief scope of work for each lawn/ park under pertinent SOQ Items is described under scope of work.
18. All the rates for SOQ (Part A) are taken from DSR-2020 (horticulture & Landscape) and some rates are taken from DSR -2023 (Civil work) and in-house RFCL rates. The rates for SOQ under Part-B are based on latest minimum wages (notification dated 25.9.2024). Hence, Bidder should quote/bid their rates accordingly.
19. All pages shall be initialed at the lower right-hand corner and signed wherever required in the tender papers by the tenderers or by a person holding power of attorney authorizing him to sign on behalf of the tenderer before submission of tender. No eraser or overwriting is permissible.

Thanking you,

Yours faithfully,

for M/s. Ramagundam Fertilizers & Chemicals Ltd.



(B.K. Vittal Kumar)

Assistant General Manager (Civil)

E-mail: [vittal.kumar@rfcl.co.in](mailto:vittal.kumar@rfcl.co.in)

Mob: 8618485406

Encl. Tender Documents(Annexure-I to XVII)

**B.K. VITTAL KUMAR**  
ASSISTANT GENERAL MANAGER (CIVIL)

Ramagundam Fertilizers and Chemicals Ltd.

**DEFINITIONS OF TERMS**

In the contract documents herein defined where the context so admits, the following words and expression will have the meanings assigned to them respectively:

1. "The RFCL" means the RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED, incorporated in India, having its registered office at **Scope Complex, Core No. III 7, Institutional Area, Lodhi Road New Delhi – 110003.**
2. The "ENGINEER-IN-CHARGE" shall mean the person designated as such by RFCL and shall include those who are expressly authorized by him to act for and on his behalf for operation of this contract.
3. The "WORK" shall mean the works to be executed in accordance with the contract or part thereof as the case may be and shall include all extra, additional, altered or substituted works as required for purpose of the contract.
4. "CONSTRUCTION EQUIPMENT" means all appliances and equipment of whatsoever nature for the use in or for the execution, completion operation or maintenance of the work unless intended to form part of permanent work.
5. "SITE" means the areas in which the work is to be performed by the Contractor and shall include a part or portion of the site on which the permanent work is proposed to be constructed.
6. The "TENDER DOCUMENTS" shall consist of Short Tender Notice, General Instructions to the Tender, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, Time Schedule Tender Form, Performa or Agreement Form Schedule of Rates, and Addendum/Addenda to Tender Documents.
7. "THE CONTRACTOR" means any person or persons or firm or company whose Tender has been accepted by RFCL with the concurrence of the RFCL, and the legal personal representatives, successors and permitted assigns of such person, persons firm or company.
8. The "CONTRACT" shall mean the Agreement between RFCL and the Contractor for the execution of the works including therein all contract documents.
9. The "SPECIFICATIONS" shall mean the various Technical specifications attached and referred to in the Tender documents. It shall also include the latest addition of relevant Indian Standard Specifications published before entering into contract.
10. "The DRAWINGS" shall include Maps, Plans and Tracings OR Prints thereof with any modifications approved, in writing by the Engineer-in-charge and such other drawings as may, from time to time, be furnished or approved in writing by the Engineer-in-charge.
11. The "CONTRACT DOCUMENTS" shall consist of Agreement, Tender documents & Specifications as defined in Clause 6, 8 & 9 above, Acceptance of Tender and further amendments.
12. The "ALTERATION ORDER" means an order given in writing by the Engineer-in-charge to affect additions to or deletion from and alterations in the works.

*A. Bhavate*

13. The "COMPLETION CERTIFICATE" shall mean the Certificate to be issued by the Engineer-in-charge when the works have been completed to his satisfaction.
14. The "FINAL CERTIFICATE" in relation to a work means the Certificate issued by the RFCL after the period of defect liability is over.
15. 'ZERO DATE' shall mean the date of issue of LETTER OF ACCEPTANCE (LOA) or issue of WORK ORDER, whichever is earlier.
17. "GTCC" means General Terms & Conditions of Contract.
18. "Working Day" means a day other than a Sunday or a public holiday on which RFCL is open for business.
19. "Week" means a period of any consecutive seven days.



आयुक्त महानगरपालिका, काठमाडौं

*A. Shrestha*

**ELIGIBILITY CRITERIA**

S. N.	Conditions	Documents required (To be submitted along with Technical bid)
1.	<p>Bidder should be Contractor having executed at least 1(one) Landscape/Horticulture Development and maintenance contract in Public and/or Private Sector Factories/Office Complexes /Townships/Farm Houses/Commercial Buildings/ Public Parks &amp; Playgrounds/Clubs/Guest Houses/Hotels/Resorts etc. during last 7(Seven) years.</p> <p>“Similar” means Horticulture Works for Development/maintenance and/or Development with maintenance of Gardens/Planters/Road Medians/Parks/Nurseries etc. involving Grassy Lawns, Plantation of Hedges, Shrubbery &amp; Trees.</p> <p><b>Note:</b> “The last 7 years shall be counted from last date of the preceding month in which tender has been Issued.”</p>	<p>i) Bidder must submit the copy of valid industrial License issued by Statutory authority for being a manufacturer along with ISO certificate/ GST Registration certificate /Udyog Aadhaar / certificate issued by statutory authority / NSIC certificate or equivalent certificate.</p> <p>ii) In case the manufacturer wants to quote through their authorized dealer/distributor or their authorized dealer wants to quote separately then authorization certificate from the manufacturer is required in addition to (i) above. The Authorization certificate should be issued for specific tender/enquiry.</p> <p>iii) Authorization letter from the company on behalf of the person signing the document be provided with technical bid.</p> <p>iv) For Proprietorship firm - Name of the proprietor to be mentioned. Affidavit of proprietorship in original duly notarized (Latest)</p> <p>v) For partnership firms –Affidavit in originals duly notarized, confirming the current status of the firm along with names of the partners. Copy of partnership deed duly notarized (latest) to be submitted</p> <p>vi) For Transport unions/Co-operative societies/Registered societies- Copy of Registration certificate /Copy of Resolution of members/Authority letter to participate in the tender.</p>
2.	<p>Bidder should have successfully completed similar work(s) as defined above during immediate last 7 years as mentioned below:</p> <p>One work not less than ₹ 68,67,115/- (excl. GST) or Two works of not less than ₹ 42,91,947/- (excl. GST) or Three works of not less than ₹ 34,33,557 /- (excl. GST)</p>	<p>Copy of Completion Certificate along with copy of Work Order from the organization where the work is executed is to be enclosed mentioning the completed value of each single work executed and performance certificate issued by the client.</p>
3.	<p>The Annual turnover of the bidder shall not be less than ₹ 85,83,894/- in at least one of the preceding three financial years from the date of issuance of enquiry.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>In case financial year closing date is within 6 months of date of issue of enquiry and audited annual report of preceding financial year is not available, bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate three preceding financial years. (Example, In case, audited annual report of immediate preceding financial year (year ending 31st March) is not available and where enquiry issue date is up to 30<sup>th</sup> September, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the enquiry issue date is after 30<sup>th</sup> September, it is compulsory to submit the</li> </ul>	<p>Bidder shall submit financial standing through Audited* Balance Sheet/ Profit &amp; Loss Account for the last three financial years. (FY 21-22, 22-23 &amp; 23-24)</p> <p>* Where audited accounts are not mandatory as per law, bidder can submit financial standing duly certified by practicing Chartered Accountants (not being an employee or a director or not having any interest in the bidder's company).</p>

A. S. S. S.

	<p>financial details of the immediate three preceding financial years only.</p> <ul style="list-style-type: none"> <li>• In case bidder is having subsidiaries but only a single consolidated annual report is prepared as per prevailing law of land and audited which includes the financial details of their subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor /chartered accountant of the bidder certifying that separate annual report of Bidder (without the financial data of subsidiaries) is not prepared and audited.</li> <li>• Further, in case a bidder is a subsidiary company and separate annual report of the Bidder is not published, but only a consolidated annual report of the parent company is available, consolidated annual report shall be considered for establishing the financial criteria subject to statutory auditor of Parent Company /Chartered accountant of the Bidder certifying that separate annual report of the Bidder is not prepared and audited.</li> </ul>	
4.	<p>The net worth of the bidders should be positive for the Financial year 2023-24 (<i>current Financial year in which tender has been floated</i>) ending March'2024*.</p> <p>*Networth = Paid up share capital+ Reserves Out of Profit (Including Security Premium) – Accumulated losses – Deferred Expenditure – Mis. Expenditure not written off.</p>	<p>A Copy of Audited* Balance Sheet should be submitted in support of your claim.</p> <p>* Where audited accounts are not mandatory as per law, bidder can submit financial standing duly certified by practicing Chartered Accountants (not being an employee or a director or not having any interest in the bidder's company).</p>
5.	<p>Bidder should have minimum working capital of ₹8,58,389/- as per Audited Financial result of FY-2023-2024. “Working capital should be current assets minus current liabilities.</p>	<p>Copy of audited balance sheet for the Financial year (Current Financial year in which tender has been issued) ending 31<sup>st</sup> March'2024 (end date of current financial year) should be submitted.</p> <p>Or,</p> <p>Requisite document issued either from any Indian scheduled Bank (except co-operative bank and Gramin Bank) for availability of unutilized fund-based line of credit for at least of ₹8,58,389/-as on preceding month in which tender has been issued.</p>
6.	<p>I. Bidder must not be <b>black listed</b> by any government department/public sector undertaking/co-operative Unit.</p> <p>II. Bidder must not be <b>delisted / on Negative List</b> by any government department/public sector undertaking/co-operative Unit in the last two years, as on date of participating in the tender.</p> <p>III. Bidder must not be on the <b>Holiday list</b> of RFCL.</p>	<p>Self-certification(s) for both should be submitted on Party's letterhead for the same.</p>

*A. Agarwal*

**DECLARATION-FORM-I**

Date:

To,

**Assistant General Manager (Civil)**  
Ramagundam Fertilizers & Chemical Ltd.  
Fertilizers City, Ramagundam (TS)  
District: Peddapalli (Telangana)  
Pin Code- 505210

Dear Sir,

I/We hereby submit tender for **“Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26”** work at Ramagundam fertilizers & Chemicals Limited, Fertilizer City, Ramagundam, Telangana, as per tender separately signed and accepted by me/us, and rates quoted by me/us in attached schedule of rates (Annexure-XIII) in accordance with Notice Inviting Tender, terms and conditions of Tender, other documents and papers as detailed in the tender document.

I/We hereby agree to abide by and fulfill all terms and conditions referred to in the Tender Document/Work Order/LOA etc. and in default thereof, to forfeit and pay to the RFCL or its successors or its authorized nominees such sums of money as are stipulated in Terms and Conditions contained in the Tender Document.

I/We confirm having deposited the **Earnest Money of ₹1,00,000/- (Rs. One Lakh Only)** vide Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ in favor of Ramagundam Fertilizers and Chemicals Limited payable at Ramagundam or through BG no. \_\_\_\_\_ dated \_\_\_\_\_ or through bank transfer to RFCL Account bearing UTR no \_\_\_\_\_.

It is certified that Price Bid/Schedule of Rates is unconditional and quoted for all the items of 'Schedule of Rates/Price bid' in Figures and Words both and no item is blank/unquoted.

If, I/we fail to start execution of the said contract in the time, specified in the tender documents or fail to deposit the amount of security deposit specified in the Tender Document, I/We agree that Ramagundam fertilizers & Chemicals Limited shall forfeit the said Earnest Money. The said owner shall also be at liberty to cancel the notice of acceptance of tender if I/We fail to remit Security Deposit amount as aforesaid or to execute an agreement or to start work as stipulated in the tender document/perform the contract faithfully.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2025

Signature of Tenderer with Seal Name

&Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Mobile/Telephone No. \_\_\_\_\_

*A. Sharan*

**DECLARATION FORM-II**

The following declaration to be signed by Contractor and to be submitted along with required documents which would be duly self-certified:

Sr.	Description			
1.	Name of Applicant/Firm/Company			
2.	Complete Address along with Contact Person name, mobile number and Email Id			
3.	Company Profile			
i)	Public Limited/Private Limited Company/ Undivided Hindu Family/Individual/ Partnership Firm/Co-operative Society/LLP/Others (Please mention)			
	<b>(Please attach duly attested partnership deed(latest) by Notary public/Self attested firm registration copy /Incorporation certificate, Articles of association and memorandum of association and power of attorney who is signing documents on behalf of applicant/firm/company).</b>			
4.	Year of Establishment & Registration No along with documentary proof if any			
5.	If a Bidder has relations whether by blood or otherwise with any of employees (including employees on deputation) of RFCL, the Bidder must disclose the relation at the time of submission of Tender, failing which, RFCL shall reserves the right to reject the Tender or rescind the Contract.	<b>YES / NO (If Yes, give the following details)</b>		
		<b>Name &amp; Designation of the Employee</b>	<b>Place of Posting</b>	<b>Relation with the Employee</b>
6.	P.F. Registration No. of the Contractor to be intimated along with Documentary proof thereof.			
7.	PAN No. of the Contractor to be intimated along with Documentary Proof thereof.			
8.	Whether bidders are registered or unregistered as per GST Laws. If registered the following details shall be provided-			
9.	GST Registration No. with Documentary Proof.			
10.	Service Accounting Code No.			
11.	Rate of GST applicable on the quoted rates	IGST _%	CGST _%	SGST _%

*A. Elorady*



12	We have assessed & ascertained the rate of GST applicable on quoted services. It is clearly understood that RFCL will not have any liability towards payment of GST over & above the GST rate quoted for any reason whatsoever except for statutory variation against documentary evidence.	Agreed
13	ESI Registration No. of the Contract or to be intimated along with Documentary proof thereof.	
14	<p>If the bidder is registered as Micro/Small/Medium Enterprises as per MSMED Act, 2006, the same may be confirmed by the bidder and submit a photocopy (Self certified) of the registration certificate in support thereof. Otherwise, it will be construed that the bidder is not registered as per MSMED Act, 2006. <b>Registration month &amp; Year should be prior to bid submission due date.</b></p> <p><b>Note: - As this is Works contract, provision of MSME for exemption of EMD will not be applicable.</b></p>	
15	<p>Labour License No. of the bidder to be intimated along with Documentary proof thereof. If the bidder does not have labour license, then the bidder shall submit undertaking on their letter head regarding Labour License, as per the following format.</p> <p>The bidder shall submit undertaking regarding Labour License, as per the following format</p> <p>"In case this job is awarded to us i.e. M/s _____, we shall obtain Labour License from the appropriate Licensing Authorities i.e. Central / State Government, as applicable from time to time, under the Contract Labour (R &amp; A) Act, 1970 &amp; the rules enacted there under and submit a copy of the same to RFCL, Ramagundam before start of execution of contract work in RFCL, Ramagundam"</p> <p>If we fail to submit labour license before start of execution of work, we agree for forfeiture of EMD/SD and termination of Contract by RFCL"</p>	

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2025

(Signature of Bidder with Seal)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Place: \_\_\_\_\_

*A. Bhavani*

**E-Banking Mandate Form**

PRINT ON LETTER HEAD OF THE CUSTOMER/VENDOR.

Ref No

Date: -----

**E-BANKING MANDATE FORM**

SL NO	PARTICULARS	DETAILS TO BE FILLED HERE
1	Vendor/Customer Name	M/s _____
2	Vendor/Customer Code	Optional
3	Vendor/Customer Address	
4	Vendor/Customer e-mail Id	
5	Particulars of Bank Account	
	i) Name of the Bank	
	ii) Name of the Branch	
	iii) Branch Code	
	iv) Address	
	v) Telephone No.	
	vi) Type of Account	
	vii) Account No	
	viii) RTGS/IFSC number of the Bank	
	ix) 9 Digit MICR Code	

I/We hereby authorize Ramagundam Fertilizers and Chemicals Limited (RFCL) to release any amount due to me/us in the bank account as mentioned above. I/we hereby declare that the particulars given above are correct and complete. If the transactions are delayed or lost because of incomplete or incorrect information, we would not held RFCL responsible for that.

**SEAL & SIGNATURE of the Vendor/Customer**

We certify that M/s \_\_\_\_\_ has an account no. \_\_\_\_\_ with us and we confirm that the details given above are correct as per our record.

Bank Stamp:

Date:

Signature of authorized officer of the Bank

**1. SCOPE OF WORK**

**Scope of work includes but not limited to the following:**

- 1.1. The purpose of this work is that the whole Factory and Township premises of RFCL must look rich with lush green lawns and parks and beautiful flowers so as to provide an excellent ambience of work-environment and at the same time makes the Factory and Township premises environmental friendly and to make a good impression on the residents, visitors and public who visit here for various purposes. The contractor has to undertake all such jobs/activities required to maintain the Factory and Township premises in a presentable condition and in above-mentioned spirit at all the time whether such activities are elaborated hereunder or not.
- 1.2. The scope of work consists of Development and maintenance of Grassy lawn, hedges, flowers beds, ornamental / trees/ shrubs and Misc. job linked with development and Maintenance of Floriculture & Horticulture in Township & Factory Area.
- 1.3. Any emergent work shall have to be executed by doing the work round the clock and / or after normal working time (General shift) for which nothing extra shall be payable to the contractor for doing the work during such period.
- 1.4. Maintenance of Gardens/landscapes/parks/plants under this contract shall be executed in the following areas: -
  - 1.4.1 International guest house inside parks & entry
  - 1.4.2 VIP Guest House,
  - 1.4.3 GM Bungalows (GM-1 & GM-2)
  - 1.4.4 Technical Building Surround parks inside Plant Area,
  - 1.4.5 MCR & Building Surround parks inside Plant Area
  - 1.4.6 Township Park In-front of B-type quarter no. 275-290,
  - 1.4.7 Township at Shopping complex,
  - 1.4.8 Township Main Gate South Side,
  - 1.4.9 Township Park at C1 South side along the main road
  - 1.4.10 Township Park at C13 South side along the main road
  - 1.4.11 Township Park at C1-12 Eastern side,
  - 1.4.12 Township Park in b/w C-12 and India House Area,
  - 1.4.13 Township Park at C-105-116 eastern side,
  - 1.4.14 Township Park in b/w C-23-105,
  - 1.4.15 Township Park at C-24-35 western side,
  - 1.4.16 Township Park at D-13 front side,
  - 1.4.17 Township Park in between C97 & C116
  - 1.4.18 Parks in front of GM Bungalows & VIP Guest house,
  - 1.4.19 Inside & front side of swimming pool park
  - 1.4.20 Children Park in-front of church.
  - 1.4.21 Road Median from Plant Gate to Shahid Chowk and rotary at IGH,
  - 1.4.22 Road Median from Shahid Chowk to Railway Gate & Rotaries at Dispatch gate entry and Material gate,
  - 1.4.23 Development and maintenance of nursery inside IGH,
  - 1.4.24 Park on the western side of technical building adjacent to green belt area and
  - 1.4.25 Any other areas to be developed/developed inside plant/township

*A. Baral*

1.5. Maintenance of Gardens/landscapes/parks/plants involve the following activities: -

**1.5.1 TREES & SHRUBS**

- a) Watering of the saplings / trees as required to keep the moisture in the soil around the sapling/trees, as per the directions of the Engineer-in-Charge.
- b) Cleaning of grass, weeds etc. turning up the soil around the saplings / trees and basins making shall be done after every watering as directed by the Engineer-in-charge.
- c) Disposing off the grass, weeds as cleared from the area around the saplings/ trees to the designated place as directed by the Engineer-in-charge.
- d) Pruning of the shrubs / trees shall be done as and when required and as directed by the Engineer-in-charge.
- f) Stacking supporting of the shrubs/ trees shall be done as and when required and as per direction of the Engineer-in-charge.
- g) Applying adequate quantity of good earth farm yard manure and /or chemical fertilizers at appropriate intervals to keep the saplings /trees in good health. Contractor will supply all input materials viz. good earth, farm yard manure, chemical fertilizers etc. Payment for Supply shall be made under pertinent SOQ Items.
- h) Applying adequate quantity of approved insecticide herbicide pesticide etc. at specified time / intervals by spraying or by any other mean for keeping the saplings/ trees in good health.
- h) Protecting the saplings/ trees from fire, grazing, thefts or any other acts of vandalism.

**1.5.2 LAWNS**

- a. The lawns shall be watered properly and regularly and shall always be kept as green carpet.
- b. The lawns to be kept free from unwanted growth / weeds and the same shall be removed along with their roots.
- c. The lawns are to be periodically mowed, by hand lawn mower or through electric lawn mower or diesel lawn mower etc. as instructed by Engineer-in-charge. Electricity required for running Lawn mower shall be supplied free of cost by RFCL subject to availability. The lawn grass must be mowed when it attains a height of 2" to 3". If the contractor fails to do so, the same shall be done at the risk and cost of the contractor.
- d. The lawns will have to be top dressed with good earth and farmyard manure in required quantities as per the directions of Engineer-in-charge. The farmyard manure, earth, fertilizers will be supplied by Contractor. Payment for Supply shall be made under pertinent SOQ Items.
- e. The lawns will have to be rolled with lawn mower at regular intervals as per directions of Engineer-in-charge. It is also highlighted that for all lawns falling under the plots of Plant Buildings, Factory areas and other Township open areas, all tools & Tackles shall be arranged by the Contractor. This includes manual / mechanical or diesel/electrical lawn mowers shall be arranged by the contractor.

*Handwritten signature*

Lawn mower & bush/brush cutter shall be paid in respective items. The same may be suitably increased during monsoon, depending up the requirement at site.

f. Grass mowed / cut from the lawn area shall be disposed off at a disposal yard, as directed by the Engineer-in-charge.

### **1.5.3 HEDGES**

- a) Watering of hedges as and when required to keep the moisture in the soil, as per the directions of the Engineer-in-charge.
- b) Grass / weeds received from turning up of the soil of the hedges shall be disposed off at a disposal yard, after every watering / as per directions of the Engineer-in-charge.
- c) The grass weeded / cleared from the hedges along with cutting of hedges, shall be disposed off at a disposal yard as per direction of the Engineer-in-charge.
- d) Applying adequate quantity of good earth, farmyard manure and / or chemical fertilizers at appropriate intervals to keep the hedges in good health. The farmyard manure, earth, fertilizers will be supplied by Contractor. Payment for Supply shall be made under pertinent SOQ Items.
- e) The hedges shall be kept in proper shape by cutting/ trimming as per directions of the Engineer-in-charge.
- f) Applying adequate quantity of approved insecticide, herbicide, pesticide etc. as required intervals by spraying or any other mean as required to keep the hedge in good health. Payment for Supply shall be made under pertinent SOQ Items.

### **1.5.4 FLOWER BEDS (PERMANENT AND SEASONAL)**

- a) Watering of the saplings as and when required, to keep the adequate moisture in the soil, around the saplings as per directions of the Engineer-in-charge.
- b) Applying adequate quantity of good earth, farm yard manure and / or chemical fertilizers at appropriate intervals to keep the plants in good health.

**1.6** The contractor shall maintain consistent operational availability of at least following materials/equipment at all times throughout the contractual period to take up urgent jobs immediately. In case Contractor fails to maintain/provide the below mentioned (**refer Table-A**) material/equipment within 10 days from the date of start of work mentioned in LOA, penalty as mentioned below at sl no. I & II shall be levied for each item & each no's from due payments of the Contractor, till material/equipment is made available.

I. @ ₹30 per working day for Sr. no 1 to 6 and

II. @ ₹20 per working day for Sr no 8 to 14

**Note:** - Contractor/bidder has to take care that all the supply of equipment as listed below will be in his scope under the supply of manpower item for gardening/park maintenance and quote his rates accordingly.

**Table-A:**

Sl. No	Name of materials/equipment	Quantity(minimum)
1.	Diesel/Electrical operated lawn mower	04 Nos.
2	Diesel/Petrol operated Bush/brush cutter	02 Nos.

*A. B. Bora*

3.	Diesel/petrol operated portable tree cutting saw	03 Nos.
4	Electric Hedge sheer	03 Nos.
5	Spraying pump	03 No.
6	Water sprinkler	25 Nos.
7.	Hose Pipe/flexible pipe	Pipe of required length along with connectors and clamps shall be kept available at all times at required locations.
8.	Spades	25 Nos.
9.	Axe	10 Nos.
10.	Pick Axe	10 Nos.
11.	Hedge Sheer	05 Nos.
12.	Sickles	10 Nos
13.	Crow bar	10 Nos.
14.	Grafting and budding knife	5 Nos.

1.7 The contractor shall satisfy himself about the nature of job to be executed by physical inspection of the site of work in RFCL Township as well as Factory Area before offering their quotations. A brief scope of work for each lawn/ park under pertinent SOQ Items is described below: -

Sr. No.	Location	Activities
I	International guest house inside parks & entry	❖ Maintaining the Garden Features like Tree Plants, flower beds, Cement Pots, Shrubbery along with grassy lawns, hedges, Creepers.
II	VIP Bungalow	❖ Maintaining the Garden Features like Tree Plants, flower beds, Cement Pots, Shrubbery along with grassy lawns, hedges, Creepers.
III	GM Bungalows	❖ Maintaining the Garden Features like Tree Plants, flower beds, Cement Pots, Shrubbery along with grassy lawns, hedges, Creepers.
IV	Technical Building and park developed adjacent to green belt area(western side of technical building)	❖ Maintaining the Garden Features like Tree Plants, flower beds, Cement Pots, Shrubbery along with grassy lawns, hedges, Creepers, cleaning the fountain as when required with the mali deployed.
V	MCR	❖ Maintaining the Garden Features like Tree Plants, flower beds, Cement Pots, Shrubbery along with grassy lawns, hedges, Creepers, maintaining the plants in planter boxes.
VI	Parks in front of GM Bungalows & VIP Guest house	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.

VII	B-Type Park	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
VIII	Shopping complex	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
IX	Township Gate south side park	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
X	C-1 to C-12 (eastside)	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XI	Between C-12 & India House	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XII	C-105 to C-116 (eastside )	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XIII	Between C-23 to C-105	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XIV	C-24 to C-35 (westside )	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XV	D-13 Front side	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XVI	Children's park in front of Church	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XVII	Swimming poll inside and front	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XVIII	Median Infront of Plant Gate to Shahid Chowk	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XIX	Rotary at Dispatch-road plant entrance gate and rotary at railway gate	❖ Maintaining the avenue plants, making saucer, de-weeding, up-keep of tree guard.
XX	Median from Shahid chowk to Railway gate	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers.
XXI	Township Park at C1 South side along the main road	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers
XXII	Township Park at C13 South side along the main road	❖ Maintaining the Garden Features like Tree Plants, flower beds, Shrubbery along with grassy lawns, hedges, Creepers

*A. R. Shrivastava*

XXIII	Miscellaneous Works	<ul style="list-style-type: none"> <li>❖ Plantation of New Tree Plants outside Garden limits in Factory &amp; Township Areas and their maintenance.</li> <li>❖ Felling/Trimming of new &amp; old Trees as and when required by portable tree cutting machine and their disposal.</li> <li>❖ Applying fertilizers/chemicals to garden features etc.</li> <li>❖ Clearing Road/ Site Blockages by disposing of Trees and Branches uprooted due to Storm/Cyclonic Winds/Rains etc.</li> <li>❖ Development of new parks and their maintenance.</li> <li>❖ Supply of blade tractor, tractor with trolley and tractor with 5000litre water tanker.</li> <li>❖ Watering of green belt area plants as per instruction of Engineer-In-Charge.</li> </ul>
-------	---------------------	--

**1.8 Deployment of Gardeners (Mali/semi-skilled beldar & helper): -**

- a) Contractor shall deploy workers / Mali(Gardener) having knowledge of horticulture activities on various sites of lawns in Township & Factory area, as per the instruction of Engineer-in-charge. It will be obligatory on the part of the contractor to deposit P.F. / E.S.I. amount of all the Mali(Gardeners) /labour engaged in this job. No extra claim, on this regard shall be entertained.
- b) In case of any emergency, contractor shall also deploy additional Mali/Beldar/helper inside factory/Township area as per the instruction of Engineer-in-charge. Payment shall be made under pertinent SOQ Item of Supply of Manpower for miscellaneous works as and when required.
- c) Under any emergency/ requirement, Mali's can be shifted from the one location / site to another (Township and Factory Area) at the discretion of the Engineer-in-charge. No objection of the contractor shall be entertained.
- d) Contractor shall ensure the deployment of minimum Mali (Gardeners) & Helper on daily basis, as prescribed below for Maintenance Works to be executed under SOQ Item No. 20.1, 20.2, 21.1 & 21.2 of SOQ.

- I. Mali-3 nos
- II. Helper/unskilled-16 nos.

**Criteria of selection of Mali:** - Must have training certificate in horticulture from govt. of Telangana/Govt. of India or have work experience in horticulture which will be ensured at site by hedge/decorative-plants trimming in shape as per requirement and knowledge of plants.

- e) The number of Mali & Beldar/helper indicated above for garden maintenance is tentative, it may vary as per requirement/quantum of parks which shall be at the sole discretion of Engineer-In-charge.
- f) All Malis & Supervisor shall assemble at 8:30A.M. at the place designated by Engineer-in-charge, for the purpose of ascertaining the nos. of Malis present and giving the day-to-day instructions to them. Contractor shall have no reservation in this regard.

*A. B. Chowdhury*



**1.9** All the Horticulture activities of lawns shall be monitored on fortnightly basis. In case contractor do not follow up the instructions for execution of lawn mowing / hoeing / cutting of hedges etc. as per the site requirement against the garden maintenance works under supply of manpower item no. 20.1, 20.2, 21.1 & 21.2 of SOQ, then lumpsum deduction on pro-rata basis (on monthly basis) of affected area shall be made as detailed below as Penalty, for that particular month: -

- i) Deduction for not mowing the lawn – Rs. 1000/ for each park for one month.
- ii) Deduction for not hoeing the beds – Rs. 1000/ for each park for one month.
- iii) Deduction for not trimming of hedges / trees – Rs. 1000/ for each park for one month.
- iv) Deduction for not cutting side / corner grass – Rs. 1000/ for each park for one month.
- v) Deduction for not watering the lawn / flower beds/trees/shrubs/potted plants – Rs. 500/ for each park for one month.
- vi) Deduction for not cleaning the lawn – Rs. 500/ for each park for one month.

**1.10** Contractor is solely responsible for keeping the all the trees, shrubs, grass, hedges plants, creepers etc in good and healthy condition throughout the period of development and maintenance. Contractor during the period of development and maintenance shall replace all the casualties to trees, shrubs, hedges plants, creepers etc and shall renovate the damaged lawns at no cost to RFCL if the reason for such causality/damage is attributable to the contractor in the opinion of Engineer-In-Charge.

**1.11** Irrigation/Watering: The water shall be made available free of cost. The Contractor shall draw out water for watering all the lawns, plants, hedges, beds and pots as per requirement and direction of Engineer-in-charge. Care shall be taken to avoid excessive watering, wastage of water, damage to the water points/valves as well as to the tender plants and flower beds. The distribution of water from existing garden hydrants will be the Contractor's responsibility and Contractor have to arrange necessary and sufficient hose pipe and sprinkler etc.

**1.12** The contractor shall have to carry out tree trimming activity with utmost care and shall be solely responsible for providing necessary PPE's/ ropes/chainsaw for carrying out tree trimming activities.

**1.13** The contractor shall arrange tractor with tanker whenever required based on the instruction of Engineer-In Charge, however watering point for tanker shall be provided by RFCL inside RFCL premises, The water shall be made available free of cost. The contractor shall not have any reservation on no. of trips/distance of watering point.

**1.14 Deployment of supervisor/horticulturist: -**

The contractor shall deploy at least one experienced graduate supervisor/horticulturist (Graduate in any stream/Diploma in Horticulture) with having minimum 2 year of experience in Horticulture works/gardening of parks/development of parks with proper power of attorney / for supervising the work, taking instructions from Engineer-In-Charge. Preference will be given for diploma in horticulturist or graduate in agriculture. The said supervisor must be able to communicate in either Hindi or English in addition to Telugu. In case of his absence from duties under normal circumstances for more than 3 working days in a month, penalty shall be levied @ ₹1000 per working day from due payments of the Contractor, till resumption of duties by the horticulturist /Supervisor which shall be at the sole discretion of Engineer-In-charge. In case of absence due to medical reasons, Contractor shall inform the same to Engineer-In-Charge and shall endeavor to deploy replacement horticulturist/Supervisor temporarily, within 10 days. Upon failure to deploy replacement within 10 days, penalty shall

A. Shastri

be levied @ ₹1000 per working day from due payments of the Contractor, till re-deployment of horticulturist/Supervisor which shall also be at the sole discretion of Engineer-In-charge. In case, no Engineer/Supervisor is present at site for more than 10 continuous working days, same shall be treated as non-performance at the Contractor's end. The quoted rates shall be deemed to include the above provisions.

- 1.15** The Contractor shall arrange necessary documents of their manpower and ensure compliance of formalities for making Gate passes to work in RFCL's premises as per RFCL Plant Gate Security norms, which include **mandatory ESI registration, medical fitness check-up & Police Verification of workmen** to be deployed. The workmen, supervisors, Engineers are allowed to come in the township area only with proper gate passes. RFCL will issue necessary gate passes to such persons for whom the request will have to be made by the contractor. RFCL will not be responsible for late entry of the persons through the gate due to the absence of gate passes. **The quoted rates shall be deemed to be inclusive of all these considerations.**
- 1.16** The contractor shall provide pertinent PPEs (Personal Protective Equipment) like Helmets, Safety Shoes, Safety Goggles, Face Shields, Dust Masks, Hand Gloves, Gum boots, Earmuffs etc. based on nature/location of works being carried out by workmen deployed by him. The contractor shall ensure strict compliance of Safety norms laid down by RFCL or as intimated from time to time, during the currency of the Contract. However, all workmen shall be mandatorily provided with **minimum 1 No. Safety Helmet (Yellow Colour), 1 Pair of Safety Shoes & 1 Pair of Industrial Safety Hand Gloves**, which they shall wear invariably while working inside the township. The helmet shall bear the initials/logo of the Contractor's firm and Blood Group of the person wearing the same. **For carrying out works at height, Contractor shall ensure strict adherence to prevailing safety norms at RFCL which may include provision of additional safety equipment/arrangements like Safety Nets, Lifeline Ropes, Safety Belts (Double Hook Type), Roof-ladders and others as may be required in the opinion of Engineer-In-Charge/Safety Department of RFCL. The quoted rates shall be deemed to be inclusive of these provisions. In case, Contractor fails to comply with above Safety norms, flat penalty @₹ 500 per incident of violation shall be levied from due payments of the Contractor.**
- 1.17** To & fro Local Travelling as may be required, Lodging and Boarding of their staff and workers from work site to their place of stay, shall be in the scope of the Contractor.
- 1.18** Suitable Medical facilities/Insurance for their staff & worker as per applicable statutory provisions, shall be in the scope of the Contractor.
- 1.19** Social distancing to be maintained as per central/state government time to time guidelines regarding COVID'19. The cost for maintaining the COVID-19 norms like providing face masks, sanitizers etc shall be borne by the Contractor.
- 1.20** The timing of work will be general shift unless otherwise instructed by Engineer-in-charge.
- 1.21** The contractor shall make suitable arrangement and quote their rate accordingly so that the labour will be given weekly off, holiday and other statutory benefits like annual leave & retrenchment benefits.
- 1.22** The contractor shall maintain records and comply to all applicable statutory provisions with respect to wage payment, PF, ESI labour license etc. (if required) and any other documents as may be required as per relevant statutes.
- 1.23** No minor, sick, old or medically unfit labour will be deployed for the work.
- 1.24** The contractor shall abide by all statutory rules and regulations of local authority, State and Central Govt. regarding statutory benefits and non-statutory benefits prevailing at RFCL-Ramagundam as applicable, at his own cost.

- 1.25 The contractor shall have to comply with the provision of payment of wages Act, 1936 minimum wages Act, 1948, contract labour (regulation and abolition) Act,1970 with latest modification thereof or any other related law and rules made time to time.
- 1.26 RFCL has right to terminate the contract at any time during the contract period in case performance is not found satisfactory and work not carried as per instruction of Engineer-In-Charge.
- 1.27 The price (for Part-A) of Annexure-XIII shall be firm and no variation in price shall be allowed on any account till execution of the complete work.
- 1.28 The Quoted rates/prices shall include all the cost of materials, Seigniorage Fee (Royalty) for construction materials, applicable labours, taxes duties/levies except GST and other minor incidental expenses to complete the work as per the SOQ Item of Part-A.

## 2. RFCL'S SCOPE:

- 2.1 Old unused building in plant or township shall be allotted free of cost subject to availability, which can be used as office-cum-store by the Contractor after refurbishing the same as per his requirement, at his own cost.
- 2.2 Temporary LT Power Supply 3 phase, 50 Hz, 415 Volt with TPN free of cost subject to availability.
- 2.3 To provide necessary approval of drawings, work permits and isolations as and where required to the contractor.
- 2.4 Wherever required, lifting equipment i.e. boom lifter/man lifter & Hydra will be provided at free of cost by RFCL with subjected to availability for cutting of tree and lifting of wooden logs for shifting
- 2.5 RFCL shall provide Water Supply at Single point for Watering of Gardens subject to availability. **However, Flexible Pipe Hose of required length & Connectors, Clamps, sprinklers etc. shall have to be arranged by the Contractor at his own cost.**

## 3. TIME SCHEDULE:

- 3.1 The period of completion of work shall be 12 months from the start date mentioned in LOA and extendable on mutual consent as per provisions mentioned in GTCC.
- 3.2 Mobilization with Men and Equipment shall be done within 10 (Ten) days of issue of Letter Acceptance (LOA)/Work Order. However, if the necessity arises Contractor may have to mobilize at site within 3 days of the issue of LOA.
- 3.3 For jobs of critical nature, separate time bound sub-workorder will be issued by Engineer in- charge. The Contractor must adhere to such time schedule.

A. Ghoshal

**SPECIAL TERMS & CONDITIONS OF CONTRACT**

1. Apart from the Items covered in this Contract, RFCL reserves the right to get any other items of latest CPWD Schedule of Rates for Landscaping Works, executed by the Contractor depending on the requirement. The payment for all such items shall be made as per rates of latest CPWD Schedule of Rates for Landscaping Works, without considering any premium/discount quoted by the bidder. The contractor to note that, any item of latest CPWD Schedule of Rates for Landscaping Works, may be got executed under this Contract.
2. RFCL also reserves the right to get any Extra Items executed which are not covered in SOQ or CPWD Schedule of Rates (the latest version). The rates for such Extra Items shall be derived based on market rates and analysis procedure laid down in CPWD Analysis of Rates.
3. RFCL may at its discretion award any other / additional work of any magnitude on the final agreed rates, terms, and conditions, as per the work order, for execution of the same and the contractor shall have to execute the same work as a separate work.
4. RFCL does not guarantee any quantum of work to be executed.
5. The work is to be executed at all heights, depths and levels and nothing extra will be paid on this account beyond the quoted/agreed rates, except wherever mentioned / applicable.
6. Contractors who will be registered under this contract may have to work round the clock for executing the emergent jobs informed at short notice against job/work orders. Emergent jobs are to be executed at any time round the clock as directed by Engineer-in-Charge and nothing extra shall be payable beyond the quoted/agreed rates on any account.
7. Contractor shall maintain a small Office-cum-Store in the premises area where his responsible representative(s) will be available for receiving instructions, job orders etc. throughout the contract period. The department will give space for store/site office and the contractor has to construct necessary temporary structures of his own, if required, but contractor will have to vacate the land at the expiry of contract period failing which dues shall not be released.
8.
  - a. Bidders have to quote their rate above or equal or below in percentage on estimated cost of RFCL on **Part-A** of SOR.
  - b. Bidders have to quote their rate in percentage in positive profit margin more than or equal to 3.85% on estimated cost of RFCL on manpower supply part i.e. **Part-B** of SOR. Bids containing percentage rate of less than 3.85% on manpower supply part (i.e. **Part-B**) on estimated value of RFCL will be out rightly rejected.
  - c. Evaluation of price bids shall be on overall total basis (**Part-A+Part-B**) and work shall be awarded to Overall Lowest L-1 bid.
  - d. While quoting their rates for manpower supply i.e. Part-B, bidder to consider **provisions of holiday payments (RFCL declared closed holidays approximately 12/13 Holidays per calendar year)** and other statutory benefits like annual leave & retrenchment benefits. The Contractor shall maintain records of attendance/wage payments and other pertinent records of supply manpower being deployed. **NOTHING EXTRA SHALL BE PAID BY RFCL TO THE CONTRACTOR ON ACCOUNT OF HOLIDAY PAYMENTS (RFCL DECLARED CLOSED HOLIDAYS) AND OTHER STATUTORY BENEFITS LIKE ANNUAL LEAVE & RETRENCHMENT BENEFITS.**
  - e. Minimum wages prevailing as on date (i.e. effective from 01.10.2024) as per GOI order No. F.No.1/27(3)/2024-LS-II, dated 25.09.2024 have been considered along with mark up for PF, ESIC, Leave & Bonus @29.58% of Minimum wages. The Minimum Gross Salary is as under :- (Highly Skilled :- Rs. 1124.76/-, Skilled:- Rs. 957.60/-, Semi-Skilled:- Rs. 795.62/-, Un-Skilled:- Rs. 681.59/-)

Example For Highly Skilled :- Minimum wages (Basic+DA)=868, Leave((868\*5%)=43.40, Bonus(868\*8.33%)=72.30, ESI(3.25%(868))=28.21, PF(13%(868))=112.84 Grand Total :- Rs. 1125/-

9. The agency will work in such a manner, which will not disturb the office environment. Certain jobs shall be carried out at the convenience of RFCL, which can only be executed after office hours and/or on holidays. To carry out these works, agency shall deploy workers at such convenient timings only. Nothing extra shall be payable on account of odd hours of working and/or waiting time for availability of site for work.
10. Contractor shall not employ in connection with the work, any person who has not completed Eighteen (18) years of age and not more than 60 years of age.
11. All consumable, non-consumable materials are to be got entered in the register being maintained by security personnel at the Gates of Guest Houses, Plant & GM Bungalows, Township Gate for which RFCL will issue instructions for their entry at the gate.
12. If there are varying or conflicting provisions made in any one document forming part of the contract, the decision of Engineer In charge shall be final and binding on the contractor.
13. **SPECIFICATIONS OF HORTICULTURE WORK:** - The specification for workmanship and various Schedule Items shall be executed as described in the Central Public Works Department Schedule of Rates & "Specifications for Horticulture and Landscaping" 2020 including amendments, unless otherwise specified. These CPWD specifications shall be deemed to form part of this contract.
14. In case of any class of work for which there is no such specification as laid down in the contract, such work shall be carried out in accordance with the instructions and requirement of the Engineer-in-charge.
15. Contractor shall submit the Computerized Running Account Bills as per the RFCL approved format.
16. In Clause no. 1.2.0 of GTCC service air shall not be provided by RFCL.
17. **GTCC Clause no. 1.8.0 (a), 1.8.0(b) and 1.8.0(c) is deleted and replaced with following:**

**Tenderers must submit Earnest Money Deposit of Rs. 1,00,000/- (Rupees One lakh Only).** The tenderers will have the option to submit the EMD either in the form of a Crossed Demand Draft favouring Ramagundam Fertilizers and Chemicals Ltd. and issued by any scheduled/nationalized bank payable at Ramagundam or through online payment modes like RTGS/NEFT etc or can submit the EMD in the form of Bank Guarantee Format of EMD-BG as per Annexure-XVII. The charges, if any, for online payment or for DD or for BG will be borne by bidder. In case of submission of EMD by DD or in the form of BG, it should be ensured by the tenderer that the scan copy of the DD /BG is uploaded with E -Tender portal & original DD or Original BG should be received by RFCL before opening of techno-commercial bids for verification of the details of DD/BG given online by the tenderer.

The details of the transaction with UTR No to be submitted along with technical bid for verification. RFCL's Bank details for RTGS/NEFT are as follows:

**Beneficiary Name : Ramagundam Fertilizers and Chemicals Limited**  
**Bank name : State Bank of India**  
**Branch Name : RFCL BRANCH (61777)**  
**Bank A/c no. : 36727029257**  
**IFSC Code : SBIN0061777**

Earnest Money Deposit will not bear any interest.

**Note:** Tenderer may submit copy of such DD/RTGS/NEFT/BG details immediately to [vittal.kumar@rfcl.co.in](mailto:vittal.kumar@rfcl.co.in) and [abharath@rfcl.co.in](mailto:abharath@rfcl.co.in).

*A. Abharath*

**Note: This is a works contract hence, Bidders registered under National Small-Scale Industries/MSME/start-ups are not exempted from submission of E.M.D. Submission of EMD is mandatory for all bidders.**

**18. GTCC Clause 1.9.0(vi) stands is deleted and replaced with following: -**

Bidder's bid should be workable. In case after Price Bid evaluation & analysis it is found that, bids have been submitted with non-workable rates i.e. abnormally low or high rates, such offers may be rejected.

**19. GTCC clause no. 1.22.0 (a) is deleted and replaced with following:**

The contract period is 12 months from the start date mentioned in Letter of Award to the contractor and extendable as provisions of GTCC. The Contractor shall Mobilize at site within 10 (Ten) days of notification for actual date of start of contract. However, if the necessity arises Contractor may have to mobilize at site within 3 days of instruction given by RFCL in writing.

**20. Replace GTCC clause no 1.28.0 (Period of liability (Defect Liability Period) with the following clause:**

The defect liability period for the work done during the tenure of contract shall be zero months from the date of issue of completion certificate.

**21. GTCC clause no. 1.30.0 (c)- (I) & (II)- (Escalation in rates) is deleted and replaced with following:**

The 100 % escalation/de-escalation on the Billed value against Part B on SOQ is payable. However, the service charge/profit margin amount quoted by the bidder for these items will remain same throughout the currency of the contract. No escalation/de-escalation is payable on this service charge/profit margin amount. Similarly, no escalation/de-escalation is payable for Part A of SOQ.

**22. GTCC Clause no. 1.34.0 stands deleted.**

**23. GTCC clause no. 1.39.0 stands modified as below:**

Except where otherwise provided in the contract all matters, questions, disputes or differences (Dispute's) whatsoever, which shall at any time arise between/among the parties hereto, touching the construction, meaning, operation or effect of the contract, or out of the matters relating to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of works or whether before or after termination shall after written notice by either party to the contract shall be resolved / settled amicably through negotiation by the parties. For the same, one party shall issue dispute notice in this regard, to the other party. If the said dispute/s could not be settled amicably within 45 days from the date of receipt of dispute notice by other party, then, party/ies may refer the said dispute/s for adjudication through Arbitration, as prescribed hereinafter.

On failure of amicable resolution/settlement as above. The dispute/s shall be referred / adjudicated through Arbitration under / in accordance with "Arbitration Centre (Domestic and International), High Court of Judicature at Hyderabad for the state of Telangana and the State of Andhra Pradesh Rules,2015" as amended or modified or re-enacted from time to time. Where the said rules are silent or in conflicts with Indian Laws, same shall be governed by Arbitration & Conciliation Act 1996; as amended or modified or re-enacted, from time to time

The number of Arbitrator shall be three (3) in case of matter involving total amount of claims (without considering claim of interest) more than Rs. 3 Crore, otherwise number of Arbitrator shall be one (1) i.e. (Sole) Arbitrator.

*Handwritten signature*

The language of Arbitration shall be English.

The Governing Law Shall be Laws of India and dispute/s shall be adjudicated as per Indian Laws.

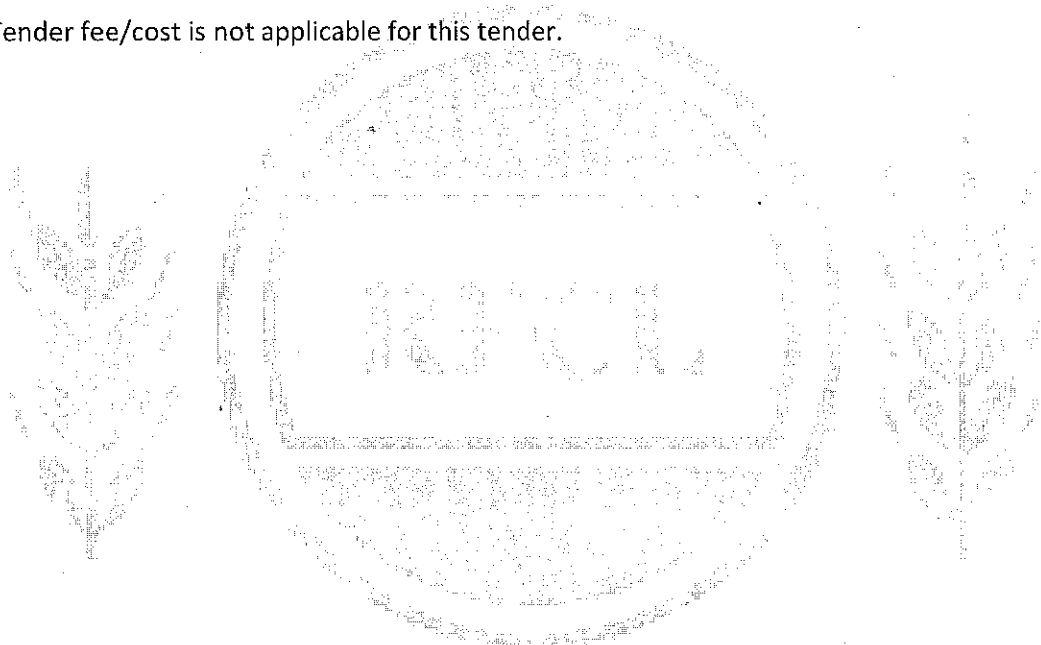
For the convenience of parties, the venue of Arbitration shall be as per above rules i.e., Arbitration Centre, Hyderabad, However, the Seat of the Arbitration Shall be, Ramagundam, Peddapalli District, State of Telangana. The courts at Ramagundam Peddapalli District, State of Telangana shall, have exclusive Jurisdiction.

It is also agreed by and between the parties that in case a reference is made to the Sole Arbitrator / Arbitral Tribunal for the purpose of resolving the dispute/s arising out of the contract by and between the parties hereto, the Arbitrator or the Arbitral Tribunal shall not award interest on the awarded amount more than the SBI MCLR Rate applicable to RFCL on the date of award of contract.

24. RFCL may ask any documents if seems necessary like income tax returns, Form 26AS etc. while evaluating tender.

**25. SINCE, THIS IS A WORKS CONTRACT, BENEFITS TO MSME TOWARDS WAIVER OF EMD SHALL NOT BE APPLICABLE.**

26. Tender fee/cost is not applicable for this tender.



RFCL

*A. Sarathy*

General Terms and Conditions of Contract

1.1.0 The execution of the work may entail working in all the site and weather condition and no extra rate will be considered on this account. The Contractor may have to carry out the jobs to work round the clock as per our requirement to be decided by Engineer in-charge and the Contractor should take this aspect into consideration for formulating his rates and quotation. No extra claim/overtime will be paid on this account.

1.2.0 Electricity, Water and Service Air will be provided free of cost at one point as per requirement of the job subject to availability.

All lifting tools & tackles are to be got tested, wherever applicable, under the Competent Person engaged by State Government from time to time and the certificates duly verified by Competent Authority are to be submitted to the Department before taking up the job.

1.3.0 **Accommodation and Land for Contractor's Godown/Workshop:**

1.3.1 Suitable accommodation will be provided for the Contractor or his authorized representative on chargeable basis, if available.

1.3.2 RFCL may allocate land for putting temporary Godown/ workshop for making storage, work site by the Contractor, free of cost.

1.3.2.1 The CONTRACTOR shall at his own cost construct temporary structures as required by them for their office, fabrication shop and construction stores only in the area allocated to them on the project site by the RFCL or his authorised representative and provide suitable water supply and sanitary arrangement and get the same approved by the ENGINEER-IN-CHARGE. No unauthorised buildings, constructions or structures should be put up by the CONTRACTOR anywhere on the project site

1.3.2.2 On completion of the works undertaken by the CONTRACTOR, he shall remove all temporary works erected by him and have the SITE cleaned as directed by ENGINEER-IN-CHARGE.

1.3.2.3 If the CONTRACTOR shall fail to comply with these requirements, the ENGINEER-IN-CHARGE may at the expenses of the CONTRACTOR remove such surplus, and rubbish materials and dispose of the same as he deems fit and get the site cleared as aforesaid; and CONTRACTOR shall forthwith pay the amount of all expenses so incurred and shall have no claim in respect of any such surplus materials disposed of as aforesaid.

1.3.2.4 RFCL reserves the right to ask the CONTRACTOR any time during the pendency of the CONTRACT to vacate the land by giving 7 days' notice on security reasons or on national interest or otherwise.

1.3.2.5 No person except for authorised watchman shall be allowed to stay in the plant area/CONTRACTOR's area after completion of the day's job without prior written permission from ENGINEER-IN-CHARGE.

1.3.2.6 **Land for Residential Accommodation:** No Land shall be made available for residential accommodation for staff and labour of CONTRACTOR



1.4.0 The Contractor shall have to make his own arrangements for all Tools & Tackles, Skilled and Unskilled labours etc. required for the job. The work is subject to inspection at all time by the Engineers-in-charge and the Contractor shall have to carry out the work to the entire satisfaction of the Engineer-in-charge.

1.5.0 **Sub-Contracting:** Sub-Contracting of the job will not be allowed without prior written permission of the owner (RFCL).

1.6.0 Statutory deduction on account of Income Tax and GST TDS on works/service contract shall be made at the rates applicable at the time of release of payment to the bidder.

1.7.0 The rates quoted will be firm for the currency of the contract period and will not be subjected to escalation irrespective of any increase what so ever. The rates quoted for materials, if any, are F.O.R. RFCL Site, Ramagundam and are inclusive of all taxes. No taxes will be paid extra(excluding GST). However, the escalation pertaining to labour deployment component will be allowed as per clause 1.30.0

**1.8.0 Earnest Money Deposit:**

- a) The Tenderer should make a deposit of Earnest Money and Tender Fees as prescribed in NIT/Tender by an A/C Payees Demand Draft (Separate for both) drawn on any Scheduled Bank except Rural or Co-Operative Bank in favour of "**Ramagundam Fertilizers and Chemicals Limited,**" payable at Ramagundam. The Earnest Money and Tender Fees shall not be accepted in any other form except specified.
- b) The Earnest Money and Tender Fees should accompany the Tender in separate Envelope without which tender may not be opened and it may be considered as rejected at the sole discretion of RFCL. However, Bidders firm registered, Prior to bid submission due date, with NSIC/MSE (Micro & small) vendors are exempted from submission of Tender fee and EMD subject to submission of documentary evidence that the bidder is a Micro or Small Enterprises registered with District Industries Centers or Khadi and Village Industries or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises or Udyog Aadhaar Memorandum.
- c) In case tenderers are required to collect tenders from RFCL Office, the tender sets may be given upon the submission of the tender fee in prescribed mode/form as above. In case parties download the tenders from the website, tendered are required to submit the respective tender fee along with EMD.
- d) Earnest Money Deposit will be refunded to all unsuccessful bidders after award of Contract/Placement of Order against the tender to Successful bidder. Earnest Money Deposit will be refunded to all Technically unsuitable bidders within 30 days after expiry of tender validity period or placement of order against tender whichever is earlier. No Interest shall be payable by RFCL for amount deposited as Earnest Money.
- e) Earnest Money is liable to be forfeited if tenderer:
  - i. Withdraws or modifies offer in full or part during the validity period
  - ii. Failure of the bidder to honor their offer.
  - iii. Does not accept Purchase / Work Order if placed by RFCL

- iv. Does not Confirm of acceptance of order within the stipulated time after placement of order.
- v. Inability to perform satisfactorily after receipt of order in case of successful bidder.
- vi. If documents submitted along with the bid are found false, fabricated etc.

**1.9.0 The following tenders will be liable to summary rejection:**

- i. Tenders submitted by Tenderer who resort to canvassing.
- ii. Tenders, which do not fulfill any of the conditions, laid down in the Tender Documents or are incomplete, in any respect.
- iii. Tenders, which contain uncalled for remarks or any alternative additional conditions.
- iv. The company reserve the right to accept the lowest or any other Tender in part or in full or award parallel contracts or reject all OR any of the Tender without assigning any reasons thereof.
- v. Tenders received late / delayed.
- vi. Bidder's bid should be workable and price bids quoting "Nil" consideration or "Negative" or "Zero or its derivatives as contractor's service charge/ profit margin will be rejected summarily.
- vii. Bids having less than current minimum wages as specified by Govt of India/Telangana State Govt. whichever is higher and not fulfilling the related statutory requirements as per applicable labour laws/other laws from time to time.
- viii. Tenders not accompanying the Earnest Money and Tender fee of prescribed value and prescribed mode/form.
- ix. Ring tendering/Cartel formation

1.10.0 If the Tenderer has relations whether by blood or otherwise with any of the employees (including employees on deputation) of the RFCL, the tenderer must disclose the relation in the Form of Declaration attached, at the time of submission of tender failing which RFCL shall reserve the right to reject the tender or rescind the Contract.

1.11.0 The Contractor shall at all times indemnify RFCL against any claim which may be made under the ESI Act 1948, regulation/ scheme or any statutory modifications thereof or otherwise for or in respect of any damage or compensation payable in consequence of any accident or injury sustained by any workman or other person whether in the employment of the Contractor or not.

1.12.0 In every case in which by virtue of provision of ESI Act 1948 or any other Law for the time being in force, RFCL is obliged to pay compensation to a Workmen employed by the Contractor for the execution of the work, RFCL will recover the amount of the compensation so paid from the Contractor's bill, Security Deposit, Bank Guarantees.

- a) The Contractor will be solely responsible for any liability for his workers in respect of any accident, injury etc. arising out of and in the course of Contractor's employment. For this purpose, he shall obtain ESI Registration Number from Appropriate Authorities and deposit both Employer's as well as employees share of ESI contribution each month with ESI Authorities and also make necessary compliance of the provisions of the ESI Act, its regulations and scheme. The Contractor shall be responsible for recovery of employees share of ESI contribution from the concerned Contract Labour and RFCL will not bear

any liability whatsoever on this account. Further, the Contractor also indemnifies RFCL against any damages/interest that may be imposed by ESI Authorities on account of non-payment/delayed payments towards ESI.

- b) The Contractor shall ensure that contribution on account of ESI is deposited by due date of month and he will be required to furnish photocopy of ESI challan every month by 21st of the month following the month to which it relates. For this purpose, every month the Contractor shall submit to RFCL a copy of wages sheet as a proof of wages paid to the staff, treasury challan regarding depositing of ESI amount etc. for perusal of officer in charge and will also submit quarterly/periodically statements of ESI etc. as required under various labour laws in respect of staff engaged in execution of jobs. He will also submit half yearly return of ESI.

**c) Insurance Cover for Workmen:**

All workers whose salary is more than Rs 21,000/- per month need not to be covered by ESI. However, contractor to take insurance policy to cover the risk towards temporary disablement and permanent disablement for the workmen.

The contractor shall obtain adequate insurance Policy in respect of his workmen to be engaged for the work compulsorily towards compensations as admissible under the Workmen's Compensation Act 1923, and Rules framed there under upon death/disablement of a worker. Photocopy of this Insurance policy is required to be submitted by the Contractor to RFCL immediately after the issue of LOA but before the start of the work. Payment against the work done will not be released to the Contractor until and unless photocopy of the Insurance policy is submitted to the RFCL.

CONTRACTOR shall at his cost and expense take out insurance policy from a suitable insurance company acceptable to owner and maintain for the entire period until ACCEPTANCE OF WORKS or until such time thereafter as the CONTRACTOR may consider appropriate the following insurances.

- i. **Workmen's Compensation Insurance (WCI):** This insurance shall conform to and satisfy all the requirements of the applicable laws and regulations of the country, state territory or province having jurisdiction over the CONTRACTOR's employees engaged in the WORKS.
- ii. **Employer's Liability Insurance (ELI):** The insurance shall cover the liability of the CONTRACTOR as employer, for compensation beyond the coverage of the Workmen's Compensation Insurance for bodily injury to or loss of life the CONTRACTOR's employees while engaged in the WORKS.
- iii. **Third Party Liability Insurance (TPL):** This insurance shall cover legal liability for bodily injury to loss of life of and/or damage to and loss of properties of the third person party arising out of the performance by the CONTRACTOR of the works.
- iv. **Automobile Liability Insurance (ALI):** This insurance shall cover all the CONTRACTOR's liabilities in connection with use by the CONTRACTOR for the WORKS of any mobile equipment and automobile and when used which are owned, non-owned hired and otherwise placed under the CONTRACTOR's administration and control, or bodily injury to loss of life of and/or property damage of any person or party.
- v. **Other Insurance:** Other insurance which shall be necessary or which the CONTRACTOR deems necessary for proper performance of the WORKS

*D. Charak*

Inclusion of such insurance requirements in such contracts as aforementioned however, shall not release the CONTRACTOR from any of his responsibilities and liabilities under the CONTRACT.

- 1.13.0 Wages shall be paid by the Contractor to the workman directly into their bank accounts through Electronic Fund Transfer without the intervention of any Jamadars or The kedars and contractor shall ensure that no amount by way of commission or otherwise is deducted or recovered by Jamadars from the wages of workman.
- 1.14.0 The Contractor may employ such employees/ labours as he may think fit and the employees so employed shall be employees of Contractor for all purposes whatsoever and shall not be deemed to be in the employment of RFCL for any purpose whatsoever. The Contractor shall abide by all rules, laws and regulations that may be in force from time to time regarding the employment or conditions of service of the employees. If under any circumstances whatsoever, RFCL is held responsible in any manner whatsoever for the default or omission on the part of the Contractor in abiding by the aforesaid rules, regulations and laws or held liable or responsible to the employees of the Contractor in respect of any matter whatsoever and called upon to make payments on that account, RFCL shall be reimbursed by the Contractor for the same as also any other expenses costs and charges incurred by RFCL in any proceeding or litigation arising out of any claim, demand or act on the part of the employees of the Contractor, RFCL shall be entitled to claim, demand or compensation from the Contractor in that event. RFCL shall also be entitled to recover the aforesaid amount from the Contractor from any amounts that may become due and payable to Contractor.
- 1.15.0 In case of any difference of any of the terms and conditions either in the meaning or understanding or contradictory terms or conditions at different places/portions in this document, the stricter terms favoring RFCL will apply. Interested tenderer after studying the tender documents carefully, may obtain necessary clarifications, if any in writing before tendering, submitting of tender implies that the Tenderer has obtained all the clarifications required. No claim on ground for want of knowledge in any respect will be entertained. No claim for extra charge consequent upon any misunderstanding or otherwise will be allowed.
- 1.16.0 The Contractor shall be liable to RFCL for any omission or commission on his part or on the part of his employees thereby causing any loss, damage or inconvenience to RFCL.
- 1.17.0 The Contractor shall make his own arrangement for removal of old as well as unused material, including packing materials and empty cases free of cost from work site to the place indicated by the Engineer-in-charge after completion of work and nothing extra will be paid.
- 1.18.0 The decision of Engineer-in-charge in regard to all matters relating to the Tender and for determine the category of work with reference to material of an item not mentioned in scope of work shall be final.
- 1.19.0 If the Contractor gives an undertaking (along with Technical bid) citing that the PF Code will be obtained before start of work and failure to do so, then RFCL shall have the right to terminate the Contract without any compensation or payment.

#### 1.20.0 Quantum of Job:

The estimated quantity and value of work has been given on the basis of technical assessment and indicates the approximate quantities. The Contractor shall have to execute any or all the jobs depending upon the requirement of the RFCL. However, RFCL will not give any guarantee for minimum billing or minimum quantum of work to be executed against the contract. The rates shall remain firm for the increased or decreased quantities. Payment shall be made on the basis of actual quantities executed.

**1.21.0 Rights of Owner (RFCL):** If the Contractor is unable to execute the work and any loss is incurred by the Contractor in this respect, it will be to the Contractor's account. The Company may also terminate the contract after giving 15 (Fifteen) days' notice, if in its opinion, the work under the contract is not being done to its satisfaction.

A unilateral stoppage of work by the Contractor shall be considered a breach of the CONTRACT and the OWNER reserves its right to take necessary and suitable action as it may deem fit, to adequately protect his/its interest at the risk and cost of the contractor. Any aforesaid action shall be without prejudice to any other action rights and remedies etc. that may also be available

In the above events, RFCL shall have right to get the job done by any other agency/ own resources at the risk and cost of the Contractor till the expiry of period of the contract and recover the cost plus 25% to the Contractor.

#### 1.22.0 Validity and Extension of Contract:

a. **Validity of Contract:** The contract shall remain valid for a period as specified in NIT reckoned from the date of its award. The job can, therefore, be got done any time during the tenure of the contract. In such case, normally, a notice of 7 days would be given for starting the job but the Contractor should be able to mobilize within 24 hours, if the necessity so arises.

b. **Extension of Contract:** The extension of contract can be given on the same rates, terms & conditions for a period of three months as per mutual consent. Further extension may be given only in exceptional circumstances based on justification and merit of the case.

#### 1.23.0 FORCE MAJEURE:

The terms and conditions agreed upon under the contract shall be subject to Force Majeure. Neither the Contractor nor RFCL shall be considered in default in the performance of their obligation contained therein, if such performance is prevented or delayed or restricted or interfered with by reason of War, Hostilities, Revolutions, Civil Commotion, Strike, Epidemics, Accidents, Fires Flood, Earthquake, regulation or ordinance or requirement of any Government or any sub-division thereof, or authority or representative of any such Govt. and/or due to technical snag/reasons or any other Act whatsoever, whether similar or dissimilar to those enumerated beyond the reasonable control of the parties/bidders hereto or because of any act of GOD. The party so affected, upon giving prompt notice to the other party shall be excused from such performance to the extent of such prevention, delay, restriction or interference for the period it persists provided that the party so affected shall

A. R. Rao

use its best efforts to avoid or remove such causes of non-performance if possible and shall continue performance hereunder with the utmost diligence whenever such causes are removed. Should one or both parties be prevented from fulfilling their contractual obligations by a state of Force Majeure lasting continuously for a period of one week, the two parties to the contract shall meet and decide about the future course of action for implementation of the contract.

**1.24.0 Deleted.**

1.25.0 RFCL shall have power to make any alteration in, omission from, addition to, or substitutions for original Specifications and instructions which may be considered necessary, during the progress of work and Contractor shall have to carry out the work in accordance with any instruction which may be given to him in writing duly signed by Engineer-in-charge. Such alteration, omission, additions, substitutions, shall not invalidate the contract and any altered, additional or substituted work which the Contractor may be directed to do in the manner above specified as a part of the work, shall be carried out by the Contractor on the same condition in all respects on which he has agreed to do the main work.

1.26.0 If the rate for the additional altered or substituted work are specified in the contract for the work, the Contractor is bound to carry out the additional, altered or substituted work at the same rate as per specifications in the rate contract for that work.

- a) In the event the extra or substituted items of the work does not fall in category as above, the cost will be calculated on the basis of actual labour and consumable materials utilized for the job. The quoted rates will be inclusive of overhead and profit. The quantum of labour and consumable material used will be assessed by the Engineer-in-charge, whose decision in this respect will be final and binding upon the Contractor. The Contractor will be required to obtain prior approval of RFCL for rates payable to him for such extra items.
- b) In case, the Contractor fails to do the extra and/or substituted work. RFCL will have the option to get the work done through another agency at the Contractors' risk and cost as per clause no. 1.21.0 of General Terms and Conditions.

**1.27.0 Security Deposit:**

- a. The Security Deposit together with EMD/Initial Security Deposit shall be 10% of the contract value.
- b. In case of work awarded, Initial Security Deposit (ISD) shall be 2.5 % of the Contract Value which is required to be deposited within 10 days of the issue of the letter of acceptance by the successful tenderer. EMD can be adjusted against Initial Security Deposit. The balance amount of Security Deposit (S.D.) @ 7.5% of the bill value shall be deducted from each Running Bill of the Contractor so as to make the total recovery of Security Deposit @ 10% of the Contract / Work Order Value.
- c. Alternatively, Successful bidder can furnish Performance Bank Guarantee (PBG)/ Bank Guarantee (BG), in lieu of ISD &SD, from any Nationalized / Scheduled Bank except Rural and Co-operative bank equivalent to the 10% of the contract value valid up to the expiry

of Defect Liability period + three months claim period within 10 days of the issue of the letter of acceptance (As per proforma attached at **Annexure IX**).

- d. In case work is split between two or more parties, SD shall be submitted based on the value of split order.
- e. No interest shall be paid on security deposit. EMD shall be considered as part of SD.
- f. RFCL is entitled without being bound to do so, to adjust the whole or any portion of the security deposit towards the recovery of any amount due to RFCL from the successful tenderer/Contractor.
- g. Security deposit or such portion thereof that has not been adjusted towards recovery of amount due from the successful tenderer/Contractor shall be returned to contractor after obtaining 'No objection certification' from executive department after expiry of 'Defect Liability Period' on demand within 30 days.
- h. If the Contractor submits security deposit in the form of Bank Guarantee (BG) as above, EMD shall be refunded along with first RA Bill payment.
- i. Security deposit shall be forfeited in case the vendor fails to execute the order.

#### **1.28.0 Period of liability (Defect Liability Period) :**

The Contractor shall guarantee for the work done for a period of 3 months from the date of issue of Completion Certificate. Any damage or defect may arise or lie undiscovered at the time of completion certificate, in the workmanship shall be rectified or replaced by the Contractor to the satisfaction of RFCL. In default, the Engineer-in-charge may cause the same to be made good by other Contractor and deduct expenses (of which the certificate of Engineer-in-charge shall be final) from any sums that may be there or at any time thereafter become due to the Contractor from his Security Deposit.

#### **1.29.0 PROCEDURE FOR MEASUREMENT/BILLING OF WORKS IN PROGRESS:**

##### **a. Measurement and Billing:**

All measurement shall be in Metric System. All the works shall be measured jointly by Representatives of Engineer In charge and Contractor. Contractor shall prepare measurements on prescribed proforma and get it verified from Sectional Heads and Area In charges of the Executive Department at RFCL before raising the bill.

The Contractor will submit a bill in approved proforma in triplicate to the Engineer In-Charge of the work giving abstract and detailed measurements for the various items executed during a month before expiry of the 1st week of the succeeding month along with the copy of the following documents and all other documents to comply with the statutory requirement.

- i. Self-attested copy of the challan and ECR with respect to PF deposit relating to previous month.
- ii. Self-attested copy of ESI challan relating to previous month and its payment receipt.
- iii. Self-attested copy of the wage sheet
- iv. Self-attested copy of the proof for transfer of salary to the workers bank account through online transfer (EFT only).
- v. Self-attested copy of GST Deposit relating to previous month.

*A. Floorey*

vi. Any other document if required as per NIT.

**b. Running Account Payments:**

All running account payments shall be considered as advance payment against the final bill payment and not as payments for work actually done.

**c. Completion Certificate/Final Bill:**

The Engineer In-charge shall normally issue to the Contractor the completion certificate within one month after receiving an application thereof from the Contractor after verifying from the completion documents and satisfying himself that the work has been completed in all respects in accordance with the instructions, specifications of contract documents. The Contractor after obtaining the completion certificate is eligible to present the final bill for the work executed by him. The final bill shall be prepared in the prescribed proforma with reference to the total work covered by the contract. Such bill to be drawn up applying the applicable rates specified in the schedule of rates to the relative measured quantities. The final bill shall also include all additional claims of the Contractor and considered as conclusive.

The final bill, complete in all respects, shall be submitted by the Contractor within 30 days of the completion of work. No further claim shall be allowed by RFCL after Final bill. The following documents shall be submitted to comply with statutory requirements apart from the documents to be submitted with the RA bills:

- i. Undertaking against the compliance of the labour laws in the prescribed format
- ii. No claim certificate in the format approved by RFCL
- iii. Copy of the Form 19 (or) Form 13 of employees send to PF office if required.
- iv. Material reconciliation statement for all materials issued by RFCL to the contractor whether on free-issue basis or chargeable basis if any.
- v. No dues certification for facilities provided by RFCL to the contractor.
- vi. Certificate of clearing of temporary establishments of the contractor at site.
- vii. Indemnity certificate towards all Labour payments and statutory payments, indemnifying RFCL/Consultant in this regard.

In case final bill is not submitted within 30 days, as specified above, the Engineer-in-Charge shall be at liberty to carry out their own measurement/recording of work done and may make payment or recover balances based on such measurement/recording which shall be binding on the contractor.

**d. Final Certificate:**

Within 15 days of Contractors application made after the expiry of the period of defect liability provided in clause 1.28.0 here of satisfaction of all liabilities of the Contractor in respect there of the Engineer In-charge that the Contractor has performed the obligations in respect of the defect liability period and until issue of such final certificate, the contractor shall be deemed not to have performed such liabilities, notwithstanding issue of completion certificate or payment of the final bill by RFCL.

*A. Elshoraby*



### 1.30.0 Terms of Payment:

a. Payment of monthly running account bill complete in all respect shall be made after making necessary recoveries as per contract within 30 days of receipt of bill. Payment of final bill shall be released within 60 days after receipt of bill completed in all respect. Payment of 10 % security deposit/deducted shall be released after completion of defect liability period on demand within 30 days.

b. All payments shall be made to Contractor through Electronic Funds Transfer (NEFT/RTGS Process) as per information furnished by the Contractor in prescribed e-banking mandate form. Any change in the particulars shall be immediately informed to RFCL.

#### c. Escalation in Rates:

- i. The escalation/de-escalation in wages, if any, will be reimbursed for the component for the statutory part of the payment like, minimum wages (Basic+VDA), PF, ESI, Bonus, Leave Payment etc., however no escalation/de-escalation will be paid on the contract profit margin.
- ii. Escalation/de-escalation is applicable only in the case of Complete/Pure Man power supply contracts. For all other contracts, prices/rates quoted shall remain firm and fixed till the completion of work/Final certificate as per tender and shall not be subject to escalation. However, if any Contract labour component identifiable in the Contract, RFCL may pay the differential Minimum wages only to the extent of labour component if claimed by the Contractor, in case Minimum Wages are increased subject to submission of supporting documentary evidence.
- iii. The escalation/de-escalation in wages, if any will be reimbursed as per following:  
**Formula= Billed amount \*Wt. avg. factor\*(% of labour component)**

**Note: Billed amount is an amount excluding GST and Contractors Profit Margin**

For example- Calculation of increase in Minimum Wages Impact as given below:

S.No.	Category	Old Rate (Rs./day)	New rate (Rs./day)	Difference (Rs./day)	Proportion factor (Rs.)	Manpower deployed (No's)	Wt.avg difference (Rs./day)
1	A	B	C	D=C-B	E=D/B	F	G=E*F
2	Skilled	*522	*527	5	0.0096	5	0.0479
3	Semi-skilled	*433	*437	4	0.0092	2	0.0185
4	Un-skilled	*370	*373	3	0.0081	11	0.0892
5				Total	0.0269	18	0.1556
							Wt.avg factor (G5/F5)
							0.0086

\* The above figures mentioned at B & C are indicative and actual figures may change depending upon the minimum wage notifications from GOI/Telangana State Govt. whichever is higher (Minimum of wages of either Telangana state govt. or GOI whichever is higher shall be

considered at the time of Price bid opening or as referred in the NIT and the same shall be continued till the currency of the Contract)

**d. Tax Liability:**

- i. The rates to be quoted by the bidder should be inclusive of all duties, taxes, levies, entry tax etc. but excluding GST. The GST will be reimbursed to the contractor against Tax invoice subject to submission of documentary evidence.
- ii. No variation on account of taxes and duties, statutory or otherwise, shall be payable by RFCL to Contractor/Vendor except for GST. However, any statutory variation for GST shall be payable up to date of completion against documentary evidence except for period for which is completion is delayed due to delay by Contractor. Any reduction/deletion in Taxes / duties / cess / levies / fees shall be passed on to RFCL
- iii. Addition of new taxes imposed by the State Governments/Central Government after submission of tender documents and during contractual period shall be to RFCL's account.
- iv. Statutory deductions on account of any law for time being in force shall be made at the rates applicable at the time of release of payment to the bidder.

**e. Raising of Invoice/Bill:**

Contractor shall issue the tax invoice in accordance with GST Law within stipulated time i.e. 30 days of rendering the service.

If Contractor is a registered taxable person, a tax invoice is issued based on the rules regarding details required in a tax invoice, following are the mandatory fields in an invoice.

- i. Invoice number and date
- ii. Customer name
- iii. Shipping and billing address
- iv. Customer and tax payer GSTIN
- v. Place of supply
- vi. HSN code/ Accounting code of services
- vii. Taxable value and discounts
- viii. Rate and amount of Taxes i.e. CGST/SGST/IGST
- ix. Item details i.e. description, unit price, quantity

In the event that the Contractor fails to provide the invoice in the form and manner prescribed under GST act, RFCL shall not be liable to make any payment against such invoices.

**f. Debit notes and credit notes:**

All revisions, rectifications, modification, settlement of taxable value or tax charged may have to be carried out through debit notes and credit notes as early as possible. Further, Credit note shall be issued not later than September month following the end of the financial year in which supply was made or date of filing of the relevant annual return,

*A. Bhattacharya*

whichever is earlier. If Contractor fails to issue debit/ credit note as the case may be RFCL may withhold the payment till rectification of such differences.

**g. Uploading of Taxable Invoices:**

Uploading of taxable invoice and credit/ debit notes shall be done by the Contractor strictly within the period prescribed in GST act. In the event that the input tax credit of GST charged by Contractor is denied by the tax authorities to RFCL for the reason whatsoever, then RFCL shall be entitled to recover such amount from the Contractor by way of adjustment from the next invoice / security deposit. RFCL shall also be entitled to recover interest and penalty, in case it is imposed by the tax authorities on RFCL.

**h. Income Tax Permanent Account Number (I-Tax PAN):** The Tenderer shall mention the Permanent Account Number allotted by the Income Tax Authorities in his Tender.

**1.31.0 Preservation of Free Issue Material:**

All materials issued to the Contractor by RFCL shall be preserved against deterioration and storage while under Contractor's custody. Any damage / losses suffered on account of non-compliance with the requirement stipulated herein shall be considered as losses suffered due to willful negligence on the part of the Contractor and he shall be liable to compensate RFCL for the losses suffered at penal rates to be determined by the Engineer In-Charge with reference to the rates charged for the purpose of recovery and shall be final and binding on the Contractor.

**1.32.0 Scrap Allowance (For Free Issue Material only):**

Contractor will plan the work in such a way that the wastage to be minimum Following scrap allowance will be allowed. Beyond the allowance, the wastage will be chargeable to the contractor on RFCL rate +25% + All Taxes will be charged extra.:

S No	PARTICULARS	SALVAGEABLE
A	STRUCTURE	2.5 %
B	PIPE	3.0 %

**1.33.0 Issue of material from RFCL:**

Any issue of materials from RFCL stores not covered in RFCL obligation will be issued and charged on RFCL issue rate +25% + All Taxes will be charged extra. The issue of such material will be sole discretion of RFCL.

**1.34.0 Issue of Gas Cylinder:**

Contractor has to make his arrangement for Oxygen and Acetylene Gas. However, the Oxygen and Acetylene gas can be issued on chargeable basis in exigencies subject to the availability constituting following components.

- a) Invoice price of gas.
- b) Rent for each Cylinder per day.
- c) Department charges.
- d) Cost of collection and return of empty Cylinder.

**1.35.0 Material Transportation:**

The Contractor shall make his own arrangement for Transportation of the material from stores to site of work and to the place of erection etc. at his own cost for making temporary stores/work sites, RFCL may indicate an area at its own discretion for putting up of a temporary hut/shed.

**1.36.0 Price Reduction Schedule:**

It shall be obligation on the Contractor to adhere strictly to the time schedule as stipulated in Letter of Acceptance/Work order. In the event of work is not completed according to the time schedule, then, unless such failure is due to Force Majeure as defined in Clause 1.23.0 here above or due to RFCL's defaults, then the total contract price shall be reduced by 1 % (One Percent) of the total value of work for every day of delay or part thereof, subject to a ceiling of 10 % of the total value of work, by way of reduction in price for delay and not as penalty. The invoice raised shall take into account the above price reduction, if applicable and payment shall be released for reduced value only. If the Contractor does not raise invoice for reduced value, then the Contractor shall issue a credit note equivalent to the price reduction amount." The decision of Engineer-in-Charge with regard to applicability of Price Reduction Schedule shall be final and binding on the Contractor.

**1.37.0 Engineer-In-Charge:**

The Engineer-In-Charge shall have general supervision and direction of the work. He has authority to stop the work whenever such a stoppage may be necessary to ensure the proper execution of the contract. He shall also have authority to reject all work, direct the application of forces to any portion of the work as, in his judgment, is required and order force increased or diminished and to decide disputes which arise in the execution of the work. The Officer-In-Charge reserves the right to suspend the work or the part thereof at any time and no claim whatsoever on this account will be entertained. In case of any dispute the Contractor may appeal to the Officer-In-Charge whose decision shall be final and binding.

**1.38.0 Jurisdiction:**

For any disputes regarding this contract, the exclusive Jurisdiction shall lie in courts situated at Peddapalli (Telangana state) generally where the contract is being executed, and jurisdiction of all other courts is explicitly excluded. This Contract shall be interpreted and governed as per the laws of India/Telangana state.

**1.39.0 Conciliation & Arbitration:**

Except where otherwise provided in the contract all matters, questions, disputes or differences whatsoever, which shall at any time arise between the parties hereto, touching the construction, meaning, operation or effect of the contract, or out of the matters relating to the contractor breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of works or whether before or after termination shall after written notice by either Parties to the contract be referred to the Designated Unit Head / E.D /CFO/CEO, Ramagundam Fertilizers and Chemicals Limited or his / her nominee for appointment of Arbitrator.

The Arbitration & Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under shall govern the Arbitration proceedings.

It is agreed by and between the parties that in case a reference is made to the Arbitrator or the Arbitral Tribunal for the purpose of resolving the disputes / differences arising out of the contract by and between the parties hereto, the Arbitrator or the Arbitral Tribunal shall not award interest on the awarded amount more than the rate of SBI MCLR/PLR/ Base Rate as applicable to RFCL on the date of award of contract. The arbitration shall be conducted in English. The award shall be final and binding upon the parties.

**1.40.0 Contractor to Remove Unsuitable Employees:**

The Contractor shall, on instruction of the Engineer-In-Charge, immediately remove from the work any person employed thereon who misbehaves or causes any nuisance or otherwise in the opinion of the Engineer-In-Charge is not a fit person to be retained on the work and such person shall not be again employed or allowed on the works without the prior written permission of the Engineer -In-Charge.

**1.41.0 Safety Regulations:**

The Contractor shall observe and abide by all fire and Safety regulations of the RFCL. Before starting maintenance work, the Contractor shall consult RFCL's Safety Officer or the Engineer-in-charge. If the Safety Engineer is not available, he will do familiarize him with such regulations, copies of which will be furnished to him by RFCL, when requested. He shall be responsible for and must make good to the satisfaction of the RFCL any loss or damage due to fire to any portion of the work to be done under this agreement or to any of the RFCL's existing property. All the accidents to Contractor's staff will be reported to the Safety Officer promptly. This will, however, not relieve the Contractor of any other statutory obligations.

The Contractor shall not undertake any hot job without safety work permit. He has to maintain First Aid Box in his office. Also, necessary safety equipment like Helmets, Hand Gloves, Face Shield, Safety Belt etc. are to be provided to his workmen by the contractor. However, special Safety equipment required as per the job requirement will be provided by RFCL free of cost.

For any default / accident / loss due to negligence of Contractor/ workers, the liability of Contractor shall be "Absolute liability".

However, Personal Protective Equipment's shall be provided to the Contractor's workmen by RFCL, on chargeable and permanent (non- returnable) basis. The cost of the item plus 25 % overhead charges shall be recovered from the Contractor.

**1.42.0 Contractor to Execute Agreement:**

The Contractor's responsibility under this Contract will commence from the date of issue of the LOA / DLOA. The Tender Documents, Other Documents exchanged between the Tenderer and RFCL, the Letter of Acceptance, DLOA and Work Order shall constitute the Contract. The successful Tenderer shall have to execute an Agreement with Ramagundam Fertilizers and Chemicals Limited, on a non-judicial stamp paper as notified by Telangana state (Presently Rs.200.00) purchased from Ramagundam/State of Telangana, within 10

(Ten) days of date of issue of LOA/DLOA OR Start of Work whichever is earlier. The cost of stamp paper shall be borne by the Contractor.

The agreement shall remain valid for the initial period of WO and all extensions. No separate agreement for extension period shall be required.

The Agreement to be executed shall be in the Proforma which is specified by RFCL in NIT(Annexure-XI).

**1.43.0 Bidder to Acquaint Himself Fully:**

The Bidder may visit the site and shall acquaint himself fully and thoroughly with the conditions and limitations including scope, requirements and official/statutory regulations, under which, conforming to which and subject to which, services/work are to be performed by him. Failure to comply with the aforesaid requirements will not relieve the BIDDER of his obligations in the event of his tender being accepted nor any claim whatsoever will be entertained on the plea of ignorance or overlooking.

The Bidder shall give an undertaking that the terms and conditions of NIT and other aforesaid conditions are acceptable to him without reservations and no deviations to NIT have been taken while making the offer.

Unless otherwise specifically stated in his bid, it will be assumed that all terms and conditions of NIT are accepted by the bidder without any reservations whatsoever.

**1.44.0 Payment for Preparation of Bid Document:**

The Bidder shall not be entitled to claim any cost, charges, expenses, losses incidental to the preparation and submission of this tender in any case.

**1.45.0 Termination of Contract and its Consequences:**

**1.45.1 Termination of Contract**

Notwithstanding anything elsewhere herein provided and in addition to any other right or remedy of RFCL under the Contract or otherwise including right of RFCL for compensation for delay, the Engineer-in-charge/officer-in-charge may, without prejudice to his right against Contractor in respect of any delay, bad workmanship or otherwise or to any claims for damage in respect of any breaches of the Contract and without prejudice to any rights or remedies under any of the provisions of this Contract or otherwise and whether the date for completion has or has not elapsed by intimation in writing, absolutely, determine the Contract:

Default or failure by Contractor of any of his obligations under the Contract including but not limited to the following, the Contract is liable to be terminated if the Contractor

- a. Becomes bankrupt or insolvent or goes into liquidation or is ordered to be wound up or has a receiver appointed on its assets or execution or distress is levied upon all or substantially all of its assets or any insolvency proceedings have been initiated under Insolvency Bankruptcy Code, 2016, Or
- b. Abandons the work, Or Persistently disregards the instructions of the RFCL/ Engineer in Charge in contravention of any provision of the CONTRACT, Or

*A. Sharma*

c. persistently fails to adhere to the agreed program of work

Or

- d. Sublets the work in whole or in part thereof without RFCL's consent in writing assigns, transfers or sublets or attempts to do so., Or
- e. Performance is not satisfactory or work is abnormally delayed, Or
- f. Defaults in the performance of any material undertaking under this CONTRACT and fails to correct such default to the reasonable satisfaction of RFCL within fifteen days after written notice of such default is provided to the Contractor.
- g. Failure to pay minimum wages to the employees/workmen of the Contractor and related statutory payments to the concerned authorities for consecutive period of Three months, or
- h. In the event of theft/untoward incident happened due to act of Contractor and/or its employees, or
- i. Ring tender/Cartel formation/Non-bonafide method, or
- j. RFCL may terminate the Contract due to any reason including reasons due to force majeure, regulations or ordinance of any Government or any other reasons beyond the reasonable control of the RFCL.
- k. Failure to submit the PF code before start of Work and labour license, if applicable, along with first RA bill.

Such termination will be by 15 (fifteen) days' notice in writing and no claim/compensation shall be payable by the RFCL as a result of such termination (except clause 1.45.1 (k)), excepting the fees and costs for the meaningful services rendered by the Contractor and acceptable to RFCL, up to the date of termination. In case of termination of this contract on its expiry or otherwise, the staff deployed by the Contractor will have no claim for any employment in the regular / or any other capacity in RFCL.

#### **1.45.2 Consequences of Termination:**

If the contract is terminated by RFCL for the reason detailed under clause above or for any other reason whatsoever:

- a. RFCL reserves the right to get the work completed at the risk and cost of the Contractor and to recover from the Contractor any amount (plus 25%) by which the cost of completing the work by any other agency exceeds the value of the contract, without prejudice to any other remedies/rights/claims etc. that may be available with RFCL.
- b. Security Deposit/Performance Bank Guarantee Bond submitted by the Contractor shall stand forfeited.
- c. The Contractor shall have no right to claim any compensation for any loss sustained by him by reason of his having entered into any commitment or

made any advances on account of or with a view to the execution of the works, or on account of expected profits.

- d. All the dues payable to the Contractor for the work executed by him before and up to termination shall only be released after making adjustments for the expenses, charges, damages and expected losses etc. incurred by RFCL as a consequence of the termination of the contract.

**1.46.0 Deleted**

**1.47.0 TIME EXTENSION:**

If the Contractor requires any extension of time for completing the Work under the CONTRACT, he must apply to RFCL within seven days from the date of the occurrence of the event on account of which he desires such extensions and RFCL may, if he thinks such request reasonable, grant such extension of time as he may think necessary.

- 1.48.0 **Continued Performance:** The Contractor shall not stop work in case of any dispute pending before arbitrator/court/Tribunal in relation to the contract or otherwise unless further progress of works has been rendered impossible due to non-fulfillment of any reciprocal promise. Unilateral stoppage of work by the Contractor shall be considered a breach of CONTRACT and the RFCL shall be within its rights to take suitable and necessary action as it may deem fit to adequately protect its own interests.

- 1.49.0 The Contractor shall comply with the provisions of Factories Act, 1948 & Contract Labour (Regulation & Abolition) Act 1970 and rules framed there under & amended from time to time.

- 1.50.0 The Contractor shall abide by all the Acts / Labour Laws related to PF, Wages, Holidays, Leaves, Bonus and Overtime etc. The Contractor is required to comply with all statutory provisions, from time to time, during the tenure of the contract.

- 1.51.0 The Contractor shall ensure that the payment of the minimum wages to the labourers through EFT, specified by the government (State Government or Central Govt. whichever is higher) from time to time, has been made in accordance with the Minimum Wages Act. If at any time, it is noticed or it comes to the knowledge that the payment, to the laborer's employed by the Contractor, is not made in accordance with the Minimum Wages Act, RFCL shall reserve the right to take remedial action to regulate the payments.

In case contractor fails to provide the requisite documents pertaining to statutory payments of contract workers along with the bill, an amount equivalent to 40% of the billed amount pertaining to labour wages may be withheld to take care of fulfillment of statutory requirements such as PF, ESI, Bonus, leave payment etc. by the contractor. Further, the Contractor has to make the payment to his workmen on or before 7th day of the following month directly into their bank accounts. In case Contractor fail to do so, RFCL being the Principal Employer will disburse the payment to Contractor's workmen employed for this work and deduct the amount so paid from his bill. For this, RFCL will recover additional 25% of the total wage bill of the labour, as departmental/ administrative charges.

- 1.52.0 **Loss to Owner (RFCL) during execution of Contract:** It is understood by the Contractor that in the event of any losses/damages caused to the owner (RFCL) due to the reasons



whatsoever within his control and the same losses/damages are approved, the Contractor has to make good all the consequential damages/losses to the Owner without any protest and demur. The damages/losses shall be apart from other claims/damages to which the Owner is entitled under the contract or in the course of Law. Except with the written consent from RFCL, the Contractor shall not disclose the contract or any provision of the contract to any third party

**1.53.0** The Contractor shall ensure that all formalities, permissions, licenses required be complied under the existing laws of India and amendments thereof time to time for and in connection with this contract including engagement / employment of laborers are duly complied with along with maintenance of all records and registers as required under laws. The Contractor shall indemnify and keep indemnified RFCL from and against all actions, claims, demands and liabilities whatsoever under and in respect of the breach of any provisions pertaining to labor laws and/or against any claim, action or demand by any workman/ employee deployed by the Contractor or any third parties, in relation to work under this Contract.

**1.54.0 Deleted**

**1.55.0 INDEMNIFICATION**

The contractor shall have to furnish Indemnity Bond (as per format enclosed as Annexure-X) for value of Rs.....towards the material being sent for repair (This Clause shall be applicable for repair of materials).

**1.56.0** "If a Bidder resorts to any frivolous, malicious or baseless complaints/allegations with an intent to hamper or delay the tendering process or resorts to canvassing/rigging/influencing the tendering process, RFCL reserves the right to debar such Bidder from participation in the present/future Bids up to period of 2 years".

**1.57.0 Time Limit for Any Claim:**

Incase the Contractor fails to claim compensation, from RFCL on account of any claim under the contract, in writing to the Engineer In-Charge, within a period of one month of cause of action of such a claim arise, the Contractor shall be deemed to have waived of his right to claim the same.

**1.58.0** Where any portion of the General Condition of Contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, unless a different intention appears the provisions of the Special Conditions of Contract shall be deemed to over-ride the provisions of the General Conditions of Contract and shall to the extent of such repugnancy, or variations, prevail.

**1.59.0 Priority of documents:**

Except if and the extent otherwise provided by the Contract, the provisions of the General Conditions of Contract and Special Conditions shall prevail over those of any other documents forming part of the CONTRACT. Several documents forming the CONTRACT are to be taken as mutually explanatory of one another, but in case of ambiguities or discrepancies the same shall be explained and adjusted by the ENGINEER-IN-CHARGE who shall thereupon issue to the Contractor instructions thereon and in such event, unless

*d. Elavate*

otherwise provided in the Contract, the priority of the documents forming the Contract shall be as follows:

- a. The Contract Agreement and its Appendices
- b. The Letter of Acceptance/Work Order;
- c. Special Terms and Conditions of Contract (STCC);
- d. General Terms and Conditions of Contract (GTCC);
- e. Instruction to Bidder or letter Inviting bid
- f. Any other document forming part of the Contract.

1.60.0 Contractor engaging 20 or more workers must obtain valid Labour License for employing no., of persons as Contract Labour and it should mention the location and the maximum no. of contract labours to be employed/ engaged before actual execution of work and copy be forwarded to HR Dept., before actual execution of work. The contractor shall not undertake or execute any work through contract labour except under and in accordance with the license issued on that behalf by the Licensing Officer. The license may be renewed as per the requirement.

**1.61.0 PROHIBITION OF CHILD LABOUR:**

Engagement of child labour/adolescent is prohibited and any one violating this clause will be black listed and whenever there are violation of the provisions, the Company will resort to legal action as deemed fit. Person below the age of 18 should not be employed

**1.62.0 Corporate Governance Certificate about Compliance of all Labour Laws:** Under Companies Act, 2013 (Clause 49), it is mandatory requirement of the Principal Employer to certify that the Contractors are complying with all Labour Laws pertaining to the Payment of Minimum Wage including temporary Contract workers, Contribution deposited Regularly towards ESI & PF, Payment of Statutory Bonus so as to state that the Contractors of the Company are strictly adhering to the rules and regulations and are not violating any applicable Labour Laws. Hence, each Contractor/Agency to give monthly Undertaking with supportive documents stating that they are complying all Laws applicable for all the Contract workers including temporary workers engaged at RFCL site (Proforma attached as Annexure "XII"). and which should be counter verify by the Execution Dept. and after certification month wise, it is forwarded to HR Department

**1.63.0 Weekly Off/Holiday:**

All the Contract Employees must mandatorily be given a weekly day off (full day). All Contract Employee to get at least a three National Holidays (26th January, 15th August and 2nd October) as paid Holidays and also RFCL's Paid Holidays.

**Pay during leave and holidays:** Every employee shall be paid at a rate equivalent to the daily average of his wages for the days on which he actually worked during the preceding month exclusive of any earning in respect of overtime.

*A. Bhargava*

**SECURITY DEPOSIT-CUM-PERFORMANCE BANK GUARANTEE FORMAT**  
**(To be prepared on Stamp paper of Rs.500 issued in the name of Bank)**

This BANK GUARANTEE No. \_\_\_\_\_ made this day of \_\_\_\_\_ between \_\_\_\_\_ a bank incorporated and having its registered office at \_\_\_\_\_ (hereinafter called BANK) which expression shall unless repugnant to the context or contrary to the meaning thereof include its successors and assigns on the one part and RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED a Company registered in India under Companies Act, 2013 and having its registered office at **Scope Complex, Core No. III 7, Institutional Area, Lodhi Road New Delhi - 110003** India to the context or contrary to the meaning thereof include its successors and assigns on the other part.

WHEREAS in pursuance to the agreement dated \_\_\_\_\_ (hereinafter called CONTRACT) entered into between RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED (hereinafter called OWNER and \_\_\_\_\_ a Company incorporated in \_\_\_\_\_ (hereinafter called CONTRACTOR) which expression shall unless repugnant to the context or contrary to the meaning thereof include its successors and assigns, for supply of \_\_\_\_\_ as envisaged in the Contract, Contractor has to submit a Security Deposit-cum-Performance Bank Guarantee for Rs. \_\_\_\_\_.

CONTRACTOR accordingly agrees to furnish the Security cum performance Bank Guarantees hereinafter contained towards fulfillment of all of its obligations under the contract.

**NOW THIS DEED WITNESSES AS FOLLOWS:**

The decision of the Owner as to whether the terms and conditions of this Security Deposit-cum-Performance Bank Guarantee have been observed or not shall be final and binding on the BANK. In any case, however the Bank's responsibility under this Security Deposit-cum-Performance Bank Guarantee is limited to Rs. \_\_\_\_\_.

1. In pursuance of the Contract, the Bank hereby guarantees as a direct responsibility to OWNER that the BANK is holding the amount of Rs. \_\_\_\_\_ at Owner's disposal and hereby promises and shall be bound to pay to OWNER, forthwith at Owner's written notice stating that the contractor has failed to fulfill its obligations under the contract for reasons for which contractor is liable and without any protest or demur and without recourse to contractor and without asking for any reasons as to whether the amount if lawfully asked for by Owner or not, the entire amount or the portion thereof as mentioned by Owner in the notice.
2. This Security Deposit-cum-Performance Bank Guarantee shall be valid for an initial period of \_\_\_\_\_ months from the date of this Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ given by the Bank to Owner become effective. Upon expiry of \_\_\_\_\_ months from the issuance of Commissioning /erection / completion certificate according to terms of contract the Security Deposit-cum-Performance Bank Guarantee shall become null and void.

*A. Chakraborty*

3. This Security Deposit-cum-Performance Bank Guarantee shall be in addition to and shall not affect or be affected by any other security now or hereafter held by Owner on account of money hereby intended to secure and Owner at its discretion and without any further consent from the Bank, and without affecting its rights against the Bank, may compound with, give time or other indulgence to or make any other arrangement with Contractor and nothing done or omitted to be done by Owner in pursuance of any authority or permission contained in this guarantee, shall effect discharge of the liability of the Bank.
4. UNLESS PREVIOUSLY CANCELLED BY THE OWNER, this Security Deposit-cum-Performance Bank Guarantee will remain in force initially upto \_\_\_\_\_ months from the effective date of Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ given by the Bank to the Owner and subject to provisions of paragraph 2 above will stand automatically cancelled on the expiry of the said period. Unless demand or claim under this Bank Guarantee is made on Bank in writing within three months from the date of expiry of this Bank Guarantee, all the rights of Owner against the Bank shall be forfeited, and Bank shall be relieved and discharged from all the liabilities hereunder.
5. Any notice by way of request, demand or otherwise hereunder may be sent by post to the Bank, addressed as aforesaid, and if sent by post, it shall be deemed to have been given at the time when it would be delivered in due course of post, and in proving such notice, when given by post, it shall be sufficient to prove that the envelope containing the notice was posted and a certificate, signed by an officer of the owners, to the effect that the envelope was so posted, shall be conclusive.
6. The Security Deposit-cum-Performance Bank Guarantee is to be returned to the Bank after its expiry in terms of Paragraph 4 above.
7. The Bank declares that it has the power to issue this guarantee and the undersigned have full power to do so.
8. The last date of claim under this Security Deposit-cum-Performance Bank Guarantee shall be \_\_\_\_\_ (date of expiry + 3 months).

Dated \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2025

(Indicate the Name of the Bank with stamp)

*As per*

Proforma for Indemnity Bond

(To be prepared on Stamp paper of Rs.500)

This DEED OF INDEMNITY made between M/s.....having its registered office at .....and place of business at..... (hereinafter called 'The Contractor'), which expression shall include its successor and assigns of the one part and M/s RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED , a company incorporated under the Indian Companies Act, 2013 and having its registered Office at **Scope Complex, Core No. III 7, Institutional Area, Lodhi Road New Delhi - 110003** (herein under called 'the Owner') which expression shall include its successors and assigns of the other part WHEREAS the Owner has placed a Work Order No. ....on the Contractor for .....and whereas one of the conditions of the said Contract, is that the Owner will supply to the contractor free issue Material for..... As specified in the said Contract for the purpose of .....

.....and WHEREAS the Owner has agreed to send the said Free issue Material in the terms of the said Contract upon the terms that the Contractor should enter into covenants hereinafter contained.

NOW THIS DEED WITNESSETH AS FOLLOWS

1. In pursuance of the said agreement and in consideration of the promises the Contractor hereby permits and acknowledges that the Contractor holds and shall always hold the said Free Issue Materials (which will from time to time be sent by the Owner to the Contractor) under the said contract, in trust for to the order of and on account of the Owner.
2. The Contractor hereby assume full responsibilities for the said Free Issue Materials shall keep the said Free Issue Materials free of charge to the Owner in the safe place and in good condition.
3. The Contractor hereby agrees to indemnify and keep the Owner indemnified at all times hereafter against all claims, demands, proceedings, losses, damages, costs charges and expenses which may be or brought against the owner of which the Owner may suffer or incur by reason of any loss or damage to the Contractor or its employees caused by the default or negligence of the Contractor or its employees or agent and/or by reasons of breach by the Contractor or its covenants obtained in clause 1 and/or clause 2 hereof.
4. The Contractor agrees that the FIM shall be used only for purpose intended by the Owner.
5. NOTWITHSTANDING anything stated herein above, Contractor's liabilities under this Guarantee is restricted to Rs..... (Rs..... only) and it will remain in force till.....unless an action to enforce claim under the guarantee is filed against Contractor before the aforesaid date all Owner's rights under the said guarantee shall be forfeited and Contractor shall be relieved and discharged from all the liabilities thereunder.

Dated:

*AB. Chowdhary*

**FORM OF CONTRACT**

**(To be prepared on Non-Judicial Stamp paper of Rs.200)**

THIS CONTRACT made at RAMAGUNDAM (Telangana) on the ----- day of ----- BETWEEN RAMAGUNDAM FERTILIZERS AND CHEMICALS LIMITED, registered in India under the Indian Companies Act 2013, having its registered office at **Scope Complex, Core No. III 7, Institutional Area, Lodhi Road New Delhi - 110003** (hereinafter referred to as the "Owner" which expression shall include its successors and assigns) of the ONE PART

**AND**

----- carrying on business in sole proprietor/partnership/company etc. under the name and style of -----, having its office at ----- (hereinafter referred to as the "Contractor" which expression shall include his/their executors, representatives and permitted assigns/ successors) of the OTHER PART.

WHEREAS the owner is desirous of executing certain works more specifically mentioned and described in the Work Order No. ----- Dated ----- for and WHEREAS the contractor has agreed to execute the work as specified in the Tender Documents/ Work Order referred to above.

**NOW, THEREFORE, THIS CONTRACT WITNESSETH AS FOLLOWS:**

**ARTICLE-1**

**1.1 CONTRACT DOCUMENTS:**

The following documents shall constitute the contract documents, namely:

- a) This agreement of contract;
- b) NIT/Tender documents;
- c) Acceptance of Tender;
- d) Letter of Intent dated -----;
- e) Work Order dated -----; and
- f) Further amendments, if any.

A copy of each tender document is annexed hereto and the said copies have been collectively marked Annexure-A.

**ARTICLE-2**

**2.1 WORK TO BE PERFORMED**

In consideration of the payments to be made to the contractor as hereinafter provided, he shall, with due care, promptness, accuracy execute the work in accordance with the Notice Inviting Tenders, Special Terms & conditions of Contract, Work Order and Letter of Intent.

**ARTICLE-3**

**3.1 COMPLETION PERIOD**

The contract work shall be duly completed in all respect and handed over to within stipulated time schedule from the date of issue of Letter of Intent. The time mentioned herein shall be the essence of the contract.

## ARTICLE-4

### 4.1 JURISDICTION

Notwithstanding any other Court or Courts having jurisdiction to decide the question(s) forming subject matter of a suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of a competent civil jurisdiction in this behalf at Peddapalli District of Telangana (where this contract has been signed on behalf of the owner) and only the said Court(s) shall have jurisdiction to entertain and try such action(s) and/or proceeding(s) to the exclusion of all other courts.

## ARTICLE-5

### 5.1 ENTIRE CONTRACT

The contract documents mentioned in Article-1 hereof embody the entire contract between the parties. The parties declare that in entering into this contract they do not rely upon any previous representation whether expressed or implied and whether written or oral, or any inducement, understanding or agreement and all prior negotiations, representations, contract and/or agreements and understanding are hereby cancelled.

## ARTICLE-6

### 6.1 NOTICE

Subject to any provisions in the contract documents to the contrary, any notice or order or communications sought to be served by the contractor on the owner with reference to the contract shall be deemed to have been sufficiently served upon the owner (notwithstanding any enabling provisions under any law to the contrary) only if delivered by hand or by Registered acknowledgement due post to the engineer-in-charge as defined in the general conditions of contract.

Without prejudice to any other mode of service provided for in the contract documents or otherwise available to the owner any notice, order or other communications sought to be served by the owner on the contractor with reference to the contract, shall be deemed to have been sufficiently served if delivered by hand or through registered acknowledgement due to the principal office of the contractor at his/their address mentioned on page No.1.

## ARTICLE-7

### 7.1 WAIVER

No failure or delay by the owner in enforcing any right or remedy in terms of the contract or any obligations or liability of the contractor in terms thereof shall be deemed to be a waiver of such right, remedy, obligation or liability as the case may be, by the owner and notwithstanding such failure or delay, the owner shall be entitled at any time to enforce such right, remedy, obligations or liability, as the case may be.

## ARTICLE-8

### 8.1 NON-ASSIGNABILITY

The contract and benefits and obligations thereof shall be strictly personal to the contractor and shall not on any account be assignable or transferable by the contractor.

## ARTICLE-9

*A. Chaganty*

**9.1 ARBITRATION**

Except where otherwise provided in the contract all matters, questions, disputes or differences (Dispute's) whatsoever, which shall at any time arise between/among the parties hereto, touching the construction, meaning, operation or effect of the contract, or out of the matters relating to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of works or whether before or after termination shall after written notice by either party to the contract shall be resolved / settled amicably through negotiation by the parties. For the same, one party shall issue dispute notice in this regard, to the other party. If the said dispute/s could not be settled amicably within 45 days from the date of receipt of dispute notice by other party, then, party/ies may refer the said dispute/s for adjudication through Arbitration, as prescribed hereinafter.

On failure of amicable resolution/settlement as above. The dispute/s shall be referred / adjudicated through Arbitration under / in accordance with "Arbitration Centre (Domestic and International), High Court of Judicature at Hyderabad for the state of Telangana and the State of Andhra Pradesh Rules,2015" as amended or modified or re-enacted from time to time. Where the said rules are silent or in conflicts with Indian Laws, same shall be governed by Arbitration & Conciliation Act 1996; as amended or modified or re-enacted, from time to time

The number of Arbitrator shall be three (3) in case of matter involving total amount of claims (without considering claim of interest) more than Rs. 3 Crore, otherwise number or Arbitrator shall be one (1) i.e. (Sole) Arbitrator.

The language of Arbitration shall be English.

The Governing Law Shall be Laws of India and dispute/s shall be adjudicated as per Indian Laws.

For the convenience of parties, the venue of Arbitration shall be as per above rules i.e., Arbitration Centre, Hyderabad, However, the Seat of the Arbitration Shall be, Ramagundam, Peddapalli District, State of Telangana. The courts at Ramagundam Peddapalli District, State of Telangana shall, have exclusive Jurisdiction.

It is also agreed by and between the parties that in case a reference is made to the Sole Arbitrator / Arbitral Tribunal for the purpose of resolving the dispute/s arising out of the contract by and between the parties hereto, the Arbitrator or the Arbitral Tribunal shall not award interest on the awarded amount more than the SBI MCLR Rate applicable to RFCL on the date of award of contract.

IN WITNESS WHEREOF the parties hereto executed this contract on ---the day of-----, 2025 and shall come into force w.e.f. -----.

**SIGNED AND DELIVERED FOR AND ON BEHALF OF**

Ramagundam Fertilizers and Chemicals Limited  
(With Rubber stamp)

Contractor  
(With Rubber stamp)

Witness

Witness

1.

1.

2.

2.

*A. Narayana*



(Undertaking for Statutory obligations to be given in the letter head along with every Running Bill)

**Certificate of Compliance**

Of

**Statutory Provisions of Labour Laws**

Certified that provisions of contract Labour (Regulations and Abolition Act-1970) and other relevant Laws as mentioned below have been complied with towards the contract for

awarded to M/s. \_\_\_\_\_ having work order No. \_\_\_\_\_ dated \_\_\_\_\_ for which RA Bill No. \_\_\_\_\_ has already been submitted for Rs. \_\_\_\_\_ against which payment has been made through Electronic Fund Transfer to the bank accounts of the employees and is as per Minimum wages act, bonus and other laws and no complaint has been lodged till date by any contract employee of the above contractor, who has paid wages and applicable statutory payments on account of EPF, ESI, Bonus, Leave Payment for the month of \_\_\_\_\_.

Maintained proper registers, records, documents and books and filed proper returns, forms and statement and furnished necessary particulars to the relevant authorities. EPF and ESI Contributions for the above referred month have been deposited with concerned authorities on or before due dates in respect of the manpower deployed as mentioned in Sl. No. \_\_\_\_\_ to \_\_\_\_\_ of wage payment register.

1. Minimum Wages Act 1970, Factories Act-1948 & 2013, Workman Compensation Act 1923.
2. Employee's Provident Fund & Miscellaneous Provision Act 1952
3. The Payment of Bonus Act - 1965
4. Any other Labour Law formed by State/ Central Government from time to time and relevant to the above contract.

WE have gone through the terms and conditions stipulate in the tender document and confirm to abide by the same and not done or committed any act or entered into any transaction in violation of any statutory provisions.

No other charges would be payable by RFCL.

(Signature & Seal of Authorized signatory  
of the Agency/Contractor with seal)

Signature & Seal of  
Authorised Signatory  
of the Executing Department)

Verified by  
Authorised Signatory  
(Signature & Seal of  
HR Department, RFCL)

*B. Dasgupta*

## "Annual Rate Contract for Landscape &amp; Horticulture Development and Maintenance Works at Factory &amp; Township Area in RFCL Ramagundam-2025-26"

## SCHEDULE OF QUANTITIES &amp; RATES

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
	<b>PART-A</b>				
	<b>HIRE CHARGES OF PLANTS &amp; MACHINERY</b>				
1.0	Hire-charges (from item no 1.1 to 1.3) include cost of services of operating staff, cost of lubricating oil, diesel/Petrol/Kerosene oil, other consumables for running the plant and machinery but excluding GST These rates are on per day basis are for single shift of eight working hours.				
1.1	Blade Tractor with ripper attachment.	Per day	80.00	1451.25	116100.00
1.2	Tractor with trolley.	Per day	180.00	1451.25	261225.00
1.3	Tractor with 5000litre water tanker (water shall be provided by RFCL)	Per day	210.00	1451.25	304762.50
2.0	<b>Equipment supply</b>				
2.1	Supply of equipments- measurement only whenever required. Payment of movers/manpower shall be paid under semi-skilled manpower supply item (1 no for one equipment on the day of requirement). Supply of petrol will be under the scope of bidder				
2.2	Supply of bush/brush cutter petrol operated- manufactured must be within 3 years Note:- The supply of bush/brush cutter for garden maintenace is under the scope of contractor	day	90.00	666	59940.00
3.0	<b>HORTICULTURE AND LANDSCAPING</b>				
3.1	Supplying and stacking of well decayed cattle manure at site including royalty and carriage upto 5 k.m.lead complete (Cattle manure measured in stacks will reduced by 8% for Payment).	cum	150.00	273.25	40987.50
3.2	Carriage of Manure or sludge beyond 5 KM and up to 10 km Rate for per KM	cum	150.00	21.65	3247.50
3.3	Supplying & Stacking of Selection No.1 doob grass turf at site fresh & free from weeds having proper roots in green including loading, unloading, carriage and all taxes paid etc.and as per direction of officer in charge.	Sqm	5505.00	50.80	279654.00

A. K. Srinivas

## "Annual Rate Contract for Landscape &amp; Horticulture Development and Maintenance Works at Factory &amp; Township Area in RFCL Ramagundam-2025-26"

## SCHEDULE OF QUANTITIES &amp; RATES

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
3.4	Providing & fixing of White River (Stone) Pebbles size of 2" to 2.50" dia in natural colour at site of work including loading, unloading, carriage and all taxes paid etc. and as per direction of officer in charge.	per Qtl	20.00	570.89	11417.80
3.5	Pruning, trimming, shaping of trees /shrubs (ht 15 feet and above) i/c removal of cut materials upto 50mt. Lead, as per direction of officer in charge. T&P shall be arranged by the contractor. Note:- wherever required, Lifting equipment i.e boom lifter/man lifter & Hydra will be provided at free of cost by RFCL subject to availability for cutting of tree and lifting of wooden logs for shifting	per tree	800.00	85.46	68368.00
	<b>Tree cutting</b>				
4.0	Felling trees of the girth (measured at a height of 1 m above ground level), including cutting of trunks and branches, removing the roots and stacking of serviceable material and disposal of unserviceable material.				
4.1	Beyond 30 cm girth upto and including 60 cm girth	Each	73.00	406.29	29659.17
4.2	Beyond 60 cm girth upto and including 120 cm girth	Each	80.00	1811.44	144915.20
4.3	Beyond 120 cm girth upto and including 240 cm girth	Each	60.00	8410.53	504631.80
4.4	Above 240 cm girth	Each	20.00	16847.70	336954.00
5.0	<b>Supply of POTS</b>				
5.1	Providing Circular Cement Concrete pots of specified size, cast with cement concrete of nominal mix 1:2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 6 mm nominal size), reinforced with 7 Nos ( 3 nos horizontal & 4 nos vertical " U " shape) M.S. wires of 3.5 mm dia as per design, including required form work, finishing with cement punning on exposed surface, curing for specified period and stacking in required rows & height, all complete as per direction of Officer-in-charge				

A. Bharathi

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
	Top inside dia 35 cm, outer bottom dia 25 cm, total height 35 cm with wall thickness of 25.4 mm Note:- If reinforcement did not found inside the pot, Rs 34.43 shall be reduced for per piece/each from mentioned price	Each	100.00	210.38	21038.00
<b>6.00</b>	<b>FOLIAGE AND SHADE LOVING PLANTS</b>				
6.1	Providing and displaying of Aglaonema Butterfly having ht.30 cm, 10 to 12 fresh, healthy and attractive colorful leaves, well developed in 25 cm size Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	198.34	5950.20
6.2	Providing and displaying of Areca Palm plant, having ht. 90 cm to 1.20 m with 4 to 5 suckers, well developed, fresh and healthy with lush green foliage in 25 cm size of Earthen pot/Plastic pot & as per direction of the officer-in-charge	Each	80.00	169.69	13575.20
6.3	Providing and displaying of Croton Challenger variety having ht. 30cm and above, well developed with full of fresh and healthy leaves in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	48.48	1454.40
6.4	Providing and displaying of Croton Duck foot (Elite) having ht. 45 cm and above with 3 to 4 branches, well developed, fresh and healthy leaves in 25 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	121.21	3636.30
6.5	Providing and displaying of Croton Petra having ht. 45 cm & above with 2 to 3 branches, well developed, fresh and healthy leaves in 25 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	132.23	3966.90
6.6	Providing and displaying of Dieffenbachia Tropic-snow having ht. 60 cm & above with 8 - 10 leaves, well developed, fresh & healthy in 25 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	84.87	2546.10
6.7	Providing and displaying of Dracaena Marginata having ht. 30 cm to 45 cm with colorful leaves, fresh and healthy in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	50.69	1520.70

A. Bharathi

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
6.8	Providing and displaying of Dracaena mahatma having ht. 30 cm to 45 cm, well developed, fresh and healthy foliage in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	48.48	1454.40
6.9	Providing and displaying of Livistona palm plant, having ht. 60 cm to 75 cm, well developed with 8 to 10 leaves, fresh & healthy foliage in 30 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	50.00	231.39	11569.50
6.10	Providing and displaying of Phoenix palm having ht. 75 cm to 90 cm with 10 to 15 or more leaves, well developed, fresh and healthy in 25 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	50.00	231.39	11569.50
6.11	Providing and displaying of Raphes palm plant, having ht. 45 cm to 60 cm with 5 to 7 suckers, well developed, full of fresh and healthy leaves in 25 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	50.00	198.34	9917.00
6.12	Providing and displaying of Rubber plant black variety, well developed, having 45 to 60 cm ht. with fresh, healthy and attractive colorful leaves in 25 cm size Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	99.17	2975.10
6.13	Providing and displaying of Rubber plant variegated, well developed, having 45 to 60 cm ht. with fresh, healthy and attractive colorful leaves in 20 cm size Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	165.28	4958.40
6.14	Providing and displaying of Seaforthia Palm plant, having ht. 90cm to 1.20 m with 6-8 suckers, well developed, fresh and healthy lush green leaves from bottom to top in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	100.00	385.66	38566.00
6.15	Providing and displaying of Sanchezia Nobill's plant, having ht. 30 cm & above, well developed with fresh & healthy foliage in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	80.00	38.59	3087.20
6.16	Providing and displaying of Spathiphyllum (peace Lilly), having 15 cm to 25 cm ht. blooming stag with fresh & healthy foliage well developed in 15 cm of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	80.00	99.17	7933.60

*A. Bharathy*

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
<b>7.00</b>	<b>SEASONAL PLANTS</b>				
7.1	Providing and Displaying Asiatic lilly hybrid variety (3 in one) in each pot having in full bloom 3 to 5 flowers 30 to 45 cm ht. well developed in 25 cm Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	30.00	138.84	4165.20
7.2	Providing and Displaying Aster Hybrid variety in different colour, well developed with fresh & healthy foliage in full bloom 23 to 30 cm ht., in 20cm Earthen pot/plastic pot/poly bag and as per direction of the officer-in-charge.	Each	50.00	46.28	2314.00
7.3	Providing and Displaying Calendula double variety well developed with fresh & healthy foliage in full bloom in 20 cm Earthen Pot/Plastic Pot/poly bag and as per direction of the officer-in-charge	Each	50.00	58.43	2921.50
7.4	Providing and Displaying Chrysanthemum double variety, well developed, having 45 to 60 cm ht., with 6 and above flowers with half blooming condition, fresh and healthy with bamboo stacking in 25 cm Earthen Pot/poly bag and as per direction of the officer-in-charge.	Each	50.00	127.82	6391.00
7.5	Providing and Displaying Coleus broad leaves having 5 to 6 branches equal well developed with fresh & healthy foliage in different colour in 25 cm Earthen pot/plastic pot/poly bag and as per direction of the officer-in-charge.	Each	50.00	92.56	4628.00
7.6	Providing and Displaying Dahlia double kenya variety in different colour well developed with 3 to 4 flowers in half bloom, good foliage stacked with Green Painted Bamboo sticks, 45 to 60 cm height in 25 cm Earthen Pot/ Plastic Pot/poly bag and as per direction of the officer-in-charge	Each	50.00	92.56	4628.00
7.7	Providing and Displaying Dianthus dwarf in different colour fresh & healthy bloom in 20 cm Earthen Pot/Plastic Pot/poly bag and as per direction of the officer-in-charge	Each	50.00	46.28	2314.00
7.8	Providing and Displaying Gazania hybrid in different colour well developed with fresh & healthy foliage with full bloom in 25 cm Earthen Pot/Plastic Pot/poly bag and as per direction of the officer-in-charge.	Each	50.00	69.45	3472.50

A. B. B. B.

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
7.9	Providing and Displaying Marigold jaffri dwarf in different colour well developed with fresh & healthy foliage with 12 to 15 flowers in full bloom specimen plant 23 to 30 cm ht. in 20 cm Earthen pot/plastic pot/poly bag and as per direction of the officer-in-charge.	Each	50.00	58.43	2921.50
7.10	Providing and Displaying Petunia hybrid different colour single well developed in full bloom in 20 cm Earthen/Plastic Pot/poly bag and as per direction of the officer-in-charge	Each	50.00	46.28	2314.00
<b>8.0</b>	<b>SUMMER &amp; RAINY SEASONAL PLANTS</b>				
8.1	Providing and Displaying Zinnia hybrid double in different colour well developed fresh & healthy 30 to 45 cm ht. (3 to 4 in each pot) full bloom in 25 cm Earthen pot/plastic pot/poly bag and as per direction of the officer-in-charge.	Each	20.00	46.28	925.60
8.2	Providing and stacking of plant Canna dwarf of height 25 to 30 cm., 2 to 3 suckers in earthen pots of size 20 cm Earthen pot/plastic pot/poly bag and as per direction of the officer-in-charge.	Each	40.00	38.59	1543.60
<b>9.0</b>	<b>Rose Plants</b>				
9.1	Bush Rose in different colour 2 to 3 healthy branch 30 cm and above ht. well developed with 8 or more flowers / flower buds in 20 cm Earthen pot /plastic pot/poly bag as per direction of the officer-in-charge.	Each	50.00	27.57	1378.50
9.2	Providing and Displaying Budded Rose (H.T. variety) 3 to 4 healthy branch 30 cm and above ht. well developed with one and above flower plant in 20 cm Earthen Pot/plastic pot/poly bag, as per direction of the officer-in-charge.	Each	50.00	35.26	1763.00
9.3	Providing and Displaying Creeper Rose variety 3 to 4 healthy branch 60 cm and above ht. well developed with one and above flowers in 25 cm Earthen Pot/plastic pot/poly bag, as per direction of the officer-in-charge.	Each	50.00	81.54	4077.00
<b>10.0</b>	<b>ORNAMENTAL PLANTS</b>				
10.1	Providing and Displaying Acalypha Different colour well developed, fresh & healthy with good foliage, multi branch 30 to 45 cm ht. in 20 cm size of Earthen Pot/plastic pot/poly bag bushy as per direction of the officer-in-charge.	Each	100.00	38.59	3859.00

A. Sivakaly

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
10.2	Providing and Displaying Acalypha twisted well developed with fresh & healthy 30 cm ht. in 20 cm size Earthen Pot/ Plastic Pot/poly bag as per direction of the officer-in-charge	Each	100.00	44.08	4408.00
10.3	Providing and Displaying Adenium Obesum grafted well developed with fresh & healthy 30 to 60 cm ht. in 25 cm size Earthen pot/plastic pot/poly bag as per direction of the officer-in-charge.	Each	30.00	308.53	9255.90
10.4	Providing and Displaying Cycus revoluta in 35 cm challi, specimen , having 30 to 40 with fresh and healthy, leaves having 25cm to 30cm circumfrance of base stem well developed as per direction of the officer-in-charge.	Each	10.00	1272.69	12726.90
10.5	Providing and Displaying Cyprus Golden 30 to 45 cm ht. well developed good Golden colour foliage, Conial Shape in 25 cm Earthen Pots/poly bag & as per direction of the officer-in-charge.	Each	10.00	407.69	4076.90
10.6	Providing and Displaying Travelers palm well developed with fresh & healthy foliage 120 to 150 cm ht. in poly bag as per direction of the officer-in-charge.	Each	50.00	310.84	15542.00
<b>11.0</b>	<b>GROUND COVERS PLANTS</b>				
11.1	Providing and stacking of Alpinia Variegated (three in one) having ht. 30 cm and above, with fresh and healthy variegated foliage in 25 cm size of Earthen Pot /Plastic Pot & as per direction of the officer-in-charge.	Each	30.00	130.08	3902.40
11.2	Providing and stacking of Alternanthera species of height 15 cm to 20 cm, full of branches and foliage in 15 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	100.00	21.50	2150.00
11.3	Providing and stacking of Asparagus sprengeri of height 30 cm to 45 cm, full of leafy branches in 15 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	100.00	21.50	2150.00
11.4	Providing and stacking of Daniella variegated, with 3 to 4 variegated leaves in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	100.00	32.25	3225.00

A. Kharate



**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
11.5	Providing and stacking of Euphorbia milli hybrid variety, having ht.30 cm to 45 cm with multi branch, full bloom, fresh and healthy leaves in 20 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	100.00	75.25	7525.00
11.6	Providing and stacking of Setcreasea purpurea full of variegated leaves in 15 cm size of Earthen Pot/Plastic Pot/poly bag as per direction of the officer-in-charge	Each	100.00	21.50	2150.00
11.7	Providing and stacking of Syngonium variegated, of height 20-30 cm. with 2-3 suckers healthy foliage in Earthen Pot/Plastic Pot/poly bag of size 15 cm. & as per direction of the officer-in-charge.	Each	100.00	22.58	2258.00
11.8	Providing and stacking of Tradescantia zebrina having in 15 cm size of Earthen pot/plastic pot/poly bag & as per direction of the officer-in-charge.	Each	100.00	21.50	2150.00
11.9	Providing and stacking of Wedelia trilobata, full of leaves in 15 cm size of Earthen Pot/Plastic Pot/poly bag & as per direction of the officer-in-charge	Each	100.00	16.13	1613.00
<b>12.00</b>	<b>TREE PLANTS</b>				
12.1	Providing and stacking of Alstonia scholaris of height 150-165 cm. in bag of size 25 cm as per direction of the officer-in-charge.	Each	100.00	69.88	6988.00
12.2	Providing and stacking of Bauhinia purpurea (Kachnar) of height 150-165cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	Each	100.00	53.75	5375.00
12.3	Providing and stacking of Bottle palm of ht. 150-180 cm bottom girth 20-25 cm well developed in big poly bags of size 25 cm as per direction of the officer-in-charge.	Each	80.00	193.50	15480.00
12.4	Providing and stacking of Butea frondosa (Flame of Forest) of height 60-75cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	Each	40.00	59.13	2365.20

A. Bhagabati

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
12.5	Providing and stacking of Callistemon lanceolatus of height 150-165 cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	Each	40.00	69.88	2795.20
12.6	Providing and stacking of Ficus benamina (green) of height 120-135 cm. with 6-8 branches and lush green foliage in g. bags of size 25 cm as per direction of the officer-in-charge.	Each	40.00	112.88	4515.20
12.7	Providing and stacking of Fishtail palm of ht. 150-180 cm bottom girth 15-20 cm well developed in big poly bags of size 25 cm as per direction of the officer-in-charge.	Each	30.00	215.00	6450.00
12.8	Providing and stacking of Foxtail palm of ht. 120-150 cm bottom girth 15- 20 cm well developed in big poly bags of size 25 cm as per direction of the officer-in-charge.	Each	20.00	247.25	4945.00
12.9	Providing and stacking of Lagerstroemia flosreginae of height 150-165 cm.in big poly bag of size 25 cm & as per direction of the officer-in-charge.	Each	100.00	129.00	12900.00
12.10	Providing and stacking of Mangifera indica (Mango-grafted ) of height 60-75cm. in big poly bag of size 25 cm & as per direction of the officer-in-charge.	Each	50.00	59.13	2956.50
12.11	Providing and stacking of Phyllanthus emblica (Amla) of height 150-165cm. in Big HDPE Bag & as per direction of the officer-in-charge	Each	50.00	96.75	4837.50
12.12	Providing and stacking of Plumeria rubra of height 120-150 cm. with 3-4 branches and thick stem in big size HDPE bags & as per direction of the officer-in-charge.	Each	50.00	430.00	21500.00
12.13	Providing and stacking of Spathodea campanulata of height 150-165 cm. in big poly bags of size 25 cm & as per direction of the officer-in-charge.	Each	100.00	80.63	8063.00
12.14	Providing and stacking of Eugenia jambolana (Jamun) of height 150-165cm. in big poly bags of size 25 cm & as per direction of the officer-in-charge.	Each	20.00	80.63	1612.60

A. Shrivastava

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
12.15	Providing and stacking of Tabebuia sp. of height 150-165 cm. in big polybags of size 25 cm & as per direction of the officer-in-charge.	Each	30.00	91.38	2741.40
12.16	Providing and stacking of Washingtonia filifea palm stem ht. 90-105 cm with 6-7 healthy leaves lush green leaves well developed in big size HDPE Bags as per direction of the officer-in-charge.	Each	50.00	430.00	21500.00
<b>13.0</b>	<b>Providing and stacking of Fruit bearing plants in big polybags of size 15-20 cm as per direction of the officer-in-charge.</b>				
13.1	pomegranate	Each	50.00	150.00	7500.00
13.2	Guava	Each	50.00	150.00	7500.00
13.3	Citrus	Each	30.00	150.00	4500.00
13.4	Sapota	Each	30.00	150.00	4500.00
13.5	Custard Apple(Sithafal)	Each	30.00	150.00	4500.00
<b>14.00</b>	<b>SHRUBS</b>				
14.1	Providing and stacking of Bauhinia acuminata height 60-75 cm. in earthen pots/poly bag of size 20 cm & as per direction of the officer-in-charge.	Each	80.00	48.38	3870.40
14.2	Providing and stacking of Bauhinia tomentosa (yellow) of height 60-75 cm.in earthen pots/poly bag of size 20 cm & as per direction of the officer-in-charge.	Each	80.00	48.38	3870.40
14.3	Providing and stacking of Euphorbia caracasana (bronze colour leaves) of height 60-75 cm. with 2-3 branches in earthen pots/poly bag of size 20 cm & as per direction of the officer-in-charge	Each	60.00	43.00	2580.00
14.4	Providing and stacking of Excoecaria bicolor of height 45-60 cm. in earthen pots/poly bag of size 20 cm & as per direction of the officer-in-charge	Each	60.00	43.00	2580.00

A. Shivaly

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
14.5	Providing and stacking of Ficus reginald well branched, bushy of height 60-75 cm. in earthen pots/poly bag of size 25 cm & as per direction of the officer-in-charge.	Each	60.00	107.50	6450.00
14.6	Providing and stacking of Ficus panda of height 30-45 cm. with 3-4 branches and healthy foliage in p.bag of size 20 cm as per direction of the officer-in-charge.	Each	100.00	37.63	3763.00
14.7	Providing and stacking of Gardenia jasminoides of height 45-60 cm. with 3-4 branches in earthen pots/poly bag of size 20 cm & as per direction of the officer-in-charge.	Each	40.00	53.75	2150.00
14.8	Providing and stacking of Hamelia patens of height 30-45 cm. with 3-4 branches in poly bags of size 20 cm as per direction of the officer-in-charge.	Each	100.00	21.50	2150.00
14.9	Providing and stacking of Nyctanthes arbor-tristis (Hasingar) of ht. 90-105cm in Earthen pots/poly bag of size 20 cm & as per direction of the officer-in-charge.	Each	60.00	43.00	2580.00
14.10	Providing and stacking of Thevetia nerifolia of height 60-75 cm. with 5-6 branches in poly bags of size 25 cm as per direction of the officer-in-charge.	Each	100.00	48.38	4838.00
14.11	Providing and stacking of Thuja compacta of height 45-60 cm., well branched in earthen pots//poly bag of size 25 cm & as per direction of the officer-in-charge.	Each	40.00	69.88	2795.20
15.0	<b>CREEPER PLANTS</b>				
15.1	Providing and stacking of Allamanda cathartica of height 30 cm to 45 cm. in 20 cm size of Earthen pots / plastic pot/Poly bags & as per direction of the officer-in-charge.	Each	50.00	48.38	2419.00
15.2	Providing and stacking of Allamanda violacea of height 30 cm to 45 cm. in poly bag of size 20 cm as per direction of the officer-in-charge.	Each	50.00	48.38	2419.00
15.3	Providing and stacking of Passiflora caerulea (Rakhi bel) of height 30 cm to 45 cm. in 20 cm size of Earthen pots / plastic pot/Poly bags & as per direction of the officer-in-charge.	Each	50.00	53.75	2687.50
15.4	Providing and stacking of Petra volubilis of height 30 cm to 45 cm. in 20 cm size of Earthen pots / plastic pot/Poly bags & as per direction of the officer-in-charge.	Each	50.00	51.60	2580.00

A. R. Choudhary

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
15.5	Providing and stacking of Quisqualis indica of height 30 cm to 45 cm. in 20 cm size of Earthen pots / plastic pot/Poly bags & as per direction of the officer-in-charge.	Each	50.00	26.88	1344.00
15.6	Providing and stacking of Vernonia elaeagnifolia (curtain creeper) plant of height 30 cm to 45 cm. in 20 cm size of Earthen pots / plastic pot/Poly bags & as per direction of the officer-in-charge.	Each	50.00	26.88	1344.00
	<b>SUB HEAD : ANNUAL FLOWER SEEDLINGS/CUTTINGS</b>				
16.00	Providing and stacking winter seasonal seedlings/cuttings at site of work well developed and healthy free from disease in per tray and each tray having 100 Nos plants as per direction of the officer-in-charge.				
16.1	Antirrhinum dwarf	Per Tray	3.00	645.00	1935.00
16.2	Aster dwarf	Per Tray	3.00	537.50	1612.50
16.3	Carnation (double) Dutch	Per Tray	3.00	1075.00	3225.00
16.4	Carnation (double) Lilliput	Per Tray	3.00	1290.00	3870.00
16.5	Carnation hybrid	Per Tray	3.00	913.75	2741.25
16.6	Chrysanthemum double	Per Tray	3.00	430.00	1290.00
16.7	Cineraria	Per Tray	3.00	564.38	1693.14
16.8	Marigold Inca hybrid	Per Tray	3.00	537.50	1612.50
16.9	Dahlia double	Per Tray	3.00	564.38	1693.14
16.10	Petunia hybrid	Per Tray	3.00	645.00	1935.00
16.11	Marigold French Hybrid dwar	Per Tray	3.00	451.50	1354.50

A. Shrivastava

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
<b>17.00</b>	Providing and stacking summer & rainy seasonal seedlings at site of work well developed and healthy free from disease in per tray and each tray having 100 Nos plants as per direction of the officer-in-charge				
17.1	Cosmos hybrid.	Per Tray	3.00	645.00	1935.00
17.2	Gaillardia Double	Per Tray	3.00	451.50	1354.50
17.3	gomphrena	Per Tray	3.00	537.50	1612.50
17.4	Kochia	Per Tray	3.00	451.50	1354.50
17.5	Sunflower Dwarf	Per Tray	3.00	537.50	1612.50
17.6	Zinnia hybrid	Per Tray	3.00	451.50	1354.50
<b>18.0</b>	<b>MEDICINAL PLANTS</b>				
18.1	Providing and Stacking of Lemon grass of ht. 30cm with multi branches in Poly bag of size 20 cm. as per direction of the officer-in-charge.	Each	50.00	53.75	2687.50
18.2	Providing and Stacking of Karonda of ht. 45-60cm in Poly bag of size 25 cm. as per direction of the officer-in-charge.	Each	100.00	53.75	5375.00
<b>19.0</b>	<b>FERTILIZERS &amp; CHEMICALS</b>				
19.1	Supply of Chlorpyriphos 20% E.C/Lindane 20% E.C	LITRE	20.00	179.16	3583.20
19.2	Supply of Paraquet	LITRE	10.00	420.00	4200.00
19.3	Supply of Copper Oxychloride	KG	10.00	860.00	8600.00
19.4	Supply of Di-Ammonium Phospate	KG	250.00	26.00	6500.00
19.5	Supply of Bayer Decis 100EC(Deltamethrin 100EC(11% w/w))	LITRE	3.00	2330.00	6990.00

A. Choudhary

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
19.6	Anti termite treatment of lawn area through premise 30.50% I P. one liter premise diluted in 499 liters water and applying solution @ 1.00 litre solution per sqm lawn or bed area.(two application) i/c cost of chemical)and as per direction of officer-in-charge.	sqm	5000.00	7.06	35288.04
<b>Total Amount (part-A)</b>					<b>27,39,684.84</b>
	<b>PART-B</b>				
<b>20.0</b>	<b>LABOUR (weekly day of rest)</b>				
20.1	Supply of Beldar (Unskilled) for miscellaneous works in Township & Factory as when required.	Day	1505.00	681.59	1025792.95
20.2	Supply of Mali (semi-skilled) for miscellaneous works in Township & Factory as when required.	Day	710.00	795.62	564890.20
<b>21.0</b>	<b>Supply of manpower -Mali (Semi-skilled) &amp; Helpers for the following works</b>				
	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, herbs, edge, flower beds, foliages, creepers etc. including hoeing,weeding, pruning, replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of GoodEarth, Manure, Fertilizer, Insecticide, Pesticide will be provided by the Department, lawnmover & brush cutter and other T & P material/articles shall be provided by the contractor) and as per direction of officer in charge. (No seperate payment shall be made to edges, hedges,shrub and bushes which are planted inside and adjacent to garden/lawn feature).				

A. G. G. G.

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramagundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
	Digging holes in ordinary soil and refilling the same with the excavated earth mixed with manure or sludge in the ratio of 2:1 by volume (2 parts of stacked volume of earth after reduction by 20% : 1 part of stacked volume of manure after reduction by 8%) flooding with water, dressing including removal of rubbish and surplus earth, if any, with all leads and lifts (cost of manure, sludge or extra good earth if needed to be paid for separately)				
	Complete maintenance of trees (Out side garden features), jobs like making of basin at regular interval i/c watering, weeding, pruning & application of fertilizer etc. (excluding the cost of material which shall be supplied by the department and other T & P material/articles shall be provided by the contractor) and as per direction of officer in charge.				
	a. VIP Guest House and G.M. Bungalows b. Inside Plant Premises, c. IGH and Road Median from Plant gate to Shahid chowk, Road rotaries d. Open Parks inside township e. Development of nursery and maintenance inside IGH				
21.1	Supply of malis/Semi-skilled	days	936.00	795.62	744700.32
21.2	Supply of helper/unskilled	days	5148.00	681.59	3508825.32
<b>Total Amount (Part-B)</b>					<b>58,44,208.79</b>
<b>Amount (PART-A+ PART-B) Total in (Eighty-Five Lakhs Eighty-Three Thousand Eight Hundred Ninety Three and paisa Sixty Three Only)</b>					<b>85,83,893.63</b>

The bidders are required to quote rates as under: The bill of quantities has been provided & the agency is required to quote for part-A and Part-B for above mentioned works.

**PART-A**

1) Quoted Rates = RFCL Estimated Rates minus \_\_\_\_\_%(Below) in figure and \_\_\_\_\_%(Below) in Words

OR

A. Ghosh



## "Annual Rate Contract for Landscape &amp; Horticulture Development and Maintenance Works at Factory &amp; Township Area in RFCL Ramagundam-2025-26"

## SCHEDULE OF QUANTITIES &amp; RATES

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
----------	--------------------------	------	----------	------	--------

2) Quoted Rates = RFCL Estimated Rates plus \_\_\_\_\_%(Above) in figure and \_\_\_\_\_%(Above) in Words

3) Quoted Amount Total(A) \_\_\_\_\_ IN FIGURES \_\_\_\_\_ IN WORDS

4) Add GST @ 18%

5) Quoted Grand Total including GST \_\_\_\_\_ IN FIGURES \_\_\_\_\_ IN WORDS

## PART-B

1) Quoted Rates = RFCL Rates plus \_\_\_\_\_% (Above 3.85%) in figure and \_\_\_\_\_%(Above 3.85%) in Words  
(Note: Quoting premium less than 3.85% is not allowed and if found, the bid will be outrightly rejected)

2) Quoted Amount Total (B) \_\_\_\_\_ IN FIGURES \_\_\_\_\_ IN WORDS

3) Add GST @ 18%

4) Quoted Grand Total including GST \_\_\_\_\_ IN FIGURES \_\_\_\_\_ IN WORDS

## Note to bidders

- 1 The amount rates should be quoted in Indian rupees only and should be indicated both in words and figures. Incase of any discrepancy, the amount quoted in words shall be treated as final. Any corrections made in the prices shall authenticated with signatures at all places. The tenderer shall have to submit the schedule of rates proforma duly filled in, failing which their price bid will not be accepted.

*A. K. K. K.*

**"Annual Rate Contract for Landscape & Horticulture Development and Maintenance Works at Factory & Township Area in RFCL Ramgundam-2025-26"****SCHEDULE OF QUANTITIES & RATES**

Item No.	Description Of Work/Item	Unit	Quantity	Rate	Amount
2	The Rates quoted should be inclusive of all Taxes except GST, other Statutory Levies to be payable unless specified to the contrary in the bid all present taxes and statutory levies shall be borne and paid for by the bidder. Payment of the taxes and other statutory levies shall be the responsibility of the bidder and shall not be payable by RFCL.				
3	Minimum wages prevailing as on date (i.e. effective from 01.10.2024) as per GOI order No. F.No.1/27(3)/2024-LS-II, dated 25.09.2024 have been considered along with mark up for PF, ESIC, Leave & Bonus @29.58% of Minimum wages. The Minimum Gross Salary is as under :- (Highly Skilled :- Rs. 1124.76/-, Skilled:- Rs. 957.60/-, Semi-Skilled:- Rs. 795.62/-, Un-Skilled:- Rs. 681.59/-) Example For Highly Skilled :- Minimum wages (Basic+DA)=868, Leave((868*5%)=43.40, Bonus(868*8.33%)=72.30, ESI(3.25%(868))=28.21, PF(13%(868))=112.84 Grand Total :- Rs. 1125/-				
4	While quoting their rates for manpower supply i.e. Part-B, bidder to consider provisions of holiday payments (RFCL declared closed holidays approximately 12/13 Holidays per calendar year) and other statutory benefits like annual leave & retrenchment benefits. The bidders may quote their rates taken in to consideration their service margin/service profit after considering the above expenses accordingly. <b>NOTHING EXTRA SHALL BE PAID BY RFCL TO THE CONTRACTOR.</b>				
5	The above-prefilled rates does not include the expenses with respect to the provisions to be made as per Scope of work & STCC. The bidders may quote their rates taken in to consideration their service margin/service profit after considering the above expenses accordingly.				
6	Bidder's bid should be workable and price bids quoting less than <b>3.85% for Part B</b> as contractor's profit margin will be rejected summarily. (As per Department of Expenditure OM No.F.6/1/2023-PPD dated 06.01.2023).				
7	The estimated quantity mentioned in the Schedule of rates is tentative and indicated for the purpose of evaluation of bids. However, actual quantities may vary. RFCL does not guarantee the quantum of work. Payment will be made on actual basis.				
8	Bids shall be evaluated on overall lowest basis.				
				Signature of Bidder:	
				Name	
				Date	
				Place	

A. Elavaraj

**Undertaking on Bidder's letterhead: -**

With reference to NIT No. RFCL /SITE-Tender/Civil/Hort./2025/43 dated 08.03.2025 of Ramagundam Fertilizers And Chemicals Limited, Ramagundam for, at RFCL Ramagundam site I/We \_\_\_\_\_ S/o.Shri. \_\_\_\_\_ R/o \_\_\_\_\_ AuthorizedRepresenta  
tive of (the Institution) \_\_\_\_\_ do solemnly affirm and  
declare as under: -

- i) That our Institution/sister concern etc. has not been blacklisted or put on holiday by any Institutional Agency/Government Department/Public Sector Undertaking.
- ii) That no other Institution/Sister Concerns/Associates belonging to the same group are participating/submitting the Tender for the job.
- iii) That the information furnished by me/us in respect of above Tender is true and correct and nothing has been concealed. In case any of information is found to be false and incorrect at any stage, RFCL shall be fully competent to take the necessary action as deemed fit.

**SEAL & SIGNATURE of the Bidder**

**Verification:**

Verified that the contents of the above paras of my affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein. Verified at .....  
..... on this ....day of .....2025.

**SEAL & SIGNATURE of the Bidder**

*A. P. ...*

## CHECK LIST FOR BIDDERS

Sl. No	Documents	Yes/No or N/A
1	<b>Cost of Tender documents:</b> DDNo. _____ Amount _____ Date _____ or UTR no. _____ Amount _____ Date _____	NA
2	<b>EMD</b> DDNo. _____ Amount _____ Date _____ or UTR no. _____ Amount _____ Date _____ or BG No. _____ Amount _____ Date _____	
3	Whether all the pages of tender document are stamped and signed & properly tagged with all documents?	
4	Whether Declaration form-I is filled up?	
5	Whether declaration form-II (bidders' details) filled up?	
6	Whether e-banking mandate form is filled up?	
7	Whether self-attested copy of registration of the firm (for partnership firm or Pvt. Ltd./ Pub. Ltd. company) is	
8	Enclose latest notarized affidavit towards sole proprietorship of firm/ Self Attested Partnership deed or Incorporation certificate of Company/Article of Association /Memorandum of Association as applicable)	
9	Self-attested copy of PAN Card	
10	Self-attested copy of GST Certificate	
11	Self-attested copy of EPF Certificate	
12	Self-attested copy of ESI certificate.	
13	Power of Attorney in original, in case tender document is signed by person other than tenderer or tendering company.	
14	Undertaking on Party's letter head about Blacklisted/Non-Blacklisted company. The certificate should be exactly in the same format as given on <b>Annexure-XIV</b> of tender document.	
15	Total Turnover of the business in F.Y.2021-22, 2022-23 & 2023-24( <b>Attach copy of Audited Profit &amp; Loss Account and B/S for the Financial Years 2021-22, 2022-23 &amp; 2023-24</b> ).	

A. Bhoiraty

Sl. No	Documents	Yes/No or N/A	
16	Give details of the major similar contracts handled by the tendering Company/Firm/Agency during last seven years (ending last day of month previous to the one in which applications are invited)		
S no	Details of client	Amount of Work completed (Rs.)	Contract period (From and to)
A			
B			
C			
D			
(If the space provided is insufficient, a separate sheet may be enclosed.)			
17	Documents showing completion of <b>one similar works of value not less than Rs.68.67</b> Lacs (including taxes) related to provision of similar services in a single contract during the last seven years (ending last day of month previous to the one in which applications are invited) <b>(enclosed copies) OR</b>		
18	Two similar completed works costing each not less than <b>Rs.42.92</b> Lacs (including taxes) <b>OR</b>		
19	Three similar completed works costing each not less than <b>Rs. 34.33</b> Lacs (including taxes)		
20	Annual turnover of the bidder shall not be less than <b>Rs.85.84 Lacs/-</b>		
21	Net Worth of the bidders should be positive for the FY 2023-24.		
22	Minimum Working Capital of <b>Rs. 8,58,389</b> for FY 2023-24.		
23	Enclosed copy of Work orders of similar works and satisfactory performance/completion Certificates having the details mentioned as per <b>Annexure- II</b>		
24	All annexures have been signed as per tender document.		

*A. Elhorete*

**Bid Evaluation Criteria:**

1. Price bid/Schedule of Rate (SOR) of those bidders, who accepts and confirms to all the terms and conditions of NIT without any deviation, will be opened after due notice to eligible bidders.
2. If there is any difference between the Service charge/Profit margin percentage(%age) quoted and in absolute amount, then the Service charge/Profit margin percentage (%age) will be treated as final. If there is any discrepancy between the words and figures, the amount in words shall prevail. In case absolute amount is not filled then, absolute amount will be derived by applying percentage quoted.
3. Bidders have to quote their rate above or below in percentage on estimated cost of RFCL on **Part-A** of SOR.
4. Bidders have to quote their rate in percentage in positive profit margin more than or equal to **3.85%** on estimated cost of RFCL on manpower supply part i.e. **Part-B** of SOR. Bids containing percentage rate of less than 3.85% on manpower supply part (i.e. **Part-B**) on estimated value of RFCL will be outrightly rejected.
5. Evaluation of price bids shall be on overall total basis (**Part-A+Part-B**) and work shall be awarded to Overall Lowest L-1 bid.
6. If, the overall amount (Part-A+ Part-B) quoted by two or more bidders are happened to be same, those bidders will be given a stipulated time period in which they have to submit a closed envelope quoting the percentage of discount over and above the previously submitted percentage of premium/discount. The bids shall be evaluated on overall lowest basis after considering the revised discount. If two or more bidders quote same discount again then they will be given one final opportunity to offer final maximum discount. If two or more bidders again quote the same maximum discount, then lottery system shall be resorted to, to **ascertain the name of contractor to whom the job shall be awarded**. Names of all bidders quoting lowest bids of same maximum discount shall be noted on chits. These chits shall be put in a container and shall be mixed properly. Any neutral person or any bidder representative chosen on consensus or voting basis or if in case there is no-consensus, then finally AGM (Const.) shall be blind folded and he shall pick up the chit from container. The name of party whose name is written on the chit shall be forwarded for further processing as per RFCL's procedure to obtain approval for award of work. It may be noted that in no case the quoted rate against Part-B shall not be less than 3.85%.
7. The rates to be quoted by the party should be inclusive of all duties, taxes, levies, entry tax etc. but excluding GST. The GST will be extra and as applicable.
8. RFCL may ask form 16A/26AS in support of work completion certificate for work orders submitted in response to BQC.
9. RFCL reserves the right to accept or reject any tender including the lowest one, in part or full, without assigning any reason whatsoever.
10. Splitting of Contract is not applicable.

*A. Khosla*

## DRAFT OF BANK GUARANTEE FOR EMD

IN CONSIDERATION OF Ramagundam Fertilizers and Chemical Limited (RFCL), HAVING ITS REGISTERED OFFICE AT **Scope Complex, Core No. III, 7, Institutional Area, Lodhi Road New Delhi - 110003** (HEREINAFTER CALLED RFCL WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE SUBJECT OR CONTEXT INCLUDES ITS SUCCESSORS AND ASSIGNS) HAVING AGREED TO EXEMPT \_\_\_\_\_ (HEREINAFTER CALLED THE, THE SAID TENDERER(S)' WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE SUBJECT OR CONTEXT INCLUDES HIS SUCCESSORS AND ASSIGNS) FROM THE DEMAND UNDER THE TERMS AND CONDITIONS OF TENDER NO \_\_\_\_\_ FOR \_\_\_\_\_ HEREINAFTER CALLED "THE SAID TENDERER' OF SUCH BID SECURITY DEPOSIT FOR THE DUE FULFILMENT BY THE SAID TENDERER(S) OF THE TERMS AND CONDITIONS CONTAINED IN THE SAID TENDER \_\_\_\_\_ FOR \_\_\_\_\_ ON PRODUCTION OF BANK GUARANTEE FOR RS. \_\_\_\_\_ (RUPEES /USD \_\_\_\_\_ ONLY).

1. WE \_\_\_\_\_ BANK HEREINAFTER REFERRED TO AS 'THE BANK' DO HEREBY UNDERTAKE TO PAY TO RFCL AN AMOUNT NOT EXCEEDING RS. \_\_\_\_\_ (RUPEES \_\_\_\_\_ ONLY) AGAINST ANY LOSS OR DAMAGE CAUSED TO OR SUFFERED BY 'RFCL' REASON OF ANY BREACH BY THE SAID TENDERER(S) OF ANY OF THE TERMS AND CONDITIONS CONTAINED IN THE SAID TENDER (THE DECISION OF THE COMPANY AS TO ANY SUCH BREACH HAVING BEEN COMMITTED AND LOSS SUFFERED SHALL BE BINDING ON US.

2. WE \_\_\_\_\_ BANK DO HEREBY UNDERTAKE TO PAY THE AMOUNTS DUE AND PAYABLE UNDER THIS GUARANTEE WITHOUT ANY DEMUR MERELY OR A DEMAND FROM 'RFCL' STATING THAT THE AMOUNT CLAIMED IS DUE BY WAY OF LOSS OR DAMAGE CAUSED TO OR WOULD CAUSE TO OR SUFFERED BY 'RFCL' BY REASON OF ANY BREACH BY THE SAID TENDERER(S) OF ANY OF THE TERMS OR CONDITIONS CONTAINED IN THE SAID TENDER OR BY REASON OF THE SAID TENDERER'S FAILURE TO KEEP THE TENDER OPEN. ANY SUCH DEMAND MADE ON THE BANK SHALL BE CONCLUSIVE AS REGARDS THE AMOUNT DUE AND PAYABLE BY THE BANK UNDER THIS GUARANTEE. HOWEVER, OUR LIABILITY UNDER THIS GUARANTEE SHALL BE RESTRICTED TO AN AMOUNT NOT EXCEEDING \_\_\_\_\_ (RS \_\_\_\_\_ ONLY).

3. WE \_\_\_\_\_ BANK FURTHER AGREE THAT THE GUARANTEE HEREIN CONTAINED SHALL REMAIN IN FULL FORCE AND EFFECT DURING THE PERIOD THAT WOULD BE TAKEN FOR THE FINALISATION OF THE SAID TENDER AND THAT IT SHALL CONTINUE TO BE ENFORCEABLE TILL THE SAID TENDER IS FINALLY DECIDED AND ORDER PLACED ON THE SUCCESSFUL TENDERER AND/ OR TILL ALL THE DUES OF RFCL UNDER/OR BY VIRTUE OF THE SAID TENDER HAVE BEEN FULLY PAID AND ITS CLAIMS SATISFIED OR DISCHARGED OR TILL A DULY AUTHORISED OFFICER OF RFCL CERTIFIED THAT THE TERMS AND CONDITIONS OF THE SAID TENDER HAVE BEEN FULLY AND PROPERLY CARRIED OUT BY THE SAID TENDERER(S) AND ACCORDINGLY DISCHARGES THE GUARANTEE. UNLESS A DEMAND OR CLAIM UNDER THIS GUARANTEE IS MADE ON US IN WRITING ON OR BEFORE THE \_\_\_\_\_ TO INCLUDE 3 MONTHS CLAIM OVER AND ABOVE THE PERIOD MENTIONED IN THE PARAGRAPH FOR THE VALIDITY OF THE BANK GUARANTEE IN THE TENDER WE SHALL BE DISCHARGED FROM ALL LIABILITY UNDER THIS GUARANTEE THEREAFTER.

4. WE \_\_\_\_\_ BANK, LASTLY UNDERTAKE NOT TO REVOKE THIS GUARANTEE DURING ITS CURRENCY EXCEPT WITH THE PREVIOUS CONSENT OF 'RFCL' IN WRITING. DATED \_\_\_\_\_ DAY OF \_\_\_\_\_ 20 \_\_\_\_\_

CORPORATE SEAL

FOR BANK.

*A. Shrivastava*